



association of illinois

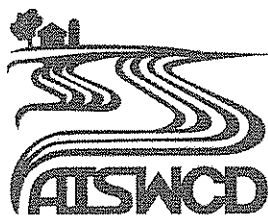
# SOIL & WATER

conservation districts

## June 2014 Quarterly Board Meeting Packet

### Table of Contents

1. Meeting Agenda	page 2
2. Memorandum	page 3
3. Foundation Agenda	page 4
a. Draft Foundation Minutes	pages 5-6
4. Board of Directors Agenda	pages 7-8
a. Draft Board Minutes	pages 9-11
b. Dot Point Highlights	pages 12-16
c. Legislative Day Dot Point Highlights	page 17
5. Executive Committee Agenda	page 18
a. Draft Executive Committee Minutes	pages 19-21
6. Communications Focus Area Committee Agenda	page 22
a. Draft Communications FAC Minutes	pages 23-24
7. Education Focus Area Committee Agenda	page 25
a. Draft Education FAC Minutes	pages 26-28
8. Financial Management Focus Area Committee Agenda	page 29
a. Draft Financial Management Focus Area Committee Minutes	pages 30-31
9. April Financials-AISWCD & Foundation	
a. Foundation Profit & Loss	page 32
b. Foundation Balance Sheet	page 33
c. AISWCD Profit & Loss	pages 34-35
d. AISWCD Balance Sheet	page 36
e. AISWCD Profit & Loss Prev Yr Comparison	pages 37-39
10. SWCD Insurance Report	
a. SWCD Profit & Loss	page 40
b. SWCD Balance Sheet	page 41
c. Administrator's Report	page 42
11. Forestry Committee Agenda	page 43
a. Draft Forestry Committee Minutes	pages 44-45
12. Legislative Focus Area Committee Agenda	page 46
a. Draft Legislative Focus Area Committee Minutes	pages 47-48
b. Resolutions	see handout
13. Planning Focus Area Committee Agenda	page 49
a. Draft Planning Focus Area Committee Minutes	pages 50-51
14. Urban Community & Conservation Focus Area Committee Agenda	page 52
a. Draft Urban Community & Conservation Focus Area Minutes	pages 53-55
15. Room Reservations	page 56
16. Partner Reports	
a. ISWCDEA	page 57
b. IDOA	pages 58-59
c. FSA	page 60



association of illinois

**SOIL &  
WATER**

conservation districts

**June Quarterly Board Meeting  
June 9 & 10, 2014  
Northfield Inn & Suites**

**Monday – June 9<sup>th</sup>**

9:00-11:45 a.m.	<b>Executive Committee</b>	Crystal
12:00-1:00 p.m.	<b>Lunch</b>	Onyx
1:00-2:00 p.m.	<b>Auxiliary Committee Meeting</b>	Jade
1:00-3:00 p.m.	<b>Round One Focus Area Committees</b>	
	▪ <b>Communication:</b> Steve Stierwalt, Chairman	Crystal
	▪ <b>Education:</b> Jerry Snodgrass, Chairman	Diamond
	▪ <b>Planning:</b> Van Bitner, Chairman	Emerald
2:00-3:00 p.m.	<b>Forestry Committee:</b> David McCormick, Chairman	Jade
3:00-5:00 p.m.	<b>Round Two Focus Area Committees</b>	
	▪ <b>Financial Management:</b> Kenny Vosholler, Chairman	Crystal
	▪ <b>Legislative:</b> Tom Beyers, Chairman	Diamond
	▪ <b>Urban Community &amp; Conservation:</b> Jerry Snodgrass & Gerard Fabrizio, Chairmen	Emerald

**Tuesday – June 10<sup>th</sup>**

7:15 a.m.	<b>Board Member Breakfast</b>	Ruby
8:15 a.m.	<b>Foundation &amp; Board Meeting</b>	Onyx/Opal



association of illinois

# SOIL & WATER

conservation districts

north walnut street road  
springfield, il 62707  
(217) 744-3414  
fax (217) 744-3420  
[www.aiswcd.org](http://www.aiswcd.org)

## officers

### President

LONNIE WILSON  
6787 Township Rd. 1400E  
Wyoming, IL 61491  
(765) 730-1030

### Vice President

TOM BEYERS  
2438 Ticklen Road  
Odin, IL 62870  
(618) 267-8900

### Secretary

VAN BITNER  
30279 E CR 900 N  
Mason City, IL 62664  
(217) 341-6631

### Treasurer

KENNY VOSHOLLER  
8341 County Line Road  
Cutler, IL 62238  
(618) 967-5450

## staff

### Executive Director

RICHARD NICHOLS

### Administrative Assistant

SHERRY FINN

### Program Coordinator

KELLY THOMPSON

### Office Assistant

GINA BEAN

### CREP Resource Specialists

SHERYL DUCUMMON  
Peoria SWCD

### JEREMY PRUDEN

Brown SWCD

### TIM ROYER

McDonough SWCD

### Dan Sahn

Schuyler SWCD

### Jake Vancil

Sangamon SWCD

## mission

"to represent and empower  
illinois' swcds"

## MEMORANDUM

**Date:** May 12, 2014

**To:** All AISWCD Board Members, Committee Members & Advisors

**From:** Lonnie Wilson, President

**Re:** June 2014 Quarterly Board Meeting

Please be advised the next meeting of the Board of Director's and Focus Area Committees of the Association of Illinois Soil and Water Conservation Districts has been scheduled. Specific information regarding the meeting is noted below:

**Dates:** June 9 and 10, 2014

**Time:** See Agenda (page 2)

**Location:** **Northfield Inn, Suites & Conference Center**  
3280 Northfield Drive  
Springfield, Illinois 62703  
(217) 523-7900

If you should have any questions regarding this meeting, please contact the AISWCD office at (217) 744-3414. I look forward to seeing you in June.

**Please make sure to contact Sherry Finn, at the AISWCD office, to make any room reservations for the Northfield Inn and to CONFIRM your meeting attendance by Wednesday, June 4, 2014.**

**\*\*\*Note: only meal expenses at the Northfield Inn are covered by the AISWCD.**

## **AISWCD Foundation Agenda**

**Lonnie Wilson, President**

June 10, 2014 @ 8:15 a.m.

Onyx/Opal Rooms - Northfield Conference Center, Springfield, Illinois

1. Call to order
2. Roll Call
3. Approve Agenda
4. Approve March 2014 Minutes (Pages 5-6)
5. Old Business
  - McKibben Scholarship Review Committee Report (Applications)
6. New Business
  - Approval FY 2013 AISWCD/Foundation Audit Summary (see Handout)
  - Questions on Financial Reports (Pages 32-33)
7. Adjournment

**AISWCD Foundation Meeting Minutes**  
**AISWCD Quarterly Board**  
**Northfield Inn, Springfield, IL**  
**February 26, 2014**

Present:

Lonnie Wilson, President  
Tom Beyers, Vice President  
Van Bitner, Secretary  
Kenny Vosholler, Treasurer  
Jerry Snodgrass, Area I VP  
David McCormick, Area II VP  
Steve Stierwalt, Area III VP  
Barb Klinger, Council 1  
Terry Bogner, Council 2  
Lee Bunting, Council 3  
Terry Davis, Council 4  
Dan Duval, Council 5  
Joe Rothermel, Council 7  
Darrell Roegge, Council 8  
Mark Roth, Council 9  
Daniel Doedtman, Council 10  
Steve Fulling, Council 11  
Don Biesiegel, Council 12  
Roger Johnson, Council 13  
Dale Shumaker, Council 15  
Gerard Fabrizius, Council 16  
Sondra Baker, ISWCDEA AC Co-Chair  
Rich Nichols, AISWCD  
Sherry Finn, AISWCD  
Kelly Thompson, AISWCD  
Gina Bean, AISWCD

Absent:

Carlyn Light, Area IV VP  
Randy Molitoris, Council 6  
Tom Anderson, Council 14  
Marie Bunting, Auxiliary President  
Kara Downin, ISWCDEA Co-Chair  
Mike Hoffmann, Lobbyist

Chairman Lonnie Wilson called the meeting to order at 1:15 p.m. Van Bitner did the Roll Call.

Approve the Agenda-A motion was made by Dan Doedtman and seconded by Tom Beyers to approve the Agenda as presented, motion carried.

Approve December 10, 2013 Foundation Meeting Minutes- A motion was made by Tom Beyers and seconded by Barb Klinger to approve the December 10, 2013 meeting minutes as presented, motion carried.

OLD BUSINESS-NONE

NEW BUSINESS

Questions on Foundation Financial Reports-No reports were submitted, it was said there was no activity in January.

Approve Financial Reports submitted-No report to approve. It was asked if there was enough for the McKibben Scholarship to be presented this year and it was said yes. There had been donations from the family.

A motion was made by Barb Klinger and seconded by Gerard Fabrizio to adjourn, motion carried.

Minutes submitted by: Sue M. Davis  
AC, Christian County SWCD

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



association of illinois

**SOIL &  
WATER**

conservation districts

## **AISWCD Board of Directors Agenda**

**Lonnie Wilson, President**

June 10, 2014 @ 8:30 a.m.

Onyx/Opal Rooms - Northfield Inn & Suites, Springfield, Illinois

---

1. Call to order
2. Roll Call
3. Approval of Agenda
4. Partner Reports: 5 minute restriction (written reports attached if submitted)
  - IDOA: (Pages 58-59)
  - NRCS:
  - FSA: (Page 60)
  - IEPA:
  - IDNR:
  - ISWCDEA: Sondra Baker & Kara Downin (Page 57)
  - SWCD Insurance: Melissa Cauble (Pages 40-42)
  - NCDEA: Cindy Moon
  - NACD North Central Report: Lonnie Wilson
  - NACD Delegate/Alternate: Lonnie Wilson/Tom Beyers
5. Committee Reports
  - Executive: Lonnie Wilson
  - Forestry: David McCormick
  - Auxiliary: Marie Bunting
  - Illinois Rivers Coordinating Council: Lee Bunting & Rich Nichols
  - Nominations: Terry Davis
6. Focus Committee Reports
  - Communications: Steve Stierwalt
  - Education: Jerry Snodgrass
  - Financial Management: Kenny Vosholler
  - Legislative & Resolutions: Tom Beyers
  - Planning: Van Bitner
  - Urban Community & Conservation: Jerry Snodgrass & Gerard Fabrizio
  - Executive Director's Report: Rich Nichols
7. Area V.P. Reports
  - Area 1: Jerry Snodgrass
  - Area 2: David McCormick
  - Area 3: Steve Stierwalt
  - Area 4: Carlyn Light
8. Approve Minutes: March 2014 Board Meeting (Pages 9-11) & Dot Point Highlights (Pages 12-17)

9. Old Business

- SWCD Dues Update
- FY 2014-15 EPA 319 Grants-IGIG-CREP update
- 604B Grant: Kelly Thompson
- FY 2015 State Budget update-Rich Nichols
- Memorandum of Understanding/Outreach Update-Lonnie Wilson
- Policy Book Update

10. New Business

- NACD Legislative Conference-Indiana
- Regional Stewardship Challenge
- FY 2015 Quarterly Board Meeting Date(s)/Location/Expenses
- FY 2014 AISWCD Resolutions (see hand out)
- FY 2013 AISWCD/Foundation Audit Summary Approval (see Handout)
- Questions on Reports submitted in packet
- Accept written reports
- Questions on Financials submitted in packet (Pages 32-42)
- Accept financials

11. Adjournment



**AISWCD Board meeting  
March Quarterly Board  
February 26, 2014  
Northfield Inn & Suites**

**Present**

Lonnie Wilson, President  
Tom Beyers, Vice President  
Van Bitner, Secretary  
Kenny Vosholler, Treasurer  
Jerry Snodgrass, Area I VP  
David McCormick, Area II VP  
Steve Stierwalt, Area III VP  
Barb Klinger, Council 1  
Terry Bogner, Council 2  
Lee Bunting, Council 3  
Terry Davis, Council 4  
Dan Duval, Council 5  
Joe Rothermel, Council 7  
Darrell Roegge, Council 8  
Mark Roth, Council 9  
Dan Doedtman, Council 10  
Steve Fulling, Council 11  
Don Beisiegel, Council 12  
Roger Johnson, Council 13  
Dale Shumaker, Council 15  
Gerard Fabrizius, Council 16  
Sondra Baker, ISWCDEA AC Co-Chair  
Rich Nichols, AISWCD  
Sherry Finn, AISWCD  
Kelly Thompson, AISWCD  
Gina Bean, AISWCD  
James Todd, AISWCD Past President

**Absent**

Carlyn Light, Area IV VP  
Randy Molitoris, Council 6  
Tom Anderson, Council 14  
Mike Hoffman, Lobbyist  
Marie Bunting, AISWCD President  
Kara Downin, ISWCDEA RC Co-Chair

**Call to Order**

Lonnie Wilson, AISWCD President called the meeting to order at 1:18 pm.

**Roll Call**

Roll call was taken by Secretary Van Bitner.

**Approve Agenda**

The agenda was reviewed. Lonnie Wilson would like the agenda to be updated with the Envirothon report from DeWitt County to be added to new business. **Motion to approve updated agenda made by Darrell**

**Roegge, seconded by Van Bitner; MCVV.**

**Partner Reports**

**IDOA** –Steve Chard reported.

**ISWCDEA** – Sondra Baker reported; see written report on page 49.

No other reports were given due to no other representation.

**Committees/FAC/Taskforce Reports:**

**Executive** –Business Items included Resolution Policy Manual and discussion on how to eliminate some Resolutions; there needs to be a By-Law Amendment; President Wilson appointed a taskforce to look into this; Envirothon Bridge Fund account was appointed to the Education FAC; the Legislator of the Year and Friend of Conservation were appointed to the Legislative FAC; Personnel changes were made-the Executive Committee wants to change Sherry Finn's title to Administrative Specialist and Kelly Thompson's title to Executive Director when Rich retires in September. Since Sherry is taking care of the CREP and the Pilot Program-**Motion was made by Jerry Snodgrass for change to Sherry Finn's title from Administrative Assistant to Administrative Specialist when Rich retires in September and seconded by Dan Duval; MCVV.**  
**Motion was made by Jerry Snodgrass to promote and make offer to Kelly Thompson from Program Coordinator to Executive Director when Rich retires in September and this was seconded by Gerard Fabrizius, MCVV.**

IUM-Grant replacement-Lonnie appointed a taskforce consisting of Tom Beyers, Jerry Snodgrass and Gerard Fabrizio to hire a replacement and advertise for the position of Program Coordinator and wants the board to approve the committee and give them power to hire a new replacement. **Motion for the above proposal was made by Roger Johnson and seconded by Dan Duval; MCVV.**

**Communications-** Steve Stierwalt reported on Director Training and LUC Roles and Responsibilities as a session for the 2014 Annual Meeting; **Stierwalt made the motion and Dan Doedtman seconded to have the session at the 2014 Annual Meeting; MCVV.** Discussion followed about teleconferencing which many felt had good advantages-one being the Partners and AISWCD participation and disadvantages-not being face-to-face.

**Education-** Jerry Snodgrass reported; Jerry took the time to thank everyone for their well wishes while he was absent; the Director training pin was received from NACD; Prairie Garden (Rain Garden) at AISWCD office will be done by Lanphier High School; Envirothon event has been contracted to DeWitt County SWCD Staff; Teacher of the Year applications are due by May 16, 2014; Bridge fund account raised \$1,540 with another \$1,000 match by AISWCD-holding funds until National Envirothon Event determined; would like the Board to contribute up to \$150 for plaques for the Teacher of the Year winners to be presented at Ag Day at the State Fair-**Motion to spend up to \$150 for Teacher of the Year plaques to be presented at Ag Day at the State Fair was made by Roger Johnson and seconded by Barb Klinger; MCVV.**

**Financials-** Kenny Vosholler reported the auditors for the FY 2013 will be at the AISWCD office in Mid-April to conduct the audit; new van has been purchased and handouts with information are with your packet materials; the AISWCD Budget will be reworked.

**Legislative-** Tom Beyers reported on current bills-Prevailing Wage, Nutrient Taskforce, and Shell bills; discussed Envirothon Resolution/Proclamations-no progress yet; wants Board to accept Legislative of the Year nominee-US Representative Rodney Davis; **Motion made by Lee Bunting and seconded by Steve Fulling to have US Representative Rodney Davis as the 2014 AISWCD Legislator of the Year; MCVV.** Tom Beyers also asked the Board to approve the Meijer Corporation as the Friend of Conservation nominee.

**Motion made by Dan Doedtman and seconded by Jerry Snodgrass to have the Meijer Corporation serve as the 2014 AISWCD Friend of Conservation; MCVV.** Gerard Fabrizio had proposed information to the Legislative FAC for a Chicago based Legislative Tour-still in the working stages-for a 1 day event with transportation and lunch; support provided by Ag Moms.

**Planning-** Van Bitner reported committee would like to change the 2014 AISWCD Annual Meeting theme to "All Roads lead to Conservation" with a new logo to include the Route 66 sign; **Motion made by Van Bitner to change the 2014 AISWCD Annual Meeting theme and logo and the motion was seconded by Darrell Roegge; MCVV.** Van noted that the Farm Family application possible update for 2015 has an appointed taskforce of Van Bitner, Steve Fulling, Terry Davis, and Sherry Finn.

**Urban Community & Conservation-** Gerard Fabrizio reported that the Kelly Thompson and Megan Andrews presented at the NACD Annual Meeting in Anaheim, CA; Technical steering committee has hard copies of updates; Kelly, Megan and Gerard attended the RPG session at the NACD annual meeting. Gerard asked that the Board to consider having a soil health session at the 2014 AISWCD Annual Mtg with information about the Indiana Conservation Cropping Initiative which includes Urban practices and presented by the Indiana Assoc of SWCDs. **Motion was made by Lee Bunting to have a Indiana Conservation Cropping Initiative Session which was seconded by Dan Doedtman; MCVV.** Gerard would also like the Board to approved a legislative tour for North Eastern IL Legislators to be a half day event (8:30-lunch) in September-October with Field Moms (Linda Olsen, President) as supporters. **Motion to host a NE IL Legislative Tour was made by Lee Bunting and seconded by Barb Klinger; MCVV.**

**AISWCD Auxiliary** – Lee Bunting reported the auxiliary is looking for a speaker for the Soil Stewardship luncheon and speakers for sessions.

**Forestry-**David McCormick reported about grant proposals; noted the Forestry Development committee has cancelled meetings twice due to inclement weather; David would like the Board to approve to send a letter to IDNR requesting they fill the State Forester position. **Motion was made by David McCormick and seconded by Barb Klinger to send a letter to IDNR requesting the State Forester position be filled; MCVV.**

**SWCD Insurance** – Melissa Cauble reported on the handout that was presented to members with their packets.

**Motion to accept all reports was made by Tom Beyers and seconded by Barb Klinger; MCVV.**

#### **Area VP Reports:**

**Area 1** – Jerry Snodgrass –Jerry Snodgrass reported LUC 16 will have three (3) Resolutions to submit and they will include Soil Health, Nutrient Reduction, and Certainty.

**Area 2** – David McCormick had nothing to report

**Area 3** – Steve Stierwalt had nothing to report

**Area 4** – Carlyn Light was not present to report

### **Old Business**

**SWCD Dues Update** –Sherry Finn reported there were fifteen (15) Districts unpaid at this time for the FY 2014 AISWCD Dues first installment amount of \$764.52.

**FY2014 EPA Grant and CREP Staffing Update** –Sherry Finn reported there are six (6) full time CREP Resource Specialist on staff at this time and Administration fees for 2013 were almost \$26,000.00.

**FY 2014 IUM Grant Update** – Kelly Thompson asked the Board to see her hand out with their packet materials and noted the new IUM Grant is a 604B grant which includes more outreach and AISWCD does not have a match.

**MOU** – Lonnie Wilson reported that NRCS has the final draft and Ivan Dozier, NRCS, is happy with the language but will need to insert some new farm bill legalities.

**Affiliate Membership** – Gina Bean reported there are seven (7) paid members – one (1) District, four (4) individuals, one (1) Corporate, and one (1) Lifetime Member; pins have not been ordered yet because Gina and Kelly Thompson are reworking them; email has been put together and Kelly and Gina will forward and update in the Conservation Catchall.

**FY 2014-State Budget**-Rich Nichols noted there was nothing to report at this time; they have a hearing meeting.

**Resolution/Variance/Policy Book Update** – 1<sup>st</sup> Draft Proposal was handed out, but the AISWCD By-Laws do not have direction on how to handle Resolutions that are completed so discussion followed and it was decided to exam how this plays out in By-Laws as well as check with Parliamentarian and come back in June to see if it can be done; By-Law change on how to handle dissolved Resolutions and have updated Policy Booklet

**NACD North Central Region Mtg in Chicago** – Lonnie Wilson reported that he and Gerard Fabrizio attended the meeting in Chicago; resolutions were presented for approval to the NACD delegates; new North Central Region chair is Lonnie Wilson; Vice Chair is Ian Cunningham; Gerard learned a lot and observed the inner workings; have a Farm Bill with added sections for Urban and River Issues.

**NACD Annual Meeting in Anaheim, CA** – Lonnie Wilson reported National Envirothon has been cancelled in Georgia due to lack of funding and no sponsor (Canon has pulled funding); Lonnie and Tom Beyers are working on a goal to establish the event or have a North Central Region event; Kelly Thompson and Megan Andrews presented on the IUM and were very impressive.

**Envirothon Bridge Fund Update**- This has already been reported on.

**New Van Status**-Lonnie Wilson asked everyone to look over the handout with their packet materials.

### **New Business:**

**IL Envirothon Coordinators Contract-DeWitt County SWCD**-Sondra Baker, AC from DeWitt County SWCD reported and thanked everyone for trusting DeWitt County SWCD staff. Registration and Volunteer Packets with 5<sup>th</sup> Category are completed and on the AISWCD Website; T-Shirt design is done and cost for T-shirts is \$4.75 each; this is 10 cents cheaper than last year's shirts; they have sixteen (16) judges secured, three (3) presenters, and have purchased winning trophies – three (3) of them for \$283.12; U of I Campground contract is secured; Brown Bag Menu with new vegetarian options has been completed; Oral Presentation buckets are completed except for the new batteries ordered for the stop watches and calculators; Prairie Farms is donating the ice cream for the social; Pheasants Forever contacted for donation; and new evening games for students will be glow in the dark kick ball.

**National Envirothon Update** – Lonnie Wilson reported the AISWCD has a taskforce appointed and we are moving forward with a possible event; deadline date is scheduled for 3/14/14 with funding and location or possibly having a North Central Region event in place of National event.

**Legislator of the Year and Friend of Conservation** - Was already covered. See Legislative Committee report

**Accept Written Reports** –Motion to accept all repots was made by Kenny Vosholler and seconded by Barb Klinger; MCVV

**Accept Financial Reports** – Motion to accept all financial reports was made by Kenny Vosholler and seconded by Barb Klinger; MCVV.

**Approve December 2013 Board Meeting Minutes** –Motion to approve December 2013 AISWCD Board Meeting Minutes was made by Dan Doedtmann and seconded by Darrell Roegge; MCVV.

**Adjournment** –Motion made to adjourn meeting was made by Darrell Roegge and seconded by Don Beisiegel; MCVV. The meeting adjourned at 3:25 p.m.

Minutes taken & transcribed by:

*Sherry Finn*



association of Illinois

# SOIL & WATER

conservation districts

---

## **DOT POINT HIGHLIGHTS-AISWCD MARCH QUARTERLY BOARD MEETING 2-26-2014 @ NORTHFIELD INN CONFERENCE CENTER**

**ATTENDANCE:** 4 Officers, 3 Area VPs (Carlyn Light absent), 14 Council Members (Randy Molitoris and Tom Anderson absent), 4 AISWCD Staff, & 2 ISWCDEA Reps

**AGENDA:** Approved with an update to add IL Envirothon Report by Sondra Baker, DeWitt County, new Coordinator

**PARTNER REPORTS:** IDOA and ISWCDEA

### **COMMITTEE REPORTS:**

**EXECUTIVE COMMITTEE:** Lonnie Wilson reported on 2013 Resolution for Policy Manual-discussion on how to eliminate some Resolutions because AISWCD By-Laws do not have guidelines for this so taskforce assigned to look into this; Envirothon Bridge Fund Acct sent to Education FAC, Legislator of the Year and Friend of Conservation sent to Legislative FAC, Outstanding Forestry sent to Forestry Committee; Personnel update: Change Sherry Finn title from Administrative Assistant to Administrative Specialist with no increase in salary; Kelly Thompson promoted to Executive Director and make offer with time frame to start after Summer Conference (September); IUM Grant replacement-appointed taskforce to look into a replacement.

**COMMUNICATION:** Steve Stierwalt reported about Director Training and LUC roles and responsibilities; possibility of using teleconferencing or link system for for LUC meeting; Action Item: Have AISWCD put together a "How to hold LUC Meetings by teleconference" and notify AISWCD and Partners about meetings.

**EDUCATION:** Lonnie Wilson presented Jerry Snodgrass the Director Training Pin to Adhere to the AISWCD plaque from NACD for the accomplishment of training presented at the Annual Meeting for 2013. Jerry Snodgrass reported the Prairie Garden at the AISWCD office paid for by IDNR will be done by Lanphier High School students; welcomed the DeWitt County SWCD staff as the new IL Envirothon Coordinators for 2014.



association of Illinois

# SOIL & WATER

conservation districts

**EDUCATION (continued):** The teacher of the year application will have a Deadline date: May 16, 2014 and the teacher completes the application and submits to District-there are two awards-one for K-8 and one for 9-12, Audubon Society will be sponsoring award, will honor them at Ag Day, and give second Award at that time, Board approved add'l funds for awards; Bridge Fund account will be held onto at this time since there is not an official National Envirothon at this time.

**FINANCIAL:** Kenny Vosholler reported AISWCD Audit for 2013 would commence the second week of April; the 2014 AISWCD Budget is going to be updated with current amounts for CREP, IUM, and IGIG; AISWCD financials approved.

**LEGISLATIVE:** Tom Beyers reported about current bills they are tracking which includes the Prevailing Wage Act, Nutrient Taskforce, & Shell Bills; No progress yet on the Envirothon Resolution/Proclamation for April 30<sup>th</sup>, but Tom is willing to present to his local legislator and asked for help from others; reported the committee passed for U S Rep Rodney Davis to be named the Legislator of the year for 2014 and for the Meijer Corporation to be named the Friend of Conservation for 2014; Gerard Fabrizius has proposed o have a Chicago Legislative Tour, a half day event, to take place in late summer or early fall with the help of the Field Moms group and area SWCDs; Tom made note of the letter sent by IEPA regarding IL Nutrient Reduction Strategy.

**PLANNING:** Van Bitner reported the theme had been changed with a recommendation from Mike Rahe at the Dept of Ag since we are located on Route 66 and this is the AISWCD's 66<sup>th</sup> Annual Meeting; so the theme and logo will reflect this: "All Roads lead to Conservation" with a logo using Route 66 sign; Van noted the 2014 Farm Family Application will stay the same, but a Taskforce has been assigned to look into changes for 2015 and/or future; Van stated that sessions and events were coming along nicely for 2014.

**URBAN COMMUNITY:** Gerard Fabrizius reported Kelly Thompson and Megan Andrews had attended the NACD Annual Meeting "Share Fair"; there is now a



association of Illinois

# SOIL & WATER

conservation districts

**URBAN COMMUNITY (continued):** hard copy of the Field Manual available; RPG was attended by Kelly, Megan and Gerard at the NACD meeting; there will be a session on soil health-Indiana Conservation Cropping Initiative at AISWCD Annual Meeting; Gerard would like a white paper detailing Urban Practices for Urban Directors to hand out to Urban Legislators; reported on request to hold a Legislative Tour for Chicago Legislators in late summer or early fall.

**AUXILIARY:** Lee Bunting reported that the Auxiliary had secured a speaker for the Soil Stewardship Luncheon.

**FORESTRY:** David McCormick reported still working on grant proposals; Forestry Development Council still has not met due to the weather causing Cancellations; supposed to meet next week; Did not have a candidate for the Outstanding Forestry Award and asked AISWCD to send out an il.all asking if a SWCD has someone to nominate; wants to send a letter to IDNR to fill the position for State Forester.

**SWCD Insurance:** Melissa Cauble reported; January report in QB packet and February update submitted as handout.

**All reports were approved**

## **AREA VP REPORTS:**

**AREA I:** Jerry Snodgrass reported LUC 16 will have 3 Resolutions-Soil Health, Urban Nutrient Reduction, and Certainty Program

**AREA II:** David McCormick did not have anything to report.

**AREA III:** Steve Stierwalt did not have anything to report.

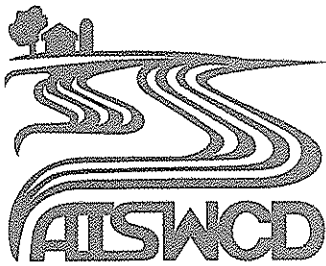
**AREA IV:** Carlyn Light was absent from meeting; no report.

## **Old Business:**

**Dues:** Sherry Finn reported there are 15 Councils, but 5-6 have notified they plan to pay; others will be sent notices.

**CREP Staffing:** Sherry Finn reported that all 6 positions are filled.

**IUM:** Lonnie Wilson reported Field Manual being distributed; new grant for IUM is under a new number-604B-and is for 30 months.



association of Illinois

# SOIL & WATER

conservation districts

---

**MOU:** Ivan Dozier at NRCS has the completed MOU; they are happy with the language, but want to insert some items and have legal take a look at the final document.

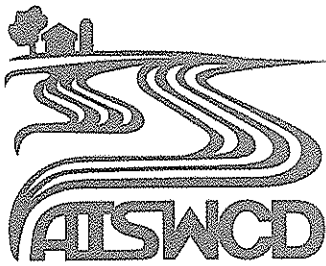
**Affiliate Membership:** Gina Bean reported there is 1 District member, 4 Individual Members, 1 Corporate Member, and 1 Lifetime member. She will be sending out a reminder letter about sign up and what incentives are available. Pins still have not been ordered, but will be soon.

**FY 2014 State Budget:** No report at this time; Governor holding off.

**Resolutions/Variance/Policy Book:** Lonnie Wilson reported there was a copy of the first draft proposal, but the AISWCD By-Laws do not have a direction on how to handle Resolutions if they are no longer in effect or completed; should exam how this plays out in the By-Laws-come back in June and see if anything can be done and make By-Law change if necessary. Possibility of dissolving some Resolutions and have Policy Booklet; the AISWCD and Lonnie will look into this with the Parliamentarian.

**NACD North Central Region:** Lonnie Wilson reported the Resolutions were approved which included one about invasive species with aquatics; Lonnie Wilson is the new Chairman for the NCR and Ian Cunningham is the new Vice-Chairman. Gerard Fabrizio reported he attended and observed the inner workings and Legislative priorities; Lonnie reported there is a farm bill and a new section was added to the NCR for Urban and River issues.

**NACD Annual Meeting:** Lonnie Wilson reported they learned at the NACD Annual Meeting that the National Envirothon has been cancelled for 2014 and the NCR is trying to restore it or have a NCR event and move forward, they are working towards a goal to establish the event again; Kelly Thompson and Megan Andrews present on IUM at the NACD Ann. Mtg- Gerard noted their presentation was very impressive.



association of Illinois

# SOIL & WATER

conservation districts

---

**New Van Status:** The AISWCD has purchased a new van; will be picked this Thursday; the handout on the financials is in file packet.

## **NEW BUSINESS:**

**IL Envirothon Coordinators:** Lonnie Wilson reported DeWitt County SWCD staff accepted the contract for IL Envirothon Coordinators. Sondra Baker from DeWitt County SWCD reported; she thanked everyone for trusting the DeWitt County Staff with the task; the Registration and Volunteer packets have gone out along with the 5<sup>th</sup> category information; T-Shirt design has been selected and T-shirts have been put out for bid with their local design company and cost is \$4.75 per shirt, which is \$0.10 cheaper than last year's shirts; all 16 judges have been secured and 3 presenters secured, 2 more presenters have been contacted; Eco promotional gave bids on trophies (\$283.12 for all three); Sherry Finn provided them with the U of I campground contract, which has been secured; Brown Bag facility has been notified and new menu items have been added which include vegetarian options; oral presentation materials have been updated; Prairie Farmer will furnish Ice Cream for social; Pheasants Forever have been contacted to contribute again; Test being done; new game-Glow in the Dark Kick Ball.

**National Envirothon Update:** Lonnie Wilson reported there is a Taskforce committee and they have until 3-14-14 to submit a letter of intent and if they cannot then the NACD North Central Region will move forward with an event.

**AISWCD Board Membership accepted all reports-written and financial.**





association of Illinois

**SOIL &  
WATER**

conservation districts

---

**DOT POINT HIGHLIGHTS-LEGISLATIVE DAY  
FEBRUARY 25, 2014**

- **Attendance for Legislator Visits at the Capitol: 23 Directors, 26 Employees, 4 AISWCD Staff, & 4 Partners**
- **94 Legislators visited by SWCD Directors, Employees & AISWCD Staff**
- **List of Legislators attending the Reception at Boone's Saloon:**

**Representatives (12):**

John D. Anthony, District 75, R  
Mike Bost, District 115, R  
John D. Cavaletto, District 107, R  
C.D. Davidsmeyer, District 100, R  
Norine Hammond, District 93, R  
Josh Harms, District 106, R  
Chad Hays, District 104, R  
Charles E. Meier, District 108, R  
Donald L. Moffitt, District 74, R  
Martin J. Moylan, District 55, D  
Wayne Rosenthal, District 95, R  
Brian W. Stewart, District 89, R

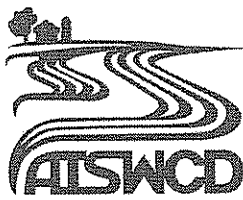
**Senators (5):**

Thomas Cullerton, District 23, D  
Michael W. Frerichs, District 52, D  
Darin M. LaHood, District 37, R  
Sue Rezin, District 38, R  
John M. Sullivan, District 47, D

**Support Staff (5)**

Dave Winters  
Eric Murphy  
Ray Watt  
Ron Wade  
Jami Owens

**The Legislative Day was considered a huge Success!!!!!!  
Thanks to everyone that helped, donated and participated!**



association of illinois

**SOIL &  
WATER**

conservation districts

## **Executive Committee Agenda**

**Lonnie Wilson, Chairman**

June 9, 2014 @ 9:00 a.m.

Crystal Room - Northfield Inn & Suites, Springfield, Illinois

---

1. Call to order and introductions
2. Roll Call
3. Approve Agenda
4. Committee/Taskforce Updates
  - Communications: Steve Stierwalt
  - Education: Jerry Snodgrass
  - Financial Management: Kenny Vosholler
  - Legislative: Tom Beyers
  - Planning: Van Bitner
  - Urban Community & Conservation: Jerry Snodgrass and Gerard Fabrizius
  - Nominations: Terry Davis
5. Area Vice President Reports
  - Area I: Jerry Snodgrass
  - Area II: David McCormick
  - Area III: Steve Stierwalt
  - Area IV: Carlyn Light
6. Old Business
  - SWCD Dues Update
  - FY 2014-15 EPA 319 Grants-IGIG-CREP update
  - 604B Grant Update: Kelly Thompson
  - FY 2015 State Budget update: Rich Nichols
  - Memorandum of Understanding/Outreach Update-Lonnie Wilson
  - Policy Book Update: Rich Nichols
7. New Business
  - NACD Legislative Conference-Indiana
  - Regional Stewardship Challenge
  - FY 2015 Quarterly Board Meeting Date(s)/Location/Expenses
  - FY 2014 AISWCD Resolutions (see hand out)
  - FY 2013 AISWCD/Foundation Audit Summary Approval (see hand out)
8. Approve Minutes: March 2014 Executive Committee Meeting Minutes (Pages 19-21)
9. Adjournment

**Executive Committee Meeting  
February 25, 2014 at 7:00 p.m.  
Northfield Inn Breakfast Room in Springfield, IL**

**Present**

Lonnie Wilson, President; NACD Delegate  
Tom Beyers, Vice President; NACD Alt Del.  
Van Bitner, Secretary  
Kenny Vosholler, Treasurer  
James Todd, Past President  
Jerry Snodgrass, Area I VP  
Steve Stierwalt, Area IV VP  
Rich Nichols, AISWCD  
Sherry Finn, AISWCD  
Kelly Thompson, AISWCD  
Gina Bean, AISWCD  
Sondra Baker, ISWCDEA AC Co-Chair  
Guests:  
Gerard Fabrizio, LUC 16 Rep  
Keith Livesay, Union County RC

**Absent**

David McCormick, Area II VP  
Carlyn Light, Area IV VP  
Marie Bunting, President of Auxiliary  
Kara Downin, ISWCDEA RC Co-Chair  
Mike Hoffman, Lobbyist

**Call to order:**

President Lonnie Wilson called the meeting to order at 7:13 p.m.

**Roll Call:**

Secretary Van Bitner took roll call.

**Agenda Approval:**

**Kenny Vosholler made the motions to approve agenda; seconded by Tom Beyers; MCVV.**

**Committee/Taskforce Updates:**

**Communications:** Steve Stierwalt-No updates

**Education:** Jerry Snodgrass reported Envirothon Coordinators had been contracted-DeWitt County SWCD Staff, and the dates for the IL Envirothon were scheduled for April 30 & May 1, 2014 at the U of I campground in Monticello, IL.

**Financials:** Kenny Vosholler reported that the budget had \$1200 for Legislative Day; Sherry Finn reported there was a hand out with information on the new van and also a hand out for the updated 2014 AISWCD Budget.

**Legislative:** Tom Beyers reported on the Legislative Bills.

**Planning:** Van Bitner reported that the 2014 AISWCD Annual Meeting was coming along nicely.

**Urban Community & Conservation:** Jerry Snodgrass and Gerard Fabrizio reported seminars are going well; Kelly Thompson and Megan Andrews presented the IUM Field Manual at the NACD Annual Meeting Share Fair and did a great job; Legislative Tour in North East Illinois late summer or early fall (like September) is planned for this year.

**Auxiliary:** No one present to report.

**Forestry:** No one present to report.

### **Area Vice President Reports:**

**Area I: Jerry Snodgrass** reported he had attended LUC 16 meeting and they will have three (3) Resolutions-IL Certainty Program, Nutrient Reduction, and Soil Health

**Area II: David McCormick**-absent

**Area III: Steve Stierwalt**-Nothing to report.

**Area IV: Carlyn Light**-absent

### **Old Business:**

**SWCD Dues Update-FY 2014:** Sherry Finn reported there are 15 Districts that have not paid their first installment of dues for the FY 2014.

**CREP 319 Grant and Staffing Update:** Sherry Finn reported there are now six (6) full time CREP Resource Specialists housed in Brown, LaSalle, McDonough, Peoria, Sangamon, & Schuyler Districts serving LUCs 2, 3, 4, 5, 8, & 9 in the IL River Basin; the AISWCD Administration Fee for the FY 2013 was almost \$26,000 on the CREP grant.

**IUM:** Kelly Thompson's report was handed out

**MOU/Outreach Update:** The MOU is complete and Ivan Dozier, NRCS is happy with content, but may need to insert a few lines for legality purposes.

**Affiliate Membership:** Gina Bean reported there are 7 paid members – 1 District, 4 Individuals, 1 Corporate and 1 Lifetime (Balance = \$570.96); there are no pins ordered yet.

**FY 2014 State Budget:** Rich Nichols reported projected 900 million dollar loss-just short of a billion; Governor's decision on budget not scheduled until middle of March; Budget Hearing at 3:00 p.m. today

**Resolutions/Varian/Policy Book Update:** Tom Beyers reported that this is still being worked on and a Policy Manual is being drafted.

**NACD North Central Region Mtg-Chicago:** Lonnie Wilson & Gerard Fabrizio attended; Lonnie Wilson reported about Resolutions to be presented; Gerard Fabrizio reported that he is getting to know the system so he has a leg up on issues; Lonnie Wilson is the current President of the NC Region.

**NACD Annual Meeting-Anaheim, CA:** Lonnie Wilson reported that Ray McCormick from Indiana was given the lifetime achievement award for Cover Crops; Kelly Thompson and Megan Andrews gave a presentation; Kelly and Lonnie attended a resolution hearing; Lonnie reported that Canon is pulling all funding for the National Envirothon; NACD Foundation is taking over the event; dissolving the 501C3; Georgia cancelled having the 2014 event in their state; Tom Beyers and Lonnie Wilson are trying to restore the event and are moving forward on funding and location and are working with the AISWCD Executive Board Members; a secondary backup is to have a regional event and Kelly Thompson has been appointed by President Wilson to work on this with an appointed taskforce; the taskforce has a call scheduled for Friday, February 28, 2014 at 1:00 p.m. CST; National Event will go back to Georgia if funding and a sponsor are secured; discussion followed about the NCF and the relationship to NACD.

**Envirothon Bridge Fund Update:** \$1,540 check was mailed to Clay Burns, Treasurer from Mississippi and check was never received and cashed; funds are still with AISWCD.

**New Van Status:** already discussed as part of the financials update.

**New Business:**

**IL Envirothon Coordinators Contract:** DeWitt County Staff was represented by Sondra Baker and she reported the Registration Packets and Volunteer Packets with the 5<sup>th</sup> category have been completed and posted on the AISWCD website; T-Shirt Design is complete and the cost will be about \$4.75 each-cheaper than last year; 16 judges have been secured along with 3 presenters; 2 other presenters have been contacted and backups will be contacted also.; cost of trophies will be \$283.12; and Sherry Finn sent them a copy of the U of I Campground contract, which has been finalized; Brown Bag Company, the lunches for the first day, have increased their prices and two (2) new items have been added to the selections. For the oral presentation, they have ordered new batteries for the calculators and stop watches; they have sent the presenters the tests to look over; they have secured Pheasants Forever/Quail Forever for support and Prairie Farms will donate the ice cream for the social; Rich Nichols reported Lauren Lurkins had contacted him to say the Farm Bureau will donate \$900; Sondra Baker is very excited about a new idea for the Evening gam event after the ice cream social-it is glow in the dark kick ball.

**National Envirothon and North Central Region Event:** This was previously discussed.

**Legislator of the Year:** US Congressman Rodney Davis is being presented to the Legislative FAC.

**Friend of Conservation:** No one recommended; assigning responsibility to Legislative FAC.

**Approve Reports:** Motion made by Van Bitner and seconded by Jerry Snodgrass to approve reports; MCVV.

**Approve Financials:** Motion made by Kenny Vosholler and seconded by Jerry Snodgrass to accept Financials; MCVV.

**Approve Executive Meeting Minutes:** Tom Beyers made the motion to approve the December 2013 Executive Committee Meeting Minutes and any electronic action taken with the amendment of Rodney Davis name correction and the motion was seconded by Van Bitner; MCVV.

Jerry Snodgrass made the motion to go into Executive Conference at 9:05 p.m. and was seconded by Kenny Vosholler; MCVV.

Tom Beyers made the motion to come out of the Executive Conference at 9:45 p.m. and was seconded by Steve Stierwalt, MCVV.

**Action Taken:**

**Title Change:** Motion was made by Tom Beyers and seconded by Kenny Vosholler to promote Sherry Finn to Administrative Specialist; MCVV (unanimous vote).

**Executive Director:** Motion was made by Jerry Snodgrass and seconded by Tom Beyers to promote Kelly Thompson to Executive Director; MCVV (unanimous vote).

**Adjournment:**

**Motion to adjourn** made by Steve Stierwalt and was seconded by Tom Beyers; MCVV. Meeting adjourned at 9:50 p.m.

**Minutes taken and submitted by:**

Sherry Finn, AISWCD Administrative Assistant

**Approved by:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



association of illinois

**SOIL &  
WATER**

conservation districts

## **Communication Focus Area Committee Agenda**

**Steve Stierwalt, Chairman**

June 9, 2014 @ 1:00 to 3:00 p.m.

Crystal Room - Northfield Inn & Suites, Springfield, Illinois

---

1. Call to order
2. Roll Call
3. Approve agenda
4. Approve March '14 FAC Meeting minutes (Pages 23-24)
5. Old Business
  - a. LUC Meeting Roles & Responsibilities Update
  - b. Farm Bureau Support and Resolution Update
  - c. Farm Bureau SWAT Team Update
  - d. Affiliate Membership Pins Update
6. New Business
  - a. 2015 Legislative Day Event
7. Adjournment

**Communications Focus Area Committee  
Meeting Minutes  
AISWCD Quarterly Board  
Northfield Inn, Springfield, IL  
February 26, 2014**

Members/Advisors Present:

Sue Davis  
Dan Doedtman  
Dan Duval  
Amy Ishmael  
Ken Kesler  
Steve Stierwalt, Chairperson  
Kenny Vosholler  
Jason Anderson  
Melissa Cauble  
Joe Rothermel

Members/Advisors Absent:

Tom Anderson  
Angela Biggs, NRCS  
Carlyn Light  
Mark Roth  
Sarah Seelbach, IEPA

Chairman Steve Stierwalt called the meeting to order. Sue Davis did the Roll Call for the Committee.

Approve the Agenda-A motion was made by Ken Kesler and seconded by Dan Doedtman to approve the Agenda as presented, motion carried.

Approval of the December 2013 Meeting Minutes-A motion was made by Ken Kesler and seconded by Dan Doedtman to approve the December 2013 meeting minutes as presented, motion carried.

**OLD BUSINESS**

LUC Meeting Role Update-Rich Nichols not in this meeting. Steve Stierwalt discussed the possibility of having different areas of Director Training at LUC meetings, possibly the FOIA training. He discussed that good modules have been developed but are not regularly being used in all areas. If the meetings advertised ahead of time that Director Training would be offered there might be more attend. There was discussion of hold LUC meetings by phone, as has been done before, particularly in LUC 9. A motion was made by Dan Doedtman and seconded by Dan Duval for the AISWCD to put together a "How To" for LUC meetings to hold them by teleconference and let the AISWCD know when and where all LUC meetings are held, motion carried. Also, this committee is asking all LUC to submit their minutes to the Communications Committee or the AISWCD each time a meeting is held.

Dot Point Highlights-Discussion was held on the Dot Point Highlights.

Farm Bureau Support and Resolution Update- It was thought that a Resolution in support of SWCD's would be presented at Farm Bureau's Annual Meeting last December but this did not happen. It was stated that one RC has been asked recently to talk to the SWAT team. Steve Stierwalt will look into this with the Farm Bureau. Dan Duval will keep Steve Stierwalt involved about the SWAT meeting.

Affiliate Membership Update-It was stated that \$546 has been collected with the memberships and pins have not been purchased yet.

## NEW BUSINESS

Legislative Day Event-It was a great event yesterday with possibly 56 attending or more. The day started at IDOA with a planning session and lunch. Then the participants were divided into groups and then were assigned Legislators to visit with. The groups especially concentrated on the Ag and Appropriations Committee members. There was a 4 o'clock reception held across from the Capitol at Boone's Saloon. There were close to 20 Legislators attending along with their Aides. We were pleased that Director Flider attended the Reception. It was stated that for next year more color copies are needed to hand out to extra Legislators that are visited with throughout the day. It was stated that some legislators need to be contacted at their local, home offices.

A motion was made by Dan Doedtman and seconded by Dan Duval to adjourn, motion carried.

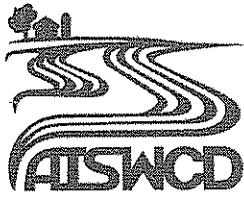
Submitted by: Sue M. Davis  
AC, Christian County SWCD

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date





association of Illinois

**SOIL &  
WATER**

conservation districts

## **Education Focus Area Committee Agenda**

**Jerry Snodgrass, Chairman**

June 9, 2014 @ 1:00 to 3:00 p.m.

Diamond Room - Northfield Inn & Suites, Springfield, Illinois

---

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve March '14 FAC Meeting minutes (Pages 26-28)
5. IDNR Report
6. IDOA Report
7. NRCS Report
8. Old Business
  - a. 2014 McKibben Scholarship Review Committee/Scholarship Applications
  - b. 2014 AISWCD Annual Meeting Teacher of the Year Award/Applications
  - c. FFA MOU Update
  - d. FFA Guidelines Update
  - e. Envirothon Bridge Fund Update
9. New Business
  - a. 2014 Regional Stewardship Challenge
10. Adjournment

**Association of Illinois Soil and Water Conservation Districts  
Education Focus Committee  
Wednesday, February 26, 2014  
Northfield Inn Conference Center – Springfield, IL**

**Members Present**

Jerry Snodgrass, FAC Chair  
Terry Bogner, Envirothon Chair  
Gerard Fabrizius  
Barb Klinger  
Lee Bunting  
Don Beisiegel

**Advisors Present**

Marty McMannus, IDoA  
Valerie Keener, IDNR  
Debbie Ruff, EC  
Rich Nichols, AISWCD Exec. Director  
Kelly Thompson, AISWCD  
Lonnie Wilson, AISWCD Officer

Tom Byers, AISWCD Officer  
Sondra Baker, ISWCDEA

**#1 – Call to Order** – Chairman Jerry Snodgrass, called the meeting to order at 9:05 am on February 26, 2014.

**#2 – Roll Call** – All in attendance introduced themselves.

**#3 – Approve Agenda** – A motion was made by Don Beisiegel, with second by Barb Klinger to amend the agenda to include the Bridge Fund under new business. MCVV.

**#4 – Approve Minutes** – A motion was made by Lee Bunting, with second by Don Beisiegel to approve the December 2013 FAC meeting minutes. MCVV

**#5- IDNR Report** - Valerie Keener reported the following items:

- *Schoolyard Habitat Action Grant*: Seventy-seven applications (new record) requesting a total of \$62,422.26 (new record) were received for the 2014 grant award period. The reviewers recommended 32 projects (new record) for funding for a total distribution of \$24,115.25 (new record) affecting 5,553 students (new record).
- *Illinois Biodiversity Field Trip Grant*: One hundred fifty-six applications (new record) were received requesting a total of \$146,607.98 (new record). Judges recommended that 103 field trips (new record) affecting 7,951 students (new record) be funded.
- *Earth Day in the Parks*: Twenty-three events are scheduled at 19 state parks. Events will be held in April and May.
- *ENTICE*: The ENTICE (Environment and Nature Training Institute for Conservation Education) educator workshop schedule for fiscal year 2015 has been released. Twenty-five workshops are being offered.
- *National Science Teachers' Association Meeting in Chicago*: The dates have been changed to March 12-15, 2015.

- *Illinois Rain Garden Initiative* Demonstration Project at AISWCD Headquarters: The Environmental Club of Lanphier High School in Springfield will be planting the rain garden in April.

**#6 – IDOA Report** – Marty McMannus reported the following items:

- New Director Training is planned for March.
- Conservation Cropping Systems Workshops – The Mendota Workshop was attended by approximately 150 people. The Mt. Vernon and Heartland Workshops still to be held.
- Interstate Cover Crop signs will continue as a program.

**#7 – NRCS Report** – No report was provided.

**#8 – Old Business**

- **IL. Envirothon Update** – Sondra Baker provided a written report of Dewitt County's activities as the IL. Envirothon Coordinator. Additional items and discussions included:
  - Ice cream is being donated by Prairie Farms.
  - Pheasants Forever and Quail Unlimited have been contacted to be sponsors.
  - Sondra provided phone numbers for the Dewitt SWCD, as well as her cell number for members to contact her with any questions. Board members requested that the new contact information be added to the Illinois Envirothon letterhead.
  - Sondra stated that a team mixer of Glow In The Dark Kickball will be used this year rather than the Minute To Win It competition.
  - Google calendar will be implemented to track event planning progress.
  - Sondra stated that she is developing an Excel document to track fundraising and sponsorships.
  - A discussion was held on what are the long term goals for the Illinois Envirothon. Items discussed included: making the contract for the IL. Envirothon Coordinator be a multi-year contract; yearly evaluation of the event; sustainable funding; and tracking of hours expended to plan and implement.
- **FFA MOU** – A discussion on the North East Regional Envirothon was tabled until it becomes clear whether there will be a North American Envirothon in Georgia.
- **FFA Guidelines** – Sondra will develop a set of guidelines that will go out to all SWCDs and to all Education FAC members.
  - It was once again stated that the FFA will have a seat at the IL. Envirothon planning table.
  - Rich will call and set up a meeting for Sondra, Rich and FFA leader to discuss FFA participation on the planning committee.
- **Teacher of the Year Award** – Chairman Snodgrass stated that the Teacher of the Year Award will be presented during the Education Luncheon. He encouraged all in attendance to submit entries for this award.
- **Ag Day Recognition** – This is being worked on and looks like it will happen. A motion was made by Lee Bunting with second by Terry Bogner to allow the AISWCD to spend up to \$150 to provide the appropriate award for the teacher(s) at the State Fair. MCVV
  - A discussion followed on the lack of participation for this award. To give SWCDs more time to prepare and award, a motion was made by Lee Bunting, with second by Terry Bogner to move the date to May 16<sup>th</sup> for the Teacher of the Year application to be submitted to the Land Use Councils. The LUC winners must be submitted to the AISWCD by June 5<sup>th</sup>. MCVV

- **Bridge Fund** – A motion was made by Gerard Fabrizio, with second by Lee Bunting to hold on to the Bridge Funds that were to go for a North American Envirothon. MCVV

**#9 –New Business** – Items in the agenda concerning the North American and Illinois Envirothon had been discussed during the Old Business section of the meeting. The McKibben Scholarship committee assignments were not discussed.

**#10 - Adjournment** - A motion to adjourn was made by Barb Klinger. Second by Don Beisiegel. MCVV. Meeting adjourned at 10:30am.

Meeting Minutes taken by: Debbie Ruff, EC, Livingston County SWCD

Approved by:

---

Signature

---

Date



association of illinois

**SOIL &  
WATER**

conservation districts

# **Financial Mgmt Focus Area Committee Agenda**

**Kenny Vosholler, Chairman**

June 9, 2014 @ 3:00 to 5:00 p.m.

Crystal Room - Northfield Inn & Suites, Springfield, Illinois

---

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve Minutes from March '14 FAC Meeting (Pages 30-31)
5. Review/Approve Financials (Pages 32-39 & SWCD Ins-Pages 40-42)
6. Review/Approve SWCD Insurance-presented by Melissa Cauble (Pages 40-42)
7. Old Business
  - a. FY 2014 SWCD Dues Update
  - b. NACD Annual Meeting-Anaheim, CA update
  - c. IL Envirothon Event Update
8. New Business
  - a. Review/Approval-FY 2013 AISWCD/Foundation Audit Summary (See Hand out)
9. Adjournment

**Financial Management Focus Committee  
March Quarterly Board  
February 26, 2014  
Northfield Inn & Suites – Springfield, Illinois**

**Present:**

**Kenny Vosholler, Chairman  
Van Bitner  
Lee Bunting  
Dan Duval  
Roger Johnson  
Barb Klinger  
David McCormick  
Darrell Roegge  
Melissa Cauble, SWCD Insurance Administrator  
Sherry Finn, AISWCD Administrative Assistant**

**Absent:**

**Randy Molitoris  
Steve Stierwalt  
Cindy Moon, Minute Recorder**

Chairman Kenny Vosholler called the meeting to order at 10:42 a.m.  
Roll Call was taken by Sherry Finn

**Approval of Agenda**

**A motion to approve the agenda was made by Darrell Roegge, seconded by Roger Johnson; MCVV.**

**Approval of December FAC Meeting Minutes**

**A motion was made by Dan Duval, seconded by Van Bitner to approve the December 2013 Financial Management Focus Committee Minutes; MCVV.**

**Financials**

Financials were reviewed. **A motion was made by Dan Duval, seconded by Barb Klinger to approve the financial reports as presented; MCVV.**

**SWCD of Illinois Insurance Group Association Account Update**

Melissa Cauble, Administrator of the Insurance Group gave the Insurance Report. January report is in the packet and a partial February report was handed out. Insurance report was approved; **Motion from Barb Klinger and seconded by Roger Johnson; MCVV.**

**Old Business**

**NACD Annual Meeting – Anaheim, CA**

Sherry Finn reported not all expenses have been received and a final reporting will be given in June.  
**FY 2014 AISWCD Budget Update**

There was discussion on items (grants); this will be updated with separate listings. **Budget was approved by a motion from Lee Bunting and seconded by Roger Johnson; MCVV.**

### **Affiliate Membership**

Sherry Finn reported there is one (1) District Membership, four (4) Individual Membership, one (1) Corporate Membership and one (1) Lifetime Membership.

### **AISWCD Van Update**

Sherry Finn reported there was a handout with information on the purchase price of a new 2014 Dodge Caravan. Van was purchased for \$20,000 and loan secured with the National Bank of Petersburg for a 60 month term at \$2.250% with a monthly payment of \$352.72.

### **New Business**

#### **FY 2013 Audit Date**

Sherry Finn reported the FY 2013 Audit had been scheduled for April/May.

#### **FY 2014 Dues Update**

Sherry Finn reported fifteen (15) Districts are unpaid at this time, but have heard from three (3) that they are sending their payments; one (1) District has paid \$300 of the first installment due.

#### **Envirothon Update**

Sherry Finn reported DeWitt County SWCD staff (Sondra Baker, Shelley Finfrock, and Tara Miller) has agreed to a contract for 2014 for \$8100.00.

No other business was brought forth.

**A motion for adjournment was made by Darrell Roegge and seconded by Barb Klinger; MCVV.**

**The meeting adjourned at 11:52 a.m.**

Minutes Taken and Transcribed by:

Sherry Finn, AISWCD Administrative Assistant

Approved by:

---

Signature

---

Date

**Association of IL Soil and Water Cons. Dist. Foundation**  
**Foundation Profit & Loss**  
January through April 2014

	<u>Jan - Apr 14</u>
<b>Income</b>	
4200 · Miscellaneous Revenue	
4207 · Foundation Affiliate Membership	360.96
4210 · PayPal	<u>196.22</u>
Total 4200 · Miscellaneous Revenue	557.18
4410 · INTEREST INCOME	<u>30.38</u>
<b>Total Income</b>	<b>587.56</b>
<b>Expense</b>	
6600 · Foundation Affiliate Membership	
6605 · Bank Service Charge	<u>31.89</u>
Total 6600 · Foundation Affiliate Membership	<u>31.89</u>
<b>Total Expense</b>	<b>31.89</b>
<b>Net Income</b>	<b><u>555.67</u></b>



**Association of IL Soil and Water Cons. Dist. Foundation**  
**Foundation Balance Sheet**  
As of April 30, 2014

	<u>Apr 30, 14</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1020 · CHECKING-BOS FOUNDATION	30,813.67
1021 · BOS Affiliate Membership	1,062.43
1022 · CASH-BANK OF SPFLD SAVINGS	2,054.37
1026 · FOUND. ENDOWMENT BOS-Building	3,830.94
Total Checking/Savings	<u>37,761.41</u>
Total Current Assets	<u>37,761.41</u>
<b>TOTAL ASSETS</b>	<b><u>37,761.41</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
3210 · TEMP RESTRICTED NET ASSETS	4,925.19
3220 · NET ASSETS RESTRICTED	25,545.74
3900 · Retained Earnings	6,734.81
Net Income	555.67
Total Equity	<u>37,761.41</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>37,761.41</u></b>

**Association of IL Soil and Water Conservation Districts**  
**AISWCD Profit & Loss**  
**April 2014**

	Apr 14
Ordinary Income/Expense	
Income	
4000 · DUES	
4001 · MEMBERSHIP DUES	63,281.89
Total 4000 · DUES	63,281.89
4100 · GRANT REVENUE	
4115 · CREP Resource Specialists	171,893.46
4111 · IUM-Urban Manual Update-3191103	14,942.81
4100 · GRANT REVENUE - Other	0.00
Total 4100 · GRANT REVENUE	186,836.27
4200 · ANNUAL MEETING REVENUE	
4202 · ANNUAL MEETING AUCTION	50.00
Total 4200 · ANNUAL MEETING REVENUE	50.00
4300 · ENVIROTHON REVENUE	
4301 · TEAM REGISTRATION FEES	2,850.00
4303 · VOLUNTEER/PRESENTER MEALS	131.25
4304 · SPONSORSHIPS	3,600.00
Total 4300 · ENVIROTHON REVENUE	6,581.25
4400 · Miscellaneous REVENUE	
4411 · Insurance Revenue	958.54
4402 · MISCELLANEOUS REVENUE	100.00
4403 · Earth Stewardship Day Revenue	500.00
Total 4400 · Miscellaneous REVENUE	1,558.54
4500 · INTEREST INCOME	
4501 · ENVIROTHON INTEREST	3.73
4502 · GRANTS INTEREST	28.56
4503 · GENERAL FUND INTEREST	31.93
4504 · BUILDING INTEREST	0.78
Total 4500 · INTEREST INCOME	65.00
Total Income	258,372.95
Expense	
5000 · PAYROLL	
5001 · SALARIES	27,036.42
5002 · FICA/MEDICARE	2,181.57
5003 · FUTA EXPENSE	8.89
5004 · SUTA EXPENSE	126.42
5000 · PAYROLL - Other	1,481.04
Total 5000 · PAYROLL	30,834.34
5100 · EMPLOYEE HEALTH INS.	
5112 · Empl HealthIns (Off. Asst.)	410.62
5111 · Empl Health Ins (CRS)	2,949.54
5107 · Empl HealthIns (Project Cood)	410.62
5106 · EMPLOYEE HEALTH INS (Adm Asst)	410.62
Total 5100 · EMPLOYEE HEALTH INS.	4,181.40
5300 · CONTRACTUAL SERVICES	
5301 · Public Affairs Coordinator	2,000.00
Total 5300 · CONTRACTUAL SERVICES	2,000.00
5500 · TRAVEL	
5501 · EMPLOYEE MILEAGE	92.40
5502 · EMPLOYEE TRAVEL	186.02
Total 5500 · TRAVEL	278.42
6100 · ENVIROTHON EXPENSE	
6116 · Envirothon Miscellaneous Exp	204.85
6115 · Envirothon Coordinator	810.00
6102 · NATIONAL EXPENSES	41.60

**Association of IL Soil and Water Conservation Districts**  
**AISWCD Profit & Loss**  
**April 2014**

	Apr 14
6105 · STATE ENVIROTHON COMPETITION	352.01
Total 6100 · ENVIROTHON EXPENSE	1,408.46
6200 · OFFICE NEEDS	
6201 · OFFICE SUPPLIES	452.28
6205 · POSTAGE/DELIVERY	190.70
Total 6200 · OFFICE NEEDS	642.98
6300 · BUILDING EXPENSES	
6302 · UTILITIES	55.08
6303 · SNOW REMOVAL/LAWN CARE	100.00
6306 · PROPANE	145.00
6307 · MAINTENANCE ACCOUNT	219.19
6310 · SECURITY SYSTEM	117.00
6311 · GARBAGE	54.75
6313 · TELEPHONE	179.80
Total 6300 · BUILDING EXPENSES	870.82
6500 · GRANTS EXPENSE	
6550 · IUM Coordinator Expense	
6550-3 · Thompson-IUM Coordinator	256.84
6550-1 · Conferences	324.93
Total 6550 · IUM Coordinator Expense	581.77
6505 · 3191103-IL Urban Manual Update	
6505-1 · Communications	78.64
Total 6505 · 3191103-IL Urban Manual Update	78.64
6502 · CREP	
6502-01 · 3191202-CREP RS Acctl	102,929.72
Total 6502 · CREP	102,929.72
Total 6500 · GRANTS EXPENSE	103,590.13
6600 · VEHICLE	
6604 · Sticker-Registration/Title	104.50
6605 · Interest (Loan)	36.41
Total 6600 · VEHICLE	140.91
6700 · INTERNET/WEBSITE	
6702 · INTERNET SERVICE	79.95
Total 6700 · INTERNET/WEBSITE	79.95
6800 · NACD EXPENSES	
6801 · NACD MEETINGS & ACTIVITIES	60.00
Total 6800 · NACD EXPENSES	60.00
6900 · OTHER	
6902 · MISCELLANEOUS EXPENSE	34.65
Total 6900 · OTHER	34.65
Total Expense	144,122.06
Net Ordinary Income	114,250.89
Net Income	114,250.89

**Association of IL Soil and Water Conservation Districts**  
**AISWCD Balance Sheet**  
As of April 30, 2014

	Apr 30, 14
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1 · CASH-BOS GENERAL FUND	121,615.01
2 · CASH- BOS ENVIROTHON	18,671.42
3 · CASH-BOS GRANTS	146,417.16
4 · CASH-WSB BUILDING	8,323.55
Total Checking/Savings	295,027.14
Total Current Assets	295,027.14
Fixed Assets	
1401 · FIXED ASSETS	
1550 · ACCUMULATED DEPRECIATION	-84,818.30
1500 · FURNITURE, FIXTURES & EQUIP	31,933.85
1450 · BUILDING	273,416.19
1475 · Vehicles	11,274.53
Total 1401 · FIXED ASSETS	231,806.27
Total Fixed Assets	231,806.27
<b>TOTAL ASSETS</b>	<b>526,833.41</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100 · Payroll Liabilities	
2105 · FWT, FICA, Medicare Payable	6,943.14
2110 · STATE W/HOLDING PAYABLE	1,382.76
2115 · FUTA PAYABLE	413.14
2120 · SUTA PAYABLE	580.59
Total 2100 · Payroll Liabilities	9,319.63
Total Other Current Liabilities	9,319.63
Total Current Liabilities	9,319.63
Long Term Liabilities	
2550 · N/P-National Bank of Petersburg	-635.59
Total Long Term Liabilities	-635.59
Total Liabilities	8,684.04
Equity	
3200 · RETAINED EARNINGS - PRIOR	142,907.23
3900 · Retained Earnings	248,635.14
Net Income	126,607.00
Total Equity	518,149.37
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>526,833.41</b>

# Association of IL Soil and Water Conservation Districts AISWCD Profit & Loss Prev Year Comparison

January through April 2014

	Jan - Apr 14	Jan - Apr 13	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · DUES				
4001 · MEMBERSHIP DUES	125,111.76	65,708.55	59,403.21	90.4%
Total 4000 · DUES	125,111.76	65,708.55	59,403.21	90.4%
4100 · GRANT REVENUE				
4112 · IGIG-1113	0.00	9,807.83	-9,807.83	-100.0%
4115 · CREP Resource Specialists	254,911.52	80,854.55	174,056.97	215.3%
4111 · IUM-Urban Manual Update-3191103	46,254.77	92,970.54	-46,715.77	-50.3%
4100 · GRANT REVENUE - Other	0.00	0.00	0.00	0.0%
Total 4100 · GRANT REVENUE	301,166.29	183,632.92	117,533.37	64.0%
4200 · ANNUAL MEETING REVENUE				
4201 · ANNUAL MEETING REGISTRATION	117.00	184.00	-67.00	-36.4%
4202 · ANNUAL MEETING AUCTION	50.00	110.00	-60.00	-54.6%
Total 4200 · ANNUAL MEETING REVENUE	167.00	294.00	-127.00	-43.2%
4300 · ENVIROTHON REVENUE				
4301 · TEAM REGISTRATION FEES	2,850.00	0.00	2,850.00	100.0%
4303 · VOLUNTEER/PRESENTER MEALS	179.40	0.00	179.40	100.0%
4304 · SPONSORSHIPS	5,718.20	0.00	5,718.20	100.0%
4300 · ENVIROTHON REVENUE - Other	0.00	909.90	-909.90	-100.0%
Total 4300 · ENVIROTHON REVENUE	8,747.60	909.90	7,837.70	861.4%
4400 · Miscellaneous REVENUE				
4425 · I Headwaters RC&D Council Inc	0.00	5.59	-5.59	-100.0%
4422 · Pheasants Forever	0.00	31.01	-31.01	-100.0%
4420 · NACD Revenue	0.00	1,000.00	-1,000.00	-100.0%
4412 · ISWCDEA	192.56	385.14	-192.58	-50.0%
4415 · Quarterly Board REVENUE	0.00	76.45	-76.45	-100.0%
4411 · Insurance Revenue	2,396.35	0.00	2,396.35	100.0%
4402 · MISCELLANEOUS REVENUE	559.79	79.01	480.78	608.5%
4403 · Earth Stewardship Day Revenue	500.00	1,000.00	-500.00	-50.0%
4400 · Miscellaneous REVENUE - Other	0.00	102.87	-102.87	-100.0%
Total 4400 · Miscellaneous REVENUE	3,648.70	2,680.07	968.63	36.1%
4500 · INTEREST INCOME				
4501 · ENVIROTHON INTEREST	13.44	20.55	-7.11	-34.6%
4502 · GRANTS INTEREST	86.21	128.79	-42.58	-33.1%
4503 · GENERAL FUND INTEREST	78.11	71.27	6.84	9.6%
4504 · BUILDING INTEREST	2.44	4.21	-1.77	-42.0%
Total 4500 · INTEREST INCOME	180.20	224.82	-44.62	-19.9%
Total Income	439,021.55	253,450.26	185,571.29	73.2%
<b>Expense</b>				
5000 · PAYROLL				
5001 · SALARIES	108,145.68	106,912.48	1,233.20	1.2%
5002 · FICA/MEDICARE	9,371.57	8,600.19	771.38	9.0%
5003 · FUTA EXPENSE	413.14	738.50	-325.36	-44.1%
5004 · SUTA EXPENSE	634.36	582.26	52.10	9.0%
5005 · Bonuses	8,501.75	0.00	8,501.75	100.0%
5000 · PAYROLL - Other	5,856.84	5,508.25	348.59	6.3%
Total 5000 · PAYROLL	132,923.34	122,341.68	10,581.66	8.7%
5100 · EMPLOYEE HEALTH INS.				
5112 · Empl HealthIns (Off. Asst.)	2,109.79	3,026.13	-916.34	-30.3%
5111 · Empl Health Ins (CRS)	14,920.11	18,082.29	-3,162.18	-17.5%
5107 · Empl HealthIns (Project Coord)	2,198.99	2,230.37	-31.38	-1.4%
5106 · EMPLOYEE HEALTH INS (Adm Asst)	2,168.65	2,210.00	-41.35	-1.9%
5101 · EMPLOY HEALTH INS.(ExecDir)	248.58	248.58	0.00	0.0%
Total 5100 · EMPLOYEE HEALTH INS.	21,646.12	25,797.37	-4,151.25	-16.1%
5200 · INSURANCE				
5206 · Business Auto-Package	306.91	0.00	306.91	100.0%
5205 · Package Policy	16.00	235.75	-219.75	-93.2%
5202 · INSURANCE-DIRECTORS & OFFICERS	498.00	0.00	498.00	100.0%
5200 · INSURANCE - Other	0.00	51,152.20	-51,152.20	-100.0%
Total 5200 · INSURANCE	820.91	51,387.95	-50,567.04	-98.4%
5300 · CONTRACTUAL SERVICES				
5301 · Public Affairs Coordinator	8,000.00	8,000.00	0.00	0.0%
Total 5300 · CONTRACTUAL SERVICES	8,000.00	8,000.00	0.00	0.0%
5400 · PROFESSIONAL SERVICES				
5405 · Other	150.00	112.50	37.50	33.3%
Total 5400 · PROFESSIONAL SERVICES	150.00	112.50	37.50	33.3%
5500 · TRAVEL				
5501 · EMPLOYEE MILEAGE	488.32	308.25	180.07	58.4%
5502 · EMPLOYEE TRAVEL	984.00	636.70	347.30	54.6%
Total 5500 · TRAVEL	1,472.32	944.95	527.37	55.8%
5600 · ANNUAL MEETING				
5603 · ANNUAL CONF-AWARDS	0.00	9.43	-9.43	-100.0%
5606 · ANNUAL CONF-AUCTION	0.00	2,774.70	-2,774.70	-100.0%
5607 · ANNUAL CONF-OTHER	61.46	162.35	-100.89	-62.1%

**Association of IL Soil and Water Conservation Districts  
AISWCD Profit & Loss Prev Year Comparison**

January through April 2014

	Jan - Apr 14	Jan - Apr 13	\$ Change	% Change
Total 5600 · ANNUAL MEETING	61.46	2,946.48	-2,885.02	-97.9%
5700 · QUARTERLY BOARD MEETINGS				
5705 · BOARD MEETINGS-Conf Calls	21.29	8.57	12.72	148.4%
5701 · BOARD MEETINGS-LODGING	156.80	313.60	-156.80	-50.0%
5702 · BOARD MEETINGS-MEALS	1,078.80	1,140.30	-61.50	-5.4%
5703 · BOARD MEETINGS-TRAVEL	53.20	149.73	-96.53	-64.5%
Total 5700 · QUARTERLY BOARD MEETINGS	1,310.09	1,612.20	-302.11	-18.7%
5900 · LEGISLATIVE				
5906 · Legislative-Miscellaneous	0.00	690.61	-690.61	-100.0%
5904 · LEGISLATIVE DAY	2,249.34	343.65	1,905.69	554.5%
Total 5900 · LEGISLATIVE	2,249.34	1,034.26	1,215.08	117.5%
6000 · AISWCD OFFICER(S) EXPENSE				
6002 · AISWCD OFFICER(S) MILEAGE	0.00	450.87	-450.87	-100.0%
Total 6000 · AISWCD OFFICER(S) EXPENSE	0.00	450.87	-450.87	-100.0%
6100 · ENVIROTHON EXPENSE				
6116 · Envirothon Miscellaneous Exp	204.85	710.00	-505.15	-71.2%
6115 · Envirothon Coordinator	2,430.00	2,540.00	-110.00	-4.3%
6102 · NATIONAL EXPENSES	172.71	0.00	172.71	100.0%
6105 · STATE ENVIROTHON COMPETITION	858.38	39.09	819.29	2,095.9%
Total 6100 · ENVIROTHON EXPENSE	3,665.94	3,289.09	376.85	11.5%
6200 · OFFICE NEEDS				
6201 · OFFICE SUPPLIES	588.96	1,565.64	-976.68	-62.4%
6202 · EQUIPMENT	233.59	140.38	93.21	66.4%
6203 · PRINTING	146.40	0.00	146.40	100.0%
6204 · COPIER LEASE	252.00	517.48	-265.48	-51.3%
6205 · POSTAGE/DELIVERY	372.32	1,872.68	-1,500.36	-80.1%
Total 6200 · OFFICE NEEDS	1,593.27	4,096.18	-2,502.91	-61.1%
6300 · BUILDING EXPENSES				
6302 · UTILITIES	231.25	287.58	-56.33	-19.6%
6303 · SNOW REMOVAL/LAWN CARE	360.00	130.00	230.00	176.9%
6306 · PROPANE	580.00	580.00	0.00	0.0%
6307 · MAINTENANCE ACCOUNT	549.19	4.62	544.57	11,787.2%
6310 · SECURITY SYSTEM	234.00	234.00	0.00	0.0%
6311 · GARBAGE	109.50	109.50	0.00	0.0%
6313 · TELEPHONE	732.37	734.90	-2.53	-0.3%
Total 6300 · BUILDING EXPENSES	2,796.31	2,080.60	715.71	34.4%
6400 · MEMBERSHIPS/REGISTRATIONS				
6401 · MEMBERSHIPS/REGISTRATIONS	1,310.00	1,455.00	-145.00	-10.0%
6400 · MEMBERSHIPS/REGISTRATIONS - Other	0.00	38.00	-38.00	-100.0%
Total 6400 · MEMBERSHIPS/REGISTRATIONS	1,310.00	1,493.00	-183.00	-12.3%
6500 · GRANTS EXPENSE				
6506 · IGIG1113				
6506-3 · Construction Oversight	0.00	2,150.00	-2,150.00	-100.0%
6506-2 · Construction	0.00	7,854.00	-7,854.00	-100.0%
Total 6506 · IGIG1113	0.00	10,004.00	-10,004.00	-100.0%
6550 · IUM Coordinator Expense				
6550-3 · Thompson-IUM Coordinator	2,983.74	77,060.55	-74,076.81	-96.1%
6550-1 · Conferences	324.93	700.40	-375.47	-53.6%
Total 6550 · IUM Coordinator Expense	3,308.67	77,760.95	-74,452.28	-95.8%
6505 · 3191103-IL Urban Manual Update				
6505-5 · Subcontractor-Standards Updates	4,185.00	6,968.31	-2,783.31	-39.9%
6505-4 · Consultants	7,227.26	0.00	7,227.26	100.0%
6505-2 · IUM Sub Contract-St. John	0.00	3,360.00	-3,360.00	-100.0%
6505-1 · Communications	121.41	0.00	121.41	100.0%
6505 · 3191103-IL Urban Manual Update - Other	4,588.50	0.00	4,588.50	100.0%
Total 6505 · 3191103-IL Urban Manual Update	16,122.17	10,328.31	5,793.86	56.1%
6502 · CREP				
6502-01 · 3191202-CREP RS AcctI	107,981.81	16,088.21	91,893.60	571.2%
Total 6502 · CREP	107,981.81	16,088.21	91,893.60	571.2%
Total 6500 · GRANTS EXPENSE	127,412.65	114,181.47	13,231.18	11.6%
6600 · VEHICLE				
6604 · Sticker-Registration/Title	104.50	101.00	3.50	3.5%
6605 · Interest (Loan)	69.85	0.00	69.85	100.0%
6602 · VEHICLE MAINTENANCE	0.00	715.32	-715.32	-100.0%
Total 6600 · VEHICLE	174.35	816.32	-641.97	-78.6%
6700 · INTERNET/WEBSITE				
6702 · INTERNET SERVICE	319.80	319.80	0.00	0.0%
Total 6700 · INTERNET/WEBSITE	319.80	319.80	0.00	0.0%
6800 · NACD EXPENSES				
6802 · NACD Auction	0.00	21.09	-21.09	-100.0%
6801 · NACD MEETINGS & ACTIVITIES	5,840.50	3,474.42	2,366.08	68.1%
Total 6800 · NACD EXPENSES	5,840.50	3,495.51	2,344.99	67.1%

**Association of IL Soil and Water Conservation Districts  
AISWCD Profit & Loss Prev Year Comparison**

January through April 2014

	Jan - Apr 14	Jan - Apr 13	\$ Change	% Change
6900 - OTHER				
6935 - IL River Conf-Conservation Tour	0.00	24.79	-24.79	-100.0%
6933 - SWCDs Annual Mtg Fees/Travel	0.00	105.38	-105.38	-100.0%
6916 - Entity/Lobbyist Registration	311.00	0.00	311.00	100.0%
6925 - ISWCDEA	100.00	0.00	100.00	100.0%
6901 - BANK CHARGES	30.64	126.08	-95.44	-75.7%
6902 - MISCELLANEOUS EXPENSE	226.51	1,330.44	-1,103.93	-83.0%
6904 - FarmProgressShowExp	0.00	6.07	-6.07	-100.0%
6905 - Earth Stewardship Day Expenses	0.00	150.77	-150.77	-100.0%
6908 - IFA EXPENSES	0.00	9.66	-9.66	-100.0%
Total 6900 - OTHER	668.15	1,753.19	-1,085.04	-61.9%
Total Expense	312,414.55	346,153.42	-33,738.87	-9.8%
Net Ordinary Income	126,607.00	-92,703.16	219,310.16	236.6%
Net Income	126,607.00	-92,703.16	219,310.16	236.6%

**SWCD OF ILLINOIS INSURANCE**  
**Profit & Loss Budget Performance**  
**April 2014**

Ordinary Income/Expense	Apr 14	Budget	Jul '13 - Apr 14	YTD Budget	Annual Budget
<b>Income</b>					
AISWCD Life-LTD Premiums	0.00	287.00	1,179.03	1,148.00	1,148.00
COBRA Paid Premiums	843.54	0.00	5,904.78	4,217.25	4,217.25
Employee Paid Own Premiums	52,700.90	74,375.00	269,294.90	298,125.00	298,125.00
Interest	5.67	27.68	37.67	372.78	391.51
Miscellaneous Income	397.50	0.00	397.50	0.00	0.00
State Allocation	686,946.00	0.00	1,373,892.00	1,373,891.72	1,373,891.72
STD Insurance	3,207.29	7,306.00	25,710.69	29,224.00	29,224.00
Voluntary Life Insurance	1,990.54	2,500.00	10,197.31	10,000.00	10,000.00
<b>Total Income</b>	<b>746,091.44</b>	<b>84,495.68</b>	<b>1,686,613.88</b>	<b>1,716,978.75</b>	<b>1,716,997.48</b>
<b>Expense</b>					
Administrator Expenses	2,327.37	0.00	10,143.08	9,532.25	12,543.00
AISWCD Life/LTD Expense	0.00	95.67	0.00	765.32	956.66
Fiduciary Liability Expense	0.00	0.00	1,825.00	1,825.00	1,825.00
Liability Insurance	0.00	0.00	0.00	0.00	0.00
LTD Premiums	780.03	769.50	7,666.31	7,714.00	9,253.00
Miscellaneous	0.00	32.62	968.64	461.03	526.27
Monthly Employee Paid Premiums	0.00	25,002.53	0.00	200,020.23	250,025.29
Monthly Premium Health	136,591.00	108,337.00	1,337,070.00	1,142,696.00	1,359,370.00
Monthly Premium Life	566.52	547.56	5,589.13	5,520.48	6,615.60
Monthly Premium Voluntary Life	865.83	833.33	8,353.31	8,322.68	9,989.34
Postage	54.49	0.00	319.02	50.00	50.00
STD Insurance Premiums	2,366.45	2,435.33	22,998.99	24,014.68	28,885.34
Wrk Comp - Liability Insurance	0.00	0.00	43,944.00	83,352.00	83,352.00
Yearly CPA Audit	0.00	0.00	2,000.00	2,000.00	2,000.00
<b>Total Expense</b>	<b>143,551.69</b>	<b>138,053.54</b>	<b>1,440,877.48</b>	<b>1,486,273.67</b>	<b>1,765,391.50</b>
<b>Net Ordinary Income</b>	<b>602,539.75</b>	<b>-53,557.86</b>	<b>245,736.40</b>	<b>230,705.08</b>	<b>-48,394.02</b>
<b>Net Income</b>	<b>602,539.75</b>	<b>-53,557.86</b>	<b>245,736.40</b>	<b>230,705.08</b>	<b>-48,394.02</b>



**SWCD OF ILLINOIS INSURANCE**  
**Balance Sheet Prev Year Comparison**  
As of April 30, 2014

	<u>April 30, 2014</u>	<u>April 30, 2014</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
AISWCD - Illinois Funds	663,765.46	682,446.84	-18,681.38	-2.74%
Total Checking/Savings	663,765.46	682,446.84	-18,681.38	-2.74%
Accounts Receivable				
Accounts Receivable	-12.58	-34.20	21.62	63.22%
Total Accounts Receivable	-12.58	-34.20	21.62	63.22%
Other Current Assets				
Undeposited Funds	0.00	120.03	-120.03	-100.0%
Total Other Current Assets	0.00	120.03	-120.03	-100.0%
Total Current Assets	663,752.88	682,532.67	-18,779.79	-2.75%
<b>TOTAL ASSETS</b>	<u>663,752.88</u>	<u>682,532.67</u>	<u>-18,779.79</u>	<u>-2.75%</u>
<b>LIABILITIES &amp; EQUITY</b>				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	0.00	360.00	-360.00	-100.0%
Total Accounts Payable	0.00	360.00	-360.00	-100.0%
Total Current Liabilities	0.00	360.00	-360.00	-100.0%
Total Liabilities	0.00	360.00	-360.00	-100.0%
Equity				
Retained Earnings	418,016.48	388,243.12	29,773.36	7.67%
Net Income	245,736.40	293,929.55	-48,193.15	-16.4%
Total Equity	663,752.88	682,172.67	-18,419.79	-2.7%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>663,752.88</u>	<u>682,532.67</u>	<u>-18,779.79</u>	<u>-2.75%</u>

**SWCD of Illinois Insurance  
Plan Administrator's  
Report to AISWCD  
April, 2014**

**COBRA** –We have one member on COBRA on a short-term basis until her new insurance is effective. One COBRA initial notice went out to a new employee.

**Administration** – Administration included:

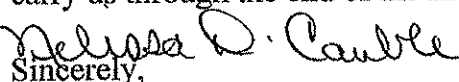
1. The May billing shows a total of 161 enrolled members, with 131 on Managed Care, 14 on Quality Care, and 16 having waived coverage.
2. Preparing and submitting monthly insurance reports to required parties
3. Processing the April invoices and made several deposits
4. Updating employee salaries with The Standard for life and disability benefits, I do this about twice a year to account for possible salary increases/decreases. The premiums and benefits are calculated on an employee's annual salary and it is important to have these numbers be correct
5. Sent insurance information to one employee for her director
6. Processing information on one new employee, sending termination paperwork for one employee
7. We received our Insurance Allocation 2<sup>nd</sup> deposit *BY ELECTRONIC MEANS* on April 11 for \$686,946.00
8. Attended CMS Seminar and rate meeting at Northfield Inn in Springfield
9. Prepared newsletter to send to il.all email regarding the FY 2015 insurance rates

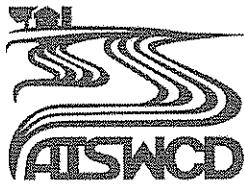
**Financials** – Income for April was \$746,091.44 with expenses totaling \$143,551.69, resulting in a net income of \$602,539.75. The balance in the account at the end of April is \$663,765.46.

Billings for May are as follows:

CMS:	\$ 135,764.00
The Standard:	\$ 4,479.47

Once these are paid we will have approximately \$ 523,521.99 left in the account. This will carry us through the end of the fiscal year.

  
Sincerely,  
Melissa Cauble  
Montgomery County SWCD



## **Forestry Committee Agenda**

**David McCormick, Chairman**

June 9, 2014 @ 2:00 to 3:00 p.m.

Jade Room - Northfield Inn & Suites, Springfield, Illinois

---

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approval of March '14 Meeting minutes (Pages 44-45)
5. Advisors' Reports
  - A. IDOA
  - B. IDNR
  - C. NRCS
  - D. IEPA
  - E. Others
6. Old Business
  - A. Call Before You Cut-Additional Brochures Update
  - B. Forestry Workshops Update
  - C. Forestry Committee Letter to IDNR-State Forester
7. New Business
8. Adjournment

**AISWCD Quarterly Board Meeting  
Forestry Committee  
Wednesday, February 26, 2014 9:45 am  
Northfield Inn Conference Center – Springfield, IL**

**Present:**

**Members**

David McCormick, Chairperson  
Darrell Roegge

**Advisors**

Wade Conn, NRCS

Gina Bean, AISWCD, Recorder  
Keith Livesay, ISWCDEA, Union County SWCD

**Absent:**

Tom Beyers  
Terry Davis  
Randy Molitoris  
Dave Bishop, Retired RC McLean Co SWCD  
Dick Breckenridge, IEPA  
Elliot Lagacy, IDOA  
Mike Mason, IDNR  
Dan Schmoker, IWPA  
Ray Herman, Tree Farmers  
Paul Deizman, IDNR  
William Gradle, IFA

1. **Call to Order:** David McCormick called the meeting to order at 9:59 am.
2. **Roll Call:** Done by Gina Bean, AISWCD Office Assistant.

3. **Approve Agenda**

*First:* Darrell Roegge                      *Second:* David McCormick                      *Carried:* Yes

4. **Approval of December '13 Meeting minutes:**

*First:* Darrell Roegge                      *Second:* David McCormick                      *Carried:* Yes

5. **Advisors' Reports**

A. *NRCS* – Wade Conn informed the committee that the Farm Bill had passed. Although the rules need to be written still, he let everyone know that there would be money for wildlife practices.

Although no one was at the committee meeting from IDNR, Wade Conn did let the committee know that he was aware that the Restoration Harvest was still moving on.

6. **Old Business**

David McCormick let the group know that he did not get a chance to talk to anyone concerning having more Call Before You Cut brochures printed. There is a meeting for the Forestry Development Council on February 27, 2014 where he hopes to gain more information and be able to talk about it. The meeting has been canceled many times due to the weather.

Wade Conn asked David McCormick if any of the Districts were actively putting anything together for Forestry workshops. David had not heard of any that were.

Wade Conn suggested to David McCormick that he contact Jay Hayek from the University of Illinois extension to see if he would want to join the committee.

7. **New Business**

There were no suggestions from the group on a candidate for the Outstanding Forestry Contribution Award. David McCormick will suggest to the Board of Directors that Rich Nichols send out an email asking for any recommendations.

David McCormick will ask the Board of Directors for permission to send a letter to Director Miller asking him to fill the position of State Forester with a professional forester. This letter would be consistent with letters other committees are sending to Director Miller.

8. **Adjournment:** The meeting was adjourned by David McCormick at 10:22 am.  
*First:* Darrell Roegge      *Second:* David McCormick      *Carried:* Yes

*Minutes by: Gina Bean, AISWCD Office Assistant*

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## **Legislative Focus Area Committee Agenda**

**Tom Beyers, Chairman**

June 9, 2014 @ 3:00 to 5:00 p.m.

Diamond Room - Northfield Inn & Suites, Springfield, Illinois

---

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approval of March '14 FAC Meeting Minutes (Pages 47-48)
5. Legislative Update: Mike Hoffmann
6. Partner Reports
7. Old Business
  - a. Memorandum of Understanding Update
  - b. House/Senate Bills Updates
  - c. FY 2014 State Budget Update
  - d. North Eastern IL Legislative Tour Update
  - e. AISWCD Resolutions/Variance/By-Laws Amendment Update
  - f. Environmental Letter/Nutrient Management
8. New Business
  - a. FY 2014 AISWCD Annual Meeting Resolutions (see hand out)
  - b. NACD Legislative Conference- Indiana
  - c. 2015 AISWCD Legislative Day Event
  - d. 2015 IL Envirothon Resolution/Proclamation
9. Adjournment

**Legislative Focus Area Committee Meeting Minutes**  
**AISWCD Quarterly Board**  
**Northfield Inn, Springfield, IL**  
**February 24, 2014**

Members/Advisors Present:

Tom Beyers, Chairman  
Terry Bogner  
Sue Davis  
Steve Fulling  
Ken Kesler  
Joe Rothermel  
Dale Shumaker  
Jason Anderson  
Jim Todd  
Sondra Baker  
Rich Nichols

Members/Advisors Absent:

Dick Breckenridge, IEPA  
Tessa Chadwick, NRCS  
Steve Chard  
Terry Davis  
Mike Hoffmann, AISWCD Lobbyist  
Carlyn Light  
Mark Roth

Chairman Tom Beyers called the meeting to order. Roll call was done by Sue Davis.

Approve Agenda-Two items were added to New Business: 1. Environmental Group letter and 2. Possible Chicago Conservation Tour, motion was made by Steve Fulling and seconded by Jim Todd to approve the Agenda with the 2 additions, motion carried.

Approve December 9, 2103 Meeting Minutes- A motion was made by Terry Bogner and seconded by Ken Kesler to approve the December 9, 2013 Meeting Minutes, motion carried.

Legislative Update-Mike Hoffmann absent. Rich Nichols went over bills that he is watching; he spoke about some shell bills that need to be watched for SWCD's. Rich explained his process of following bills each year. We are once again watching the Gaming Bill sponsored by Senator Terry Link.

Partner Reports-None

Old Business

Memorandum of Understanding Update-The Memo of Understanding has been reviewed and NRCS has to proof read and make any changes needed.

FY2012/2103 AISWCD Resolutions/Variance Update-Rich has completed the 1<sup>st</sup> draft of the Policy Book which consists of General Policies, By-laws, etc. This is a working document which may prompt a review/change of the By-laws. The Variance Update came into effect last year, if Variance is needed it must be applied for 60 days in Advance.

FY 2014 State Budget Update-There is no budget yet.

Envirothon Day Resolution Update-Nothing has been done towards this for this year. There are still plans to invite the Governor to the State Envirothon for Illinois Envirothon Day.

NACD Annual Meeting, Anaheim, CA Update- Tom Beyers reported that this was a very good meeting with a busy agenda. Much discussion on the Farm Bill. There were 9 Resolutions from the North Central Area, 4 moved on and 2 went to the floor. And it was reported that the National Envirothon in Georgia has been cancelled for 2014.

2014 Legislative Day Update-It was discussed that yesterday's event was very successful. There were about 57 or so Directors, Employees, and Partners. The Legislative Reception was a huge success with about 20 Legislators and their Aides attending. Cost for the event came in under budget, it cost about \$1,116.

#### NEW BUSINESS

Legislator of the Year-A motion was made by Steve Fulling and seconded by Terry Bogner to nominate US Rep. Rodney Davis as Legislator of the Year, motion carried.

Friend of Conservation- A motion was made by Jim Todd and seconded by Terry Bogner to nominate Meijer Store for the Friend of Conservation, motion carried.

Conservation Tour-Gerard Fabrizio will hold a Conservation Tour in the Chicago area, possibly in September. Cost would be for bus transportation and luncheon. He is trying to find a good date for this tour and will have more information at the next Quarterly Board meeting.

Environmental Letter- Titled "RE: Environmental Sector's Recommendations for Action Steps in the Illinois Nutrient Reduction Strategy" dated 2/7/14 to Marcia Wilhite, Chief of Bureau of Water for IEPA and to Warren Goetsch, Chief IDOA Bureau of Environmental Programs. There was some discussion on this letter but no action.

A motion was made by Ken Kesler and seconded by Joe Rothermel, motion carried.

Submitted by: Sue M. Davis  
AC, Christian County SWCD

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## **Planning Focus Area Committee Agenda**

**Van Bitner, Chairman**

June 9, 2014 @ 1:00 to 3:00 p.m.

Emerald Room - Northfield Inn & Suites, Springfield, Illinois

---

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve March '14 FAC Meeting Minutes (Pages 50-51)
5. Partner Reports
6. Old Business
  - a. FY 2014 Annual Meeting Update
  - b. 2015 Farm Family Application Revisions-Taskforce Update
  - c. Director Training/LUC Roles and Responsibilities Update
7. New Business
  - a. FY 2015 AISWCD Annual Meeting Date/Location/Expenses
8. Adjournment

**Planning Focus Committee  
March Quarterly Board  
February 26, 2014  
Northfield Inn & Suites – Springfield, Illinois**

**Present:**

Van Bitner, Chairman  
Tom Beyers  
Colleen Bogner, Auxiliary  
Jody Christiansen, NRCS  
Terry Davis  
Steve Fulling  
Sherry Finn, AISWCD  
Roger Johnson  
David McCormick  
Darrell Roegge  
Dale Shumaker  
Gina Bean, AISWCD  
Guests Present:  
Keith Livesay, ISWCDEA RC Vice Co-Chair

**Absent:**

Marie Bunting, Auxiliary President  
Judy Beyers, Auxiliary  
Tess Ferguson, Auxiliary  
Marty McManus, IDOA  
Cindy Moon, Minute Recorder  
Mike Rahe, IDOA

Van Bitner called the meeting to order at 9:00 a.m.  
Sherry Finn took roll call.

**Approval of Agenda**

A motion was made by Roger Johnson, seconded by Terry Davis to approve the agenda; MCVV.

**Meeting Minutes from December 2013 FAC meeting**

A motion was made by Steve Fulling, seconded by Roger Johnson to approve the minutes of the December 2013 FAC meeting minutes; MCVV.

**Meeting Minutes from Annual Mtg/Awards Taskforce**

A motion to approve the January and February teleconference calls was made by Steve Fulling and seconded by Roger Johnson; MCVV.

**Partner Reports**

No partners attended the meeting.

**Annual Meeting Update.**

**Logo:** Changed to All Roads lead to Conservation (Route 66); motion made by Darrell Roegge and seconded by Steve Fulling; MCVV.

**Award Applications:** Okay and will be ready to post to website by March 15, 2014

**Registrations:** Hotel registrations will be available as of April 15<sup>th</sup> and Sherry Finn has meeting with Northfield staff in March; meal and session registrations will be available by April 15<sup>th</sup> with early bird registration fee of \$40.

**Sponsorships:** Letters will be going out in the next few weeks

**Auction:** Item Form will be available soon on website; Auctioneers being pursued

**Partners:** e-mails will be going out for Share Fair

**Parliamentarian:** Howard Heavner has agreed to be the Parliamentarian

### **Old Business**

#### **Farm Family Application**

Van appointed a taskforce to look into updating the Farm Family application; members include Van Bitner, Steve Fulling, Terry Davis, and Sherry Finn.

#### **District Responsibilities/Director Training Sessions**

Jerry Snodgrass and Sherry Finn will have a meeting to discuss sessions.

#### **ISWCDEA/IAAP/IDOA Sessions**

Sondra Baker and Kara Downin are handling ISWCDEA; Jane Brangenberg is handling IAAP, and Mike Rahe and Reps are handling IDOA.

Photos: Jody Christiansen is taking of Annual Meeting photos and Sherry Finn will contact Jim Nelson to acquire lighting for the photo areas. Sherry Finn will also contact someone else to take pictures after the Farm Family Banquet and at the Live Auction.

### **New Business**

There was no new business at this time.

**The meeting adjourned at 10:04 a.m.**

Minutes taken and transcribed by:

Sherry Finn, AISWCD Administrative Assistant

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



association of Illinois

**SOIL &  
WATER**

conservation districts

# **Urban & Community Conservation Focus Area Committee Agenda Jerry Snodgrass & Gerard Fabrizius, Chairmen**

June 9, 2014 @ 3:00 to 5:00 p.m.

Onyx Room - Northfield Inn & Suites, Springfield, Illinois

---

1. Call to order
2. Roll Call
3. Approve Agenda
4. Approve March '14 FAC Meeting Minutes (Pages 53-55)
5. Old Business
  - a. 604B-IUM Update-Kelly Thompson
  - b. Adopt a Legislator Update
  - c. 2014 Legislative Tour-Northern IL Update
6. New Business
7. Adjournment

**AISWCD Quarterly Board Meeting**  
**Urban and Community Conservation Focus Area Committee**  
**Wednesday, February 26, 2014 10:30 am**  
**Northfield Inn Conference Center – Springfield, IL**

**Present:**

Don Beisiegel  
Joe Bybee, IDOA  
Daniel Doedtman  
Gerard Fabrizio, Co-Chairperson  
Gina Bean, AISWCD, Minute Recorder  
Jerry Snodgrass, Co-Chairperson  
Kelly Thompson, AISWCD  
Keith Livesay  
Steve Stierwalt  
Marty McManus, IDOA

**Absent:**

Lee Bunting  
Chris Davis, IEPA  
Renea Hildebrandt, IDNR  
Don McCallon, NRCS

1. **Call to Order:** The meeting was called to order at 10:45 am.

2. **Roll Call:** Done by Gina Bean, AISWCD

3. **Approve Agenda:**

*First:* Jerry Snodgrass      *Second:* Gerard Fabrizio      *Carried:* Yes

4. **Approval of December '13 FAC Meeting Minutes:**

*First:* Don Beisiegel      *Second:* Dan Doedtman      *Carried:* Yes

5. **Old Business**

***A. IUM Update***

Kelly Thompson reported that the 319 grant has concluded. She is starting the 604B grant which is a 30 month grant. The field manuals are finished and are starting to get distributed. Each District will have five. Inspection counties will have 50. There will be three locations in the state that are holding manuals for further distribution. Those locations are Madison SWCD, Kane DuPage SWCD, and the AISWCD office in Springfield.

With the new grant, there are five standards that a consultant will be working on. There is about \$25,000 in the grant for contracts. They will also be addressing by-laws for the technical committee. The field manuals have 17 practices that you would commonly see at an inspection site. The full field manual is online.

***B. CPESC Training***

Joe Bybee, before talking about CPESC training, reported that IDOA will now be doing new director training by regions. Regional reps will have field manuals out to all the Districts soon.

He also talked about the twenty counties that have IEPA agreements for soil erosion sediment control. There is a workgroup set up and they will start to have annual meetings with the EPA to fine tune inspections and the vouchering system from both sides. This will be a great opportunity for all to communicate what is going on. The next meeting will be May 21, 2014. They will start standardization as well so all districts report to EPA in the same way.

Joe Bybee also let the group know that urban and rural SSRP deadlines have moved to June 1, 2014. Specialists will soon be available to go on projects.

Joe Bybee will be finding speakers for a Monday, July 28, 2014 CPESC training session from 10:00 am to noon at the annual meeting. CPESC may be shifted to the ISWCDEA's Winter Training for a four hour training so it does not compete with a conservation cropping session at annual meeting.

In other news, Joe Bybee was awarded the employee of the month award at the IDOA.

### **C. Adopt a Legislator Update**

Gerard Fabrizio checked with his local Farm Bureau about sharing their Adopt a Legislator. If Districts are interested in the program they should contact their county's Farm Bureau. Like Jerry Snodgrass's county, some counties' Farm Bureaus will not share their Adopt a Legislator day with the SWCDs. Legislators do find it interesting to climb up on farm equipment and see how it works when they are given the opportunity and it is wonderful when SWCDs can join in what the Farm Bureau is already doing.

### **E. American Farmland Trust – Conservation Cropping Systems Initiative – Possible Speakers**

Gerard Fabrizio is working on a resolution to present at summer conference entitled Soil Health. He thought it would be a good idea to get speakers relating to the topic. Indiana has a good program which is the Conservation Cropping Systems Initiative. Gerard has contacted Indiana's Executive Director to see if she can send speakers to summer conference and as of now it looks very promising.

Gerard Fabrizio took this time to let the group know that Jenny Philibiack called him wanting to host the lady land owners on his farm in March. He is not sure if March would be a good time, but thinks this is a great opportunity to speak to them about conservation. He thinks June would be a better time for them to come.

## **6. New Business**

### **A. Legislative Tour 2014**

Gerard Fabrizio would like to have a Legislative Tour in the north east part of Illinois later this year. It would include Chicago and suburban legislators.

**A motion was made to ask the Board of Directors if they approve of a Legislative Tour in the north east part of Illinois later this year by Dan Doedtman and 2<sup>nd</sup> by Steve Stierwalt.**

**Motion carried.**

### **B. Legislative Day**

While attending Legislative Day 2014, Dan Doedtman wanted to see Legislators that were not from his area. He ventured around the Capitol and Stratton buildings and found Legislators to talk to that were not assigned to him. The north east part of Illinois has been Legislators assigned to it due to Chicago and it's suburbs. Steve Stierwalt suggested developing a white sheet on urban conservation concerning what the SWCDs can do for urban communities. The white sheet should be short with bullet points. Kelly Thompson suggested reaching out to Land Use Council 16 to come to Legislative Day to form a group to talk to their urban Legislators.

Jerry Snodgrass suggested that the focus be shifted toward urban legislators and that there needs to be an urban connection instead of a rural to get the urban Legislators interested in SWCDs.

Steve Stierwalt suggested an urban legislative day where employees and directors talk and persuade legislators of the importance of SWCDs and clean urban water. The white sheet could have how programs impact urban areas.

The group thinks that Illinois State Representative, Cynthia Soto, could help with getting urban legislators interested.

**A motion to develop a white sheet about urban soil and water practices for Legislators was made by Dan Doedtman and 2<sup>nd</sup> by Jerry Snodgrass. Motion carried.**

Gerard Fabrizius called Linda Olsen from Illinois Farm Bureau, who is in charge of Illinois Field Moms, to perhaps have soil and water districts be a sponsor. It turns out that their sponsors donate very large amounts of money that districts and AISWCD do not have.

**7. Adjournment:** The meeting was adjourned at 11:34 am.

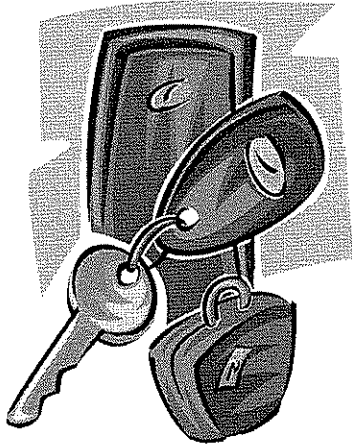
*First:* Dan Doedtman                      *Second:* Don Biesiegel

*Minutes taken by: Gina Bean, AISWCD Office Assistant*

**Approved by:**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



# Room Reservations

This form must be returned  
(FAX: 217-744-3420) or ([sherry.finn@aiswcd.org](mailto:sherry.finn@aiswcd.org)) to the AISWCD  
Office on or before noon

**Wednesday, June 4, 2014.**

in order to secure your room at the Northfield Inn for the  
June Quarterly Board Meeting.

You may also contact, Sherry Finn at 217-744-3414 to make  
reservations.

**\*Please check the date/s you will be staying\***

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail address: \_\_\_\_\_

Committee: \_\_\_\_\_

Sunday, June 8<sup>th</sup>: \_\_\_\_\_ Monday June 9<sup>th</sup>: \_\_\_\_\_

**\*\*\*Note: only meal expenses at the Northfield Inn are  
covered by the AISWCD.**

\*\*\*\*\*



# Illinois Soil & Water Conservation District Employee Association

AC Co-Chair – Sondra Baker

AC Co-Vice Chair – Spring Duffey

Secretary – Meghan Polacek

RC Co-Chair – Kara Downin

RC Co-Vice Chair – Keith Livesay

Treasurer – Vicki Heath



## REGION 1 REPRESENTATIVES

Kara Downin  
Sharon Matson  
Shannon Pence  
Lorna Chezem

## REGION 2 REPRESENTATIVES

Sondra Baker  
Spring Duffey  
Thad Eshleman  
Vicki Heath

## REGION 3 REPRESENTATIVES

Jane Brangenberg  
Betty Buckert  
Cindy Moon  
Abbie Sperry

## REGION 4 REPRESENTATIVES

Tara Hopkins  
Stephen Miller  
Renee Weitekamp  
Cindy Poppenhager

## REGION 5 REPRESENTATIVES

Keith Livesay  
Meghan Polacek  
Jodi Hawkins  
Carla Barnes

## ISWCDEA June 2014 Quarterly Report

This year the ISWCDEA has been very happy again to see a full board! We would like to welcome Lorna Chezem from Region 1. The board have found themselves very busy with many activities and we would like to thank everyone who has volunteered on the committees to share the work load.

The ISWCDEA was very happy to have had the opportunity to meet with Ivan Dozier in February. The two co-chairs, Sondra and Kara, along with two other ISWCDEA board members, Vicki Heath and Renee Weitekamp and one District employee Tara Miller, met with Ivan to discuss the upcoming NRCS restructuring. However we were able to discuss a few other things with Ivan while we had the opportunity to do so, such as the pilot program, contribution agreements, outside partnerships and toolkit7 issues. We would like to thank Ivan again for taking the time to meet with us and for suggesting that we continue to do so in the future.

We have now received the remainder of our insurance allocation for FY 2014 and are current with CMS. We paid April just a few days late, but everyone is ok with that. We are set now through the end of the fiscal year. Annyce Winters, Karen Sanders, Sharon Matson and Melissa Cauble attended the CMS seminar in Springfield in April to learn our rates for the coming year. They learned that our tier rating has been upgraded from B+ to an A! Rates for Managed Care increased overall by just shy of 6%, but since we moved to an "A" rating, our increase is only 0.8%, or \$7.00 per month. Even better news, while Local (Quality) Care rates also went up on average 6%, our "A" rate tier actually went down by 1.7%, meaning those rates will decrease by \$16.00. These new rates will take effect on July 1, 2014 and be good through June 30, 2015.

Dewitt County SWCD had a very successful State and Envirothon and now Sondra Baker Co-Coordinator of the State Envirothon and Spring Duffey Region 2 Rep are working closely with the AISWCD on the Regional Competition to be held in August. They are still seeking funding to hold the event and any help would be appreciated.

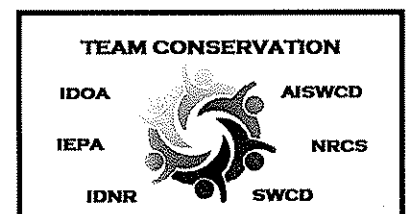
The employee board also has a committee working on updating the Outstanding Employee Application and that form will be available very soon.

We look forward to summer conference and will have an employee forum, which we plan to have Ivan attend to discuss the coming restructuring, we will also be hosting an education session. We have many other tasks that we are working on and will be presenting for the future. We have a great group of representatives to take on those tasks that come to us. Along with our conservation partners: AISWCD, IDOA/BLWR, USDA/NRCS, IEPA, IDNR, and all SWCDs make our team a success!

Respectfully submitted,

*Sondra Baker*      *Kara Downin*

Sondra Baker, AC Co-Chair & Kara Downin, RC Co-Chair



**AISWCD QUARTERLY BOARD**  
***Illinois Department of Agriculture Report***  
June 10, 2014

**FY 2014 District Allocations**

As you know, the remainder of the FY 14 Department funds designated for operations, cost-share, employee health insurance, etc. for SWCDs was released at the end of April. This is the first time in many years that all funds have been allocated before the end of a fiscal year. Let's hope this becomes a trend!!

**Cover Crop Initiative Grants**

As part of the Department's Cover Crop Initiative, grants were awarded to 9 SWCDs in 2013 to help promote the uses and benefits of utilizing cover crops to the public through the use of on-farm demonstration and/or research plots, tours and meetings. The grants are funded through the Sustainable Agriculture Grant Program. The Department also offered additional grants to SWCDs in FY 2014. Fourteen SWCDs submitted requests to the Department to hold cover crop plots in their District this year and all applications were approved. These 14 new plots will be in addition to the ones from last year to bring the total District plots up to 23. Thank you to all who submitted applications!!! The list is below for the 2013 and 2014 plots.

2013 Grant Applications – Champaign #1, Coles, Clark #1, Clark #2, Cumberland, Jefferson, McHenry, Vermillion #1, Washington.

2014 Grant Applications – Calhoun, Champaign #2, Ford, Fulton, Henry, Iroquois, Jasper, Kane-DuPage, Macon, Rock Island, Sangamon, Vermillion #2, Williamson #1, Williamson #2.

**Illinois Conservation Partnership 2012 Annual Report**

The recently released 2012 Annual Partnership Report has been placed on DARTS. The information in the report outlines all of the broad accomplishments of Districts and our partners in conserving our natural resources. This information is provided to policy makers and the public at various conferences, etc. It is also used to help secure sustained funding for Districts. Please take time to review the report. We believe you will find the contents to be very interesting! The 2013 report is currently being compiled.

**New Farm Bill**

Without a doubt, the new Farm Bill is offering numerous conservation opportunities through its conservation title. In particular, the new Regional Conservation Partnership Program (RCPP) could possibly bring some badly needed dollars to Illinois for new conservation work on a very large scale. The Department looks forward to the release of the NRCS RCPP administrative rules and the APF (Application for Program Funding) to gain more detailed information and to coordinate with other potential partners on possible conservation projects.

**Farmland Conversion Annual Report**

The FY 2013 Farmland Conversion Annual Report has been released and is posted on the Department's web page. The Farmland Preservation Act requires this report to be produced annually and it identifies the number of acres of land purchased, converted or possessing the potential to be converted from agricultural uses as a result of state agency actions.

## **Partners for Conservation Fund**

The below is provided for your information as far as CPP spending deadlines and balances. We know that everyone will work hard to get the projects completed and funds fully spent.

### **Deadline:**

FY 12 CPP	June 28, 2014 with an approved contract extension
FY 13 CPP	November 8, 2014
FY 14 CPP	November 14, 2016

### **Balance: May 8, 2014**

FY 12 CPP	\$ 83,960.26
FY 13 CPP	\$416,985.66

## **USDA- IL FSA Conservation and Environmental Programs Division**

### **Conservation Reserve Program (CRP)**

Legislation ended September 30, 2013 and we currently have no authority to accept applications or approve CRP contracts due to the farm bill expiring. Our county offices continue to work with producers on current contracts performing ownership and acreage revisions. Since September 30, 2013 we have been able to perform these revisions as long as it did not result in an additional obligation of funds. We have recently been re-authorized to perform those revisions, corrections, and modifications for existing CRP contracts that do require an additional obligation of funds. Once additional details of the farm bill are released, information will be distributed to County Offices.

### **Tree Assistance Program (TAP)**

Illinois Farm Service Agency announced recently that orchardists and nursery tree growers who experienced losses from natural disasters that occurred on or after Oct. 1, 2011, can sign up for the Tree Assistance Program (TAP) beginning Tuesday, April 15, 2014. TAP was authorized by the Agricultural Act of 2014 as a permanent disaster program.

TAP provides financial assistance to qualifying orchardists and nursery tree growers to replant or rehabilitate eligible trees, bushes and vines damaged by natural disasters. Eligible tree types include trees, bushes or vines that produce an annual crop for commercial purposes. Nursery trees include ornamental, fruit, nut and Christmas trees that are produced for commercial sale. Trees used for pulp or timber are ineligible.

To qualify for TAP, orchardists must suffer a qualifying tree, bush or vine loss in excess of 15 percent mortality (adjusted for normal mortality) from an eligible natural disaster. The eligible trees, bushes or vines must have been owned when the natural disaster occurred; however, eligible growers are not required to own the land on which the eligible trees, bushes and vines were planted.

If the TAP application is approved, the eligible trees, bushes and vines must be replaced within 12 months from the date the application is approved.

The cumulative total quantity of acres planted to trees, bushes or vines for which a producer can receive TAP payments, cannot exceed 500 acres annually.