

Financial Management Focus Area
Meeting Minutes: June Quarterly Board
June 6, 2016 @3:00 PM
Northfield Inn, Springfield, IL

<u>Present</u>	<u>Others Present</u>	<u>Absent</u>
Gina Bean Van Bitner Lee Bunting Melissa Cauble Dan Duval Roger , Johnson Barb Klinger David McCormick Randy Molitoris Cindy Moon Myron Kirby Marquitta Thomas (Minute Recorder) Bruce Yingling	Rhonda Koehne Jami Kelly Terina Coffey	Kenny Vosholler (Chairperson)

Called to order by Myron Kirby 3:03pm who was sitting in for Chairperson Vosholler.

Roll call taken by Marquitta Thomas.

Approve Agenda:	1 st Van Bitner	2 nd by Roger Johnson	Motion Carried
Approve March 2016 Minutes:	1 st Roger Johnson	2 nd Barb Klinger	Motion Carried
Review/ Approve Financials:	1 st Lee Bunting	2 nd Barb Klinger	Motion Carried

Insurance: Melissa Cauble gave a report on current expected longevity of SWCDS. Also made mention that insurance open enrollment began in May for IL residents.

Dues Update: Gina Bean reported that all Districts were in good standing, as of April, due to AISWCD not asking for dues payments from the Districts.

Envirothon: Sondra Baker reported team winners, information can be found on the Illinois state Envirothon Facebook page. Sondra also mentioned after reviewing the QuickBooks Profit and Loss of this year's Envirothon funds , she would like the Board of Directors to consider a raise in registration fees for next year's Envirothon for the Land Use Council teams. This is due to the fact that costs at the camp have risen while fees have stayed the same. The FFA team fees would remain at \$100 because they do not spend the night at camp and do not participate in the meals.

Old Business:

Update on AISWCD Troxell Insurance report by Gina Bean: With current budget issues, it is difficult for the AISWCD to front Troxell Insurance premiums with the possibility of not being repaid. Therefore, if a district doesn't pay on time their insurance will be canceled. Currently two Districts are not paid in full but this was not at fault to them. They were waiting on updated numbers from RW Troxell.

Workers Compensation 2014-2015 Salary Audit: Myron Kirby reported on the audit for worker's compensation. As a result of the 2014-2015 Midwest insurance audit, and because IDOA was paying for the policy as a whole and numbers were not divided out to the Districts, RW Troxell has let AISWCD know that the amount cannot be broken down by District. As a result, each district and AISWCD will need to pay an even portion of the audit. This audit difference was a total of \$3,083.00 that AISWCD

paid after the audit was conducted. Districts and AISWCD will need to pay \$31.46 each to cover the worker's compensation salary differences.

Motion was made to send an invoice to all 97 Districts and AISWCD for an even share of \$3082.00 (\$31.46 each) to cover the 2014-2015 worker's compensation audit.

1st Roger Johnson 2nd Bruce Yingling Motion Carried

Melissa Cauble asked that the Districts be reminded that there is a difference between technical and clerical employees.

New Business :

The 2015 audit was not discussed at this time. The auditors will be in attendance at the full Board of Directors meeting and the audit will be discussed at that time.

Certificates of Deposit

A motion was made to approve looking at another high interest or brokerage account for the two certificates of deposit.

1st Bruce Yingling 2nd: Roger Johnson Motion Carried

Moved to adjourn the meeting at 2:55pm:

1st Lee Bunting 2nd Barb Klinger Motion Carried

Minutes By: Marquitta Thomas, AISWCD Office Assistant