



association of illinois

# SOIL & WATER

conservation districts

## March 2014 Quarterly Board Meeting Packet

### Table of Contents

1. Meeting Agenda	page 2
2. Memorandum	page 3
3. Foundation Agenda	page 4
a. Draft Foundation Minutes	pages 5- 6
4. Board of Directors Agenda	pages 7- 8
a. Draft Board Minutes	pages 9- 14
5. Executive Committee Agenda	pages 15-16
a. Draft Executive Committee Minutes	pages 17-19
6. Communications Focus Area Committee Agenda	page 20
a. Draft Communications FAC Minutes	pages 21-22
7. Education Focus Area Committee Agenda	page 23
a. Draft Education FAC Minutes	pages 24-26
8. Financial Management Focus Area Committee Agenda	page 27
a. Draft Financial Management FAC Minutes	pages 28-29
9. Forestry Committee Agenda	page 30
a. Draft Forestry Committee Minutes	page 31-32
10. Legislative Focus Area Committee Agenda	page 33
a. Draft Legislative FAC Minutes	pages 34-35
11. Planning Focus Area Committee Agenda	page 36
a. Draft Planning FAC Minutes	pages 37-38
b. Draft Annual Mtg/Awards Taskforce Minutes	pages 39-41
12. Urban Community & Conservation Focus Area Committee Agenda	page 42
a. Draft Urban Comm. & Cons. FAC Minutes.	pages 43-44
13. Dot Point Highlights	pages 45-47
14. Partner Reports	
a. FSA	page 48
b. ISWCDEA	page 49
d. SWCD of IL Insurance	
1. Plan Administrator's Report (January)	page 50
2. Profit & Loss Budget	page 51
3. Balance Sheet Prev Yr. Comparison	page 52
15. Legislative Day Information	
a. Flyer	page 53
b. Bag Lunch Order Form	page 54
16. AISWCD March QB Reservation Info	
a. Hotel-Meal form	page 55



association of Illinois

**SOIL &  
WATER**

conservation districts

**March Quarterly Board Meeting**  
**February 26, 2014**  
**Northfield Inn, Suites & Conference Center**

**Wednesday – February 26th**

**9:00-10:15 a.m. Round One Focus Area Committees**

---

- **Communications:** Steve Stierwalt, Chairperson Onyx
- **Education:** Jerry Snodgrass, Chairperson Opal
- **Planning:** Van Bitner, Chairperson Ruby

**9:00- 9:45 a.m. Auxiliary Committee Meeting:** Marie Bunting, Pres. Topaz

---

**9:45-10:30 a.m. Forestry Committee:** David McCormick, Chairperson Topaz

---

**10:30-11:45 a.m. Round Two Focus Area Committees**

- **Financial Management:** Kenny Vosholler, Chairperson Onyx
- **Legislative:** Tom Beyers, Chairperson Opal
- **Urban Community & Cons:** Jerry Snodgrass & Gerard Fabrizius, Chairpersons Ruby

**12:00-1:00 p.m. Lunch** Jade

---

**1:15-???? p.m. Foundation & AISWCD Board Meetings** Onyx-Opal

---



association of illinois

# SOIL & WATER

conservation districts

4285 north walnut street road  
springfield, il 62707  
(217) 744-3414  
fax (217) 744-3420  
[www.aiswcd.org](http://www.aiswcd.org)

## MEMORANDUM

### officers

*President*  
LONNIE WILSON  
6787 Township Rd. 1400E  
Wyoming, IL 61491  
(765) 730-1030

*Vice President*  
TOM BEYERS  
2438 Ticklen Road  
Odin, IL 62870  
(618) 267-8900

*Secretary*  
VAN BITNER  
30279 E CR 900 N  
Mason City, IL 62664  
(217) 341-6631

*Treasurer*  
KENNY VOSHOLLER  
8341 County Line Road  
Cutler, IL 62238  
(618) 967-5450

### staff

*Executive Director*  
RICHARD NICHOLS

*Administrative Assistant*  
SHERRY FINN

*Program Coordinator*  
KELLY THOMPSON

*Office Assistant*  
GINA BEAN

*CREP Resource Specialists*  
RUSSELL BOGGS  
LaSalle SWCD

SHERYL DUCUMMON-PHILLIPS  
Peoria SWCD

JEREMY PRUDEN  
Brown SWCD

TIM ROYER  
McDonough SWCD

DANIEL SAHM  
Schuyler SWCD

JAKE VANCIL  
Sangamon SWCD

**Date:** February 07, 2014  
**To:** All AISWCD Board Members, Committee Members and Advisors  
**From:** Lonnie Wilson, President  
**Re:** **March 2014 Quarterly Board Meeting**

Please be advised the next Executive Committee Meeting of the Association of Illinois Soil and Water Conservation Districts has been scheduled. Specific information regarding the meeting is noted below:

**Date:** February 25, 2014  
**Time:** 7:00 p.m.  
**Location:** Northfield Inn, Suites & Conference Center  
Breakfast Room-Hotel Lobby Area

Please be advised the next meeting of the Board of Director's and Focus Area Committees of the Association of Illinois Soil and Water Conservation Districts has been scheduled. Specific information regarding the meeting is noted below:

**Date:** February 26, 2014  
**Time:** See Agenda (page 2)  
**Location:** Northfield Inn, Suites, & Conference Center  
3280 Northfield Drive  
Springfield, Illinois 62703  
(217) 523-7900

If you should have any questions regarding this meeting, please contact the AISWCD office at (217) 744-3414. I look forward to seeing you in February.

**Please make sure to contact Sherry Finn, at the AISWCD office, to make any room reservations (if needed) for the Northfield Inn and meal confirmations by Wednesday, February 19, 2014.**

### mission

"to represent and empower  
illinois' swcds"



association of illinois  
**SOIL &  
WATER**  
conservation districts

4285 north walnut street road  
springfield, illinois 62707  
phone: 217-744-3414 fax: 217-744-3420  
[www.aiswcd.org](http://www.aiswcd.org)

## **AISWCD Foundation Agenda**

**Lonnie Wilson, President**

Wednesday, February 26, 2014 @ 1:15 p.m.

Onyx/Opal Rooms - Northfield Conference Center, Springfield, Illinois

1. Call to order
2. Roll Call
3. Approve Agenda
4. Approve December 2013 Foundation Meeting Minutes (pages 5-6)
5. Old Business
6. New Business
  - Questions on Foundation Financial Reports (see handouts)
  - Approve Financial Reports submitted
7. Adjournment

**AISWCD Foundation Meeting Minutes  
AISWCD Quarterly Board  
Northfield Inn, Springfield, IL  
December 10, 2013**

**Present**

**Lonnie Wilson, President  
Tom Beyers, Vice President  
Van Bitner, Secretary  
Kenny Vosholler, Treasurer  
David McCormick, Area II VP  
Steve Stierwalt, Area III VP  
Barb Klinger, Council 1  
Terry Bogner, Council 2  
Lee Bunting, Council 3  
Terry Davis, Council 4  
Dan Duval, Council 5  
Randy Molitoris, Council 6  
Daniel Doedtman, Council 10  
Steve Fulling, Council 11  
Don Beisiegel, Council 12  
Roger Johnson, Council 13  
Gerard Fabrizius, Council 16  
Marie Bunting, Auxiliary President  
Sondra Baker, ISWCDEA AC Co-Chair  
Kara Downin, ISWCDEA RC Co-Chair  
Rich Nichols, AISWCD  
Sherry Finn, AISWCD  
Gina Bean, AISWCD**

**Absent**

**Jerry Snodgrass, Area I VP  
Carlyn Light, Area IV VP  
Joe Rothermel, Council 7  
Darrell Roegge, Council 8  
Mark Roth, Council 9  
Tom Anderson, Council 14  
Dale Shumaker, Council 15  
Mike Hoffman, Lobbyist**

**Chairman Lonnie Wilson called the meeting to order at 8:10 A.M. Van Bitner did the Roll Call.**

**Approve the Agenda-A motion was made by Dan Doedtman and seconded by Don Beisiegel, motion carried.**

**Approve June 2013 Minutes-A motion was made by Tom Beyers and seconded by Gerard Fabrizius to approve the June 11, 2013 meeting minutes as presented, motion carried.**

**OLD BUSINESS –NONE**

## **NEW BUSINESS**

**Affiliate Membership Account-Kelly Thompson reported that there are 5- \$35 members and 1 Corporate Member to date.**

**Questions on Financial Reports- Discussion about the McKibben Scholarship to make sure there is enough for the \$500 Scholarship to be given out next year. It was stated there would be enough for the Scholarship this year. Sherry stated that if need be they would get sponsors to do this. A motion was made by Don Beisiegel and seconded by Lee Bunting to approve the Financial Reports as given, motion carried.**

**A motion was made by Barb Klinger and seconded by Terry Davis to adjourn, motion carried.**

**Minutes submitted by: Sue M. Davis  
AC, Christian County SWCD**

Approved by:

---

Signature

---

Date



association of illinois

**SOIL &  
WATER**

conservation districts

4285 north walnut street road  
springfield, illinois 62707  
phone: 217-744-3414 fax: 217-744-3420  
[www.aiswcd.org](http://www.aiswcd.org)

## **AISWCD Board of Directors Agenda**

**Lonnie Wilson, President**

Wednesday, February 26, 2014 @ 1:30 p.m.

Onyx/Opal Rooms - Northfield Conference Center, Springfield, Illinois

---

1. Call to order and introductions
2. Roll Call
3. Approve Agenda
4. Partner Reports: (5 minute restriction) See reports on Pages 48-52
5. Committees/Focus Area/Taskforce Updates
  - Communications: Steve Stierwalt
  - Education: Jerry Snodgrass
  - Financial Management: Kenny Vosholler
  - Legislative: Tom Beyers
  - Planning: Van Bitner
  - Urban Community & Conservation: Jerry Snodgrass & Gerard Fabrizio
  - Auxiliary: Marie Bunting
  - Forestry: David McCormick
  - SWCD Insurance: Melissa Cauble
6. Area Vice President Reports
  - Area I: Jerry Snodgrass
  - Area II: David McCormick
  - Area III: Steve Stierwalt
  - Area IV: Carlyn Light
7. Old Business
  - Dues/Delinquent Dues Update: Sherry Finn (see handout)
  - CREP 319 Grant and CREP Staffing Update-Sherry Finn (see handout)
  - IUM Grant Update-Kelly Thompson
  - Memorandum of Understanding Update (see handout)
  - Affiliate Membership Update (see handout)
  - FY 2014 State Budget Update- Rich Nichols
  - Resolutions/Variance/Policy Book Update-Tom Beyers
  - NACD North Central Region Meeting in Chicago-Lonnie Wilson & Gerard Fabrizio
  - NACD Annual Meeting in Anaheim, CA-Lonnie, Tom, Gerard & Kelly
  - Envirothon Bridge Fund Update (see handout)
  - New Van Status Update (see handout)

8. New Business

- IL Envirothon Coordinators Contract-DeWitt County SWCD
- National Envirothon Update
  - 1. North Central Region Envirothon Event
- Legislator of the Year and Friend of Conservation Selections
- Questions on Financial Reports (see handouts)
- Accept Written Reports (pages 48-52)
- Accept Financial Reports

9. Approve Minutes: December 2013 Executive Committee Meeting (pages 9-14)

10. Adjournment



**December Quarterly Board  
December 10, 2013  
Northfield Inn & Suites, Springfield, Illinois**

**Present**

Lonnie Wilson, President  
VP  
Tom Beyers, Vice President  
Van Bitner, Secretary  
Kenny Vosholler, Treasurer  
David McCormick, Area II VP  
Steve Stierwalt, Area III VP  
14  
Barb Klinger, Council 1  
15  
Terry Bogner, Council 2  
Lee Bunting, Council 3  
Terry Davis, Council 4  
Dan Duval, Council 5  
Randy Molitoris, Council 6  
Daniel Doedtman, Council 10  
Steve Fulling, Council 11  
Don Beisiegel, Council 12  
Roger Johnson, Council 13  
Gerard Fabrizio, Council 16  
Marie Bunting, Auxiliary President  
Sondra Baker, ISWCDEA AC Co-Chair  
Kara Downin, ISWCDEA RC Co-Chair (Left Early)  
Rich Nichols, AISWCD  
Sherry Finn, AISWCD  
Kelly Thompson, AISWCD  
Gina Bean, AISWCD

**Call to Order**

Lonnie Wilson, AISWCD President called the meeting to order at 8:25 am.

**Roll Call**

Roll call was taken by Secretary Van Bitner.

**Approve Agenda**

The agenda was reviewed. **Motion to approve agenda was made by Tom Beyers, seconded by Dan Duval. MCVV.**

**Partner Reports**

**IDOA (Steve Chard)** – Steve Chard reported the National No-Till Conference would be held in Springfield at the Hilton Hotel January 15 – 18, and passed around a copy of the agenda to board members. Steve reported there will be Conservation Cropping Seminars throughout the state on January 28, February 27, and March 13. The 1<sup>st</sup> & 2<sup>nd</sup> Quarter of District Operations funds should have been received in all district offices. Steve complimented the employees on a successful Winter Training held the week before. Steve touched on the numerous energy projects that are going through Illinois without any benefit to Illinois, and the concern that is happening within the agriculture community. IDOA written report on page 50-51 of Quarterly Board packet and is attached to the minutes.

**NRCS**— Report was given by Ivan Dozier, State Conservationist. Ivan touched on the shutdown. He reported they were caught up on pretty much everything except the Labor Relations Union meeting that was scheduled for December 10, but was cancelled. Ivan brought up the budget for FY14, which he received last week. Right now there is no authority to work on contribution agreements because there is no work on CRP. The Farm Bill expired the end of September. We are approaching deadlines for some of the price support issues that are coming up at the end of the month which could affect the prices of milk, etc. NRCS's written report is attached to these minutes.

**Absent**

Jerry Snodgrass, Area 1  
  
Carlyn Light, Area IV VP  
Joe Rothermel, Council 7  
Darrell Roegge, Council 8  
Mark Roth, Council 9  
Tom Anderson, Council  
  
Dale Shumaker, Council  
  
Mike Hoffman, Lobbyist

**FSA** — Rick Graden gave the FSA report. Illinois FSA is struggling with the staffing level. The current ceiling is 416 employees. Illinois will be twenty people under that at the end of January, and they are in a hiring freeze. Illinois, Iowa, and Nebraska are the most understaffed. FSA written report is on page 52 of the Quarterly Board packet and is attached to the minutes.

**IEPA** - Dick Breckenridge has nothing other than to wish everyone a merry Christmas. IEPA will be giving a slide presentation at the end of the board meeting.

**IFA** — Bill Gradle gave a report on behalf of the Illinois Forestry Association of which he is now President. Bill introduced a Purple Paint Sign (No trespassing). The IFA will donate one to the AISWCD Auction. Bill explained you could paint the perimeter of the trees entering the property with a purple strip that could be used also. He directed the board towards the IFA website for more information or to buy a sign (information attached). Bill passed out a handout of the Illinois Forestry Association directory to board members. Bill touched on the Farm Bill and Title 11 Sec 1240B of the current Farm Bill, which directs the Secretary, through NRCS, to allocate 60% of available Environmental Quality Incentives Program (EQIP) funding towards practices relating to livestock production. Rationale: The NRCS State Conservationist, with input from their respective State Technical Committees, should have the authority to direct available funding towards their resource concerns in each State. Though this is a "national" goal, the last two years, it has been mandatory for NRCS in each State to decide their priorities in addressing resource concerns and issues.

**DNR** — No report.

**ISWCDEA** — Sondra Baker and Kara Downin, ISWCDEA Co-Chairs, gave the report. Sondra and Kara talked about Winter Training, which had 150 attendees. ISWCDEA written report is on page 55 of the packet and is attached to the minutes. Kenny Vosholler presented the Employee Association with their share of the proceeds from the AISWCD auction.

**NCDEA** — Cindy Moon reported in observance of time she would forego giving an oral report, and directed board members to her written report on page 53 of the packet.

**NACD & NACD North Central** —Lonnie Wilson gave a brief report. Lonnie reported there would be a meeting in Chicago in January and would be presenting a bylaw amendment on the election cycle rules for NACD. There are no resolutions that Lonnie knows of yet. Lonnie asked for input or concerns.

**A motion was made by Gerard Fabrizius, second by Terry Bogner to carry a resolution forward to North Central that states to recommend that the artificial ratio established in the 2008 Farm Bill be abandoned and replaced with language that will allow the NRCS state Conservationist with the advice of the state technical committee determine the state's priorities for utilizing available EQIP dollars to achieve the most effective and efficient means of protecting the state's natural resources based on the USDA survey required by Federal law. MCVV.**

Discussion was held on delegate /alternate appointments. **A motion was made by Terry Davis, seconded by Don Beisiegel to affirm the appointments of Lonnie Wilson as delegate, and Tom Beyers as alternate for the North Central NACD. MCVV.**

#### **Committee Reports:**

**Executive** — Lonnie Wilson reported. Most of the items have been pushed into the committee reports. Lonnie reported they talked about EQIP, pension reform, different grants. Lonnie appointed a task force to take on the issue of hiring an AISWCD Executive Director. The current Executive Director has made a decision to retire around September 1, 2014. The task force consists of: Lonnie Wilson, Tom Beyers, and Jerry Snodgrass. The task force will make a recommendation and take it to the Executive Committee. It will then be taken to the AISWCD board for confirmation of that position hopefully in March. Lonnie felt that decision fit within the bylaws, and asked for feedback. **Motion to approve process was made by Roger Johnson, seconded by Dan Duval. MCVV. Motion to approve Executive report was made by Barb Klinger, seconded by Dan Doedtman. MCVV.**

**Forestry** – David McCormick gave the report. There were several discussions going on, including logging contracts getting best management practices (bmp) which would include loggers taking care of trails where damage was made to the forest floor. Chainsaw safety classes were discussed. Discussion was held on polling districts which have a lot of forestry to see if they would have any board members interested in being on the Forestry Committee. Discussion was held on asking Wayne Kinney to be a speaker at Summer Conference. The forestry council will be taking grants again. Last year, one of the two the committee submitted was accepted. They would like to submit the one that did not get accepted again this year, which is to hold forestry workshops throughout the state.

**Motion by Dave McCormick to reapply for four forestry workshops throughout the state, seconded by Randy Molitoris. MCVV. Motion to approve Forestry Committee report was made by Barb Klinger, seconded by Dan Doedtman. MCVV.**

**AISWCD Auxiliary** – Marie Bunting gave the report. Marie and Judy Beyers will be traveling to Anaheim to the NACD Conference. They will be taking things for the country store, silent auction, and door prizes. The auxiliary will be sponsoring the poster and photo contests again this year. Marie is selling quilt tickets for the quilt to be given away at the NACD Annual Meeting. Tickets are \$1.00 each or 6/\$5.00. Marie gave everyone an opportunity to buy tickets. Kenny Vosholler presented Marie with a check for the auxiliary's share of the proceeds of the AISWCD auction.

**Insurance** – Melissa Cauble gave the insurance report, which is attached to the minutes.

**IL River Coordinating Councils** - Lee Bunting gave the report. Lee reported that in his June report, he had told the board the council was defunct, but that did not go through. There are still three different councils. The Illinois Governors River Council held their conference in Peoria. All AISWCD employees attended and the conference was successful. Lee discussed pipes sticking up out of the Wabash River.

There are all kinds of river issues that Lee said he never knew existed before becoming a member of the council.

#### **Focus Committee Reports**

**Communications** – Steve Stierwalt gave the report. Steve was not present for the Communications Committee meeting on Monday, but gave the report based on Kenny Vosholler's notes, who chaired the committee. Discussion was held on the role of Land Use Councils and director training modules, and Rich Nichols is going to be working on that. The Farm Bureau resolutions process was also discussed. Social media discussed in regard to the government shutdown. Tom Beyers ask Steve Stierwalt to expand on what went on at the Farm Bureau Conference. There were no action items.

**Motion by Barb Klinger to approve the report, seconded by Randy Molitoris. MCVV.**

**Education** – Lonnie Wilson gave the report in Jerry Snodgrass's absence. Grant opportunities will be published on the AISWCD website. Envirothon Coordinator bidding is currently out for application. The MOU between FFA and AISWCD for the Envirothon was discussed. The Education Committee would also like to have the FFA to be a member of the Envirothon Task Force; Jerry Snodgrass participated in the Education Committee meeting by phone on Monday and he was ask to take on the task of asking FFA to become a member of the task force. There was a recommendation to move the Teacher of the Year Award to the same time as the Farm Family Award and move that to the Annual Meeting Task Force for approval. **Lonnie withdrew the motion. The Annual Meeting Task Force will take the recommendation into consideration.** Steve Chard will check into getting the Teacher of the Year Award on the Agenda for presentation on Ag Day at the State Fair. **Motion by Barb Klinger to approve Education Committee report, seconded by Don Beisiegel. MCVV.**

**Financial Management** - The financials were reviewed by the board. **Motion by Lee Bunting, second by Barb Klinger to approved the financial reports. MCVV.** The budget was discussed. **Motion by Lee Bunting to amend the budget to reflect \$11,000 in order to pay mileage to the AISWCD board to Quarterly Board meetings, seconded by Terry Davis.** Lee wanted to go on record as saying the 24 directors are taking time out of their schedules to come to Springfield to the meetings, they have been paying for their own rooms and mileage since 2008, and he thinks the board should at least get paid mileage, and they deserve it. **Motion was aye – 5, opposed – 10. Motion did not carry.**

**Financial Management (continued):** It was a recommendation that the Financial Committee will revisit this, the budget will be reviewed and a new budget presented to see if Lee's request can be done based on any new information available. **Motion to approve the budget was made by Steve Stierwalt, second by Barb Klinger. MCVV.**

The following recommendations were made as amendments to the budget:

- Lapel pins for affiliate membership – up to \$300.00 for pins – The board meeting was recessed so that a Foundation meeting could be called to order to discuss this since it is a Foundation matter (See foundation notes) **with a motion by Terry Davis, second by Steve Fulling.** The AISWCD board meeting reconvened, Kenny Vosholler continued with the budget discussion.
- **Motion to buy a van for the AISWCD spending up to \$25,000 made by Van Bitner, second by Roger Johnson. MCVV.**
- The 604B grant has been approved for \$220,000.00. Admin total for the grant is \$22,000 over thirty months. In the grant money is allocated for \$12,100 for travel for Kelly, and also money to increase Kelly's salary from \$36,000 to \$40,000. **A motion was made by Gerard Fabrizio, seconded by Dan Duval to recommend increasing Kelly's salary to \$40,000. MCVV.**
- Gina Bean has met the recommended requirements for job performance when she was hired. At that time Gina was promised a raise when those requirements were met. **A motion was made by Barb Klinger, seconded by Dan Duval to recommend raising Gina's salary 2% in 2014. MCVV.**
- **A motion was made by Roger Johnson, seconded by Dan Duval give Christmas bonuses in the amounts of: Sherry Finn - \$750.00; Rich Nichols - \$500.00; Kelly Thompson - \$250.00; Gina Bean - \$250.00. MCVV**

**Motion to recommend raising Sherry Finn's salary an additional \$2,000 per year was made by Roger Johnson, seconded by Barb Klinger. MCVV.**

**A motion to approve the Financial Management Committee report was made by Barb Klinger, seconded by Dan Doedtman. MCVV.**

- **Legislative & Resolutions** – Mike Hoffman was in attendance at the Legislative Committee meeting to give a legislative update on Monday. There were no current bills to take action on. The committee went over the three 2012 resolutions that still remain active. Two resolutions were adopted at the 2013 Summer Conference. One of the resolutions dealt with sales tax relief on cover crop seed, which has been researched and a request has been sent to the Department of Treasury to consider that. The Policy Book was the other resolution. A three ring binder has been assembled with the resolutions and the committee is discussing how they are going to handle that at next year's conference. A suggestion was made to post the resolutions on the website. The dues variance resolution has been completed. The legislative tour at Peoria was cancelled due to lack of interest. It was suggested the AISWCD approach legislators and ask for a resolution to declare one of the days of the State Envirothon as State of Illinois Envirothon Day. This would be a no cost issue for the legislators. Rich added he had talked with Mike Hoffman and they had come up with an idea to contact the Governor's office for a proclamation of May 1<sup>st</sup>, and could possibly get him there to sign it at the luncheon during the Envirothon, which would be in addition to the resolution process with the legislators. **Motion was made by Tom Beyers on behalf of the Legislative Committee to continue with pursuing the resolution process with the legislators and the proclamation process with the Governor for declaring State of Illinois Envirothon Day on May 1<sup>st</sup>, 2014, seconded by Steve Fulling. MCVV.** Legislative Day was discussed, and the possibility of hosting a reception on Legislative Day. The suggestion was to visit the legislators during the day like always, and then that evening host a reception, perhaps the State House Inn, or Floyd's. It was also suggested one of the better dates to consider would be March 4<sup>th</sup>. The committee felt perhaps this could be coincided with March Quarterly Board. **Motion to approve the process and leave the Quarterly Board meeting dates alone, and let Mike Hoffman, in concurrence with partners come up with a date was made by Gerard Fabrizio, seconded by Barb Klinger. MCVV. Motion to approve the Legislative Committee Report was made by Steve Fulling, seconded by Barb Klinger. MCVV.**

- **Planning** – Van Bitner gave the report. The 2013 Summer Conference was discussed. The auction proceeds totaled \$6,182.00. The Auxiliary are happy with the figures for the Soil Stewardship Luncheon. Complaints were made on Director Training; there was no microphone system, and no disk for the training at the morning session. Chairman Bitner ask committee members to think of themes, the task force will be having a conference call in January. The possibility of revising the Farm Family Award application was discussed. The possibility of perhaps awarding a Farm Family award only every other year and having another venue in the off year was discussed. Another scenario would be two groups of eight Land Use Councils (odds and evens) would submit entries every other year. The information needs to go back to the Land Use Councils to get there feedback on this. Whatever the outcome, the changes wouldn't be effective until 2015. Marie Bunting stressed the Farm Family must be recognized more than they were in 2013. After traveling to Springfield, the winners should not just be recognized on the screen. Opening Ceremonies went way too long, thus throwing other sessions behind. The outstanding employee will be awarded at Winter Training, and recognized again the following summer at Summer Conference. There will be no one recognized at the 2014 Summer Conference, since there was award given at the 2013 Winter Training. The scholarship winner, which is sponsored by the ISWCDEA, will be awarded during Summer Conference. **A motion was made by Lee Bunting, seconded by Barb Klinger, that AISWCD provide two luncheon tickets for the Outstanding Employee when applicable, and also for the scholarship winner. MCVV.**
- **Motion from Van Bitner, second by Dan Doedtman the conference date for 2014 will be July 28 & 29, at the Northfield Inn in Springfield, Illinois and that registration be as follows:**
  - Early Bird Registration April 15 – May 15 -- \$40.00
  - Registration May 16 – June 30 -- \$45.00
  - Registration July 1 – 8 -- \$55.00**MCVV.**

The planning committee on behalf of the Annual Meeting Task Force asked the board for permission to give the Annual Meeting Task Force permission to make any scheduling decisions, etc regarding Summer Conference. **A motion to give Annual Meeting Task Force authority to make any addition decisions regarding the 2014 Summer Conference was made by Van Bitner, seconded by Steve Fulling. MCVV. A motion to approve the Planning Meeting Committee report was made by Barb Klinger, seconded by Dan Doedtman. MCVV.**

**Urban Community & Conservation** – Gerard Fabrizio gave the report. There were no action items. Gerard touched on a grant written by DNR, wanting the AISWCD to administer the grant. Copies are available of the field manual. **Motion to approve the report was made by Tom Beyers, second by Dan Doedtman. MCVV.**

**Executive Directors Report** – Attached to the packet for the boards review. **Motion to accept report was made by Tom Beyers, seconded by Don Beisiegel. MCVV.**

**Area VP Reports:**

**Area 1** – No Report

**Area 2** – No Report

**Area 3** – No Report

**Area 4** – No Report

**Approve Minutes of June 2013 Board Meeting– Motion by Tom Beyers to approve the June 2013 Board Meeting Minutes, seconded by Barb Klinger. MCVV.**

**Old Business**

**SWCD Dues Update** – – Five districts that did not pay any dues for 2013: Adams, Gallatin, Pope-Hardin, Randolph and Scott , which is a total of \$7224.15. Three did not pay remaining 4<sup>th</sup> quarter 2013 – Greene, Pike, Macon, with a total of \$1,023.21. One district, Jefferson County only paid ½ and that was a total of \$722.41. This is a total of \$8969.77 in outstanding dues for 2013. Invoice notices for FY14 dues were sent out to all districts as of December 4 for the 3% dues of the money that has been received (not quite ½).

**Grant Update** – Was given by Kelly Thompson. AISWCD has been awarded a new grant, the 604B, which will take effect as soon as the 319 concludes in February. Rich touched on the CREP grant. A 6<sup>th</sup> person has been hired. He will start in Schuyler County on January 1<sup>st</sup>. Rich received an email from IDNR asking if they would administer an IGIG grant they are writing for the fairgrounds, AISWCD has agreed to do this.

IEPA Presentation – Trevor Sample, a representative from IEPA gave a slide presentation on Illinois Nutrient Management Strategy.

**Memorandum of Understanding/Outreach Update** – In the packets is a copy of the final Memorandum of Understanding . Lonnie thanked employees for being a part of the task force, by taking the lead on this. This is a base document. The document has the language of today, not 1968. It is something for the districts to use (document attached to minutes). **A motion was made by Tom Beyers, seconded by Barb Klinger to approve the AISWCD to publish the document as something the districts can use. MCVV.**

**Natural Area Guardians/Burns Update** – No action.

**Soil Health Update** – No action.

**Farm Progress Show Final Report** – Lonnie said the AISWCD broke even, the costs were split with all the partners, and everyone has been paid.

**NACD Legislative Conference – Washington, DC Update** – Lonnie reported he and Tom went to all but three offices on the congressional side. They did focus on the ag and appropriations committee.

**Executive Director's Conference – Flagstaff, AZ** – Rich reported he went to Flagstaff, Arizona the first week of September. Rich appreciates the opportunity to attend the event and the opportunity to network with other Executive Directors.

#### **New Business**

**NACD Annual Meeting – Anaheim, CA** – Gerard Fabrizio is hopefully getting help on attending with a scholarship from NACD. Sherry reported the auction item was two signed books. Lonnie is also taking 2 dozen rolls of embroidered toilet paper.

**NACD North Central Region** – This was covered in the NACD North Central Report above.

**Written reports from partners – A motion to approve the written reports was made by Barb Klinger, seconded by Dan Doedtman. MCVV.**

**Motion to adjourn made by Barb Klinger.**

The meeting adjourned at 12:40 pm.

Minutes taken & transcribed by:

*Cindy Moon*

Approved by:

---

**Signature**

---

**Date**



association of illinois

**SOIL &  
WATER**  
conservation districts

4285 north walnut street road  
springfield, illinois 62707  
phone: 217-744-3414 fax: 217-744-3420  
www.aiswcd.org

## **Executive Committee Agenda**

**Lonnie Wilson, Chairman**

February 25, 2014 at 7:00 p.m.

Northfield Inn-Breakfast Room-Hotel Lobby

---

1. Call to Order and Introductions
2. Roll Call
3. Approve Agenda
4. Committees/Focus Area/Taskforce Updates
  - Communications: Steve Stierwalt
  - Education: Jerry Snodgrass
  - Financial Management: Kenny Vosholler
  - Legislative: Tom Beyers
  - Planning: Van Bitner
  - Urban Community & Conservation: Jerry Snodgrass & Gerard Fabrizious
  - Auxiliary: Marie Bunting
  - Forestry: David McCormick
  - SWCD Insurance: Melissa Cauble
5. Area Vice President Reports
  - Area I: Jerry Snodgrass
  - Area II: David McCormick
  - Area III: Steve Stierwalt
  - Area IV: Carlyn Light
6. Old Business
  - Dues/Delinquent Dues Update: Sherry Finn
  - CREP 319 Grant and CREP Staffing Update-Sherry Finn
  - IUM Grant Update-Kelly Thompson
  - Memorandum of Understanding Update
  - Affiliate Membership Update
  - FY 2014 State Budget Update- Rich Nichols
  - Resolutions/Variance/Policy Book Update-Tom Beyers
  - NACD North Central Region Meeting in Chicago-Lonnie Wilson & Gerard Fabrizious
  - NACD Annual Meeting in Anaheim, CA-Lonnie, Tom, Gerard & Kelly
  - Envirothon Bridge Fund Update
  - New Van Status Update

7. New Business
  - IL Envirothon Coordinators Contract-DeWitt County SWCD
  - National Envirothon Update
    1. North Central Region Envirothon Event
  - Legislator of the Year and Friend of Conservation Selections
  - Questions on Financial Reports (handouts) and Partner Written Reports (pages 48-52)
  - Accept Written Reports
  - Accept Financial Reports
8. Approve Minutes: December 2013 Executive Committee Meeting (pages 17-19)
9. Adjournment



**Executive Committee Meeting  
December 9, 2013 at 9:00 a.m.  
Northfield Inn Conference Center in Springfield, IL**

**Present**

Lonnie Wilson, President; NACD Delegate  
Tom Beyers, Vice President; NACD Alt Del.  
Van Bitner, Secretary  
Kenny Vosholler, Treasurer  
James Todd, Past President  
David McCormick, Area II VP  
Rich Nichols, AISWCD  
Sherry Finn, AISWCD  
Kelly Thompson, AISWCD  
Gina Bean, AISWCD  
Kara Downin, ISWCDEA RC Co-Chair  
Guests:  
Barb Klinger, LUC 1 Rep  
Steve Fulling, LUC 11 Rep  
Gerard Fabrizio, LUC 16 Rep

**Absent**

Jerry Snodgrass, Area I VP  
Steve Stierwalt, Area III VP  
Carlyn Light, Area IV VP  
Marie Bunting, President of Auxiliary  
Sondra Baker, ISWCDEA AC Co-Chair  
Mike Hoffman, Lobbyist

**Call to order:**

President Lonnie Wilson called the meeting to order at 9:00 a.m. and adjourned right away to reconvene at 9:20 a.m. due to bad weather delaying some members.

**Roll Call:**

Secretary Van Bitner took roll call.

**Agenda Approval:**

Lonnie Wilson noted he needed to amend the agenda to include NRCS Contract Administration Pilot Program; **Tom Beyers made the motion to accept the amended agenda and Kenny Vosholler seconded the motion; MCVV.**

**Committee/Taskforce Updates:**

**Communications:** Steve Stierwalt was absent; no report given

**Education:** Jerry Snodgrass was absent; Rich Nichols reported receiving an e-mail from Grundy County Chairman and the Co-Coordination that they were not going to sign the bid for the FY 2014 IL Envirothon; a replacement was going to be needed. A new bid sheet has gone out and the deadline to reply is December 31, 2013. Deborah Cavanaugh-Grant has been contacted to see if she would be willing to put together the 5<sup>th</sup> Category Study Guide, LUC 5<sup>th</sup> Category Test Questions, and IL State Envirothon test questions; he also asked the Grundy County Co-Coordination if they were interested in providing this information and they will let Rich know by this Wednesday. There have been no inquiries about the Coordinator Position at this time. Lonnie suggested the AISWCD look into a corporate contract agreement with UPS for all the mailing for IL Envirothon and Annual Meeting.

**Financials:** Kenny Vosholler reported on the 2014 AISWCD Budget which has been updated and copies were handed out to members. **Kenny Vosholler made the motion to accept the new budget and Tom Beyers seconded the motion; MCVV.**

**Legislative:** Tom Beyers reported on the excellent job Ron Davis, U S Rep from IL was doing on the farm bill; reminder all to visit the Leg/Farm Bill call list; pension reform; sales tax-working with Dept of Revenue; Legislative Day; Envirothon Resolution for Envirothon Day; Ron Davis invited to attend Annual Meeting.

**Planning:** Van Bitner reported on ticket sales, auction items, survey results, and conservation tour.

**Urban Community & Conservation:** Kelly Thompson will give update on grant later in agenda; Gerard reported conservation tour in Lombard, IL was cancelled due to lack of registrations; Kelly reported NACD is offering webinars and Deb Bogar is contact person. Kelly will send information with a link.

**Area Vice President Reports:**

**Area I:** Jerry Snodgrass-absent

**Area II:** David McCormick-Nothing to Report

**Area III:** Steve Stierwalt-absent

**Area IV:** Carlyn Light-absent

**Old Business:**

**SWCD Dues Update-FY 2012 & 2013:** Sherry Finn reported 9 Districts "not in good standing" for FY 2013; five (5) Districts did not pay any dues-Adams, Gallatin, Pope-Hardin, Randolph and Scott; one (1) District paid half-Jefferson County; 3 Districts still owe remaining 4<sup>th</sup> quarter-Greene, Pike, and Macon. Total outstanding dues \$8,969.77. FY 2014 dues' notices were sent out on 12/4/2013 for 1<sup>st</sup> installment of operations money paid to Districts.

**FY 2013 Grant Updates:** Sherry reported CREP grant has been applied for an additional two years and a new CREP Resource Specialist has been hired for Schuyler County and will start January 1, 2014 which brings the total back to 6; Rich reported on receiving an e-mail from IDNR asking if the AISWCD would administer an IGIG grant for the fairgrounds and Rich acknowledged an affirmative; Kelly Thompson reported on the new 604B grant which will take effect as soon as the 319 concludes in February, 2014. The new grant is more Education and outreach. This is a 30 month grant (July 2016). Copies of IUM Manuals are being printed; online version of manuals is current and updated.

**MOU/Outreach Update:** The MOU is complete and ready to present to NRCS; copy was handed out.

**Friends of AISWCD/Affiliate Membership:** Brochures are done and information is on AISWCD website; there are 4 new members; one is a company-Patton out of Elmhurst. Need to have post cards and pins; **Tom Beyers made motion to send to Finance Committee to approve \$300 for the Affiliate Membership to purchase pins-seconded by Kenny Vosholler; MCVV**

**Farm Progress Show Update:** Sherry Finn reported all partners had been invoiced and all payments received.

**NACD Legislative Conference-Washington, D.C.-**Tom Beyers reported during Legislative

**NACD North Central Region Update-**Lonnie Wilson reported on inaugural award-Ray McCormick-leader in Cover Crops and bylaw amendment on the election cycle.

**Executive Director's Conference Update:** Rich reported September meeting in Flagstaff, AZ was very informative and the board should make sure to have funds available for the future.

**AISWCD FY 2014 Budget Update:** Kenny Vosholler already gave report in Financials.

\*\*\*Committee took a break-then going into Executive Session

**Executive Session Action Taken:** **David McCormick made the motion to establish a taskforce (members-Lonnie Wilson, Tom Beyers, and Jerry Snodgrass with Rich Nichols as an advisor) for the selection of a new Executive Director for the AISWCD and Kenny Vosholler seconded; MCVV.**

**New Business:**

**NACD Annual Meeting-Anaheim, CA.:** Scholarship applicant is Gerard Fabrizio; NACD Auction items will be two books-one on the IL River and one on the Civilian Conservation Corps;

**David McCormick made the motion to have Lonnie Wilson as the NACD Delegate and Tom Beyers as the NACD Alternate for the 2014 NACD Annual Meeting-Kenny Vosholler seconded the motion; MCVV.**

**IL Nutrient Management Strategy:** Rich reported the EPA has named a committee and Lonnie Wilson and Rich are members; timetable of 2020 to meet with USEPA requirements.

**Envirothon Bridge Fund:** **Tom Beyers made the motion to use the VP \$1000 fund-line item 6001-for matching funds for Bridge Fund payment; seconded by Van Bitner; MCVV.**

**2006 Dodge Caravan Status:** Van repairs are going to be more than the van is worth (problems with the air conditioning and the brakes; needs new tires; investigate getting a different van (used or new with roadside assistance. **Tom Beyers motioned to send this item to the financial committee and Van Bitner seconded; MCVV.**

**NRCS Contract Administration Pilot Program:** Rich reported NRCS has contacted the AISWCD with a contract to have 5 Districts-Carroll, Christian, Iroquois, Lawrence/Wabash, and Union to serve as a pilot group for NRCS programs.

**Approve Executive Meeting Minutes:** Tom Beyers made the motion to approved the June 2013 Executive Committee Meeting Minutes and any electronic action taken and the motion was seconded by Kenny Vosholler; MCVV.

**Adjournment:**

**Motion to adjourn made by David McCormick and was seconded by Kenny Vosholler; MCVV.**  
Meeting adjourned at 12:18 p.m.

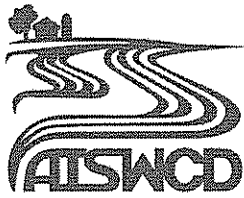
**Minutes taken and submitted by:**

Sherry Finn, AISWCD Administrative Assistant

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



association of illinois

**SOIL &  
WATER**

conservation districts

4285 north walnut street road  
springfield, illinois 62707  
phone: 217-744-3414 fax: 217-744-3420  
[www.aiswcd.org](http://www.aiswcd.org)

# **Communication Focus Area Committee Agenda**

**Steve Stierwalt, Chairman**

Wednesday, February 26, 2014 @ 9:00 – 10:15 a.m.  
Onyx Room - Northfield Inn & Suites, Springfield, Illinois

---

1. Call to order
2. Roll Call
3. Approve agenda
4. Approve December 2013 FAC meeting minutes (pages 21-22)
5. Old Business
  - LUC Meeting Role Update: Rich Nichols
  - Dot Point Highlights (pages 45-47)
  - Land Use Council Meeting Update: Rich Nichols
  - Farm Bureau Support and Resolution Update: Steve Stierwalt
  - Affiliate Memberships Update: Kelly Thompson
6. New Business
  - Legislative Day Event
7. Adjournment

**Communications Focus Area Committee  
Meeting Minutes  
AISWCD Quarterly Board  
Northfield Inn, Springfield, IL  
December 9, 2013**

**Members/Advisors Present:**

Angela Biggs, NRCS  
Sue Davis  
Dan Doedtman  
Dan Duval  
Amy Ishmael  
Ken Kesler  
Kenny Vosholler  
Tom Beyers  
Rich Nichols  
Kelly Thompson

**Members/Advisors Absent:**

Tom Anderson  
Carlyn Light  
Mark Roth  
Sarah Seelbach, IEPA  
Steve Stierwalt, Chairman

Kenny Vosholler called the meeting to order in the absence of Chairman Steve Stierwalt.

Approve the Agenda- A motion was made by Tom Beyers and seconded by Dan Duval to approve the Agenda as presented, motion carried.

Approval of June 10, 2013 minutes- A motion was made by Dan Duval and seconded by Ken Kesler to approve the June 10, 2013 meeting minutes as presented, motion carried.

**OLD BUSINESS**

LUC Meeting Role Update-Rich Nichols reported that he had worked on putting information about Land Use Council role for Directors in the Director Training modules. He plans to look into this further and report back at the next meeting. He stated that many years ago IDOA used LUC meetings as a Training location for Director Training and that worked well for many years. That has not been done recently. Tom Beyers stated that the DOT POINTS that Sherry sends out after each Quarterly Board meeting should be on the Agenda for Land Use Council meetings. It was stated that the AISWCD By-laws do not say anything about how LUC's should operate.

Farm Bureau Resolution Update-Rich Nichols and Steve Chard attended a Farm Bureau SWAT (Strength With Advisory Teams) meeting in August and each one of them had a ½ hour to speak about the need for dedicated funding for Districts. They voted to take a Resolution to the Farm Bureau Annual Meeting in Chicago which is going on today and try and get it passed. It was stated there may be an update tomorrow before the full board.

**Director Email Listing and Action Alerts Update-Rich Nichols stated they got 14 Director's email addresses for the Action Alerts and 6 Directors telephone numbers for Texts for Action Alerts. He would like to see more Directors added to this group. This Action Alert was just used recently to get phone calls to Rep. Rodney Davis about Farm Bill Compliance.**

**Social Media/AISWCD Website Update-Kelly Thompson reported that the new AISWCD website is completed and was used quite often during the Government Shut-down. Also, the Facebook page is kept updated and was a great resource during the Government Shut-down also. The Illinois All will continue to work during any Shut-down and Directors/Employees can subscribe and un-subscribe at any time. Home email addresses can be added to the Illinois All also.**

**Affiliate Memberships- Kelly Thompson reported there are 5 members and 3 or 4 Affiliate Members. Gina Bean sent out postcards about the memberships. This membership is tax deductible. Kelly plans to order lapel pins for the Affiliate Members.**

**NEW BUSINESS –NONE**

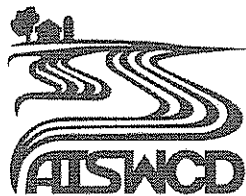
**A motion was made by Ken Kesler and seconded by Dan Doedtman, motion carried.**

**Submitted by: Sue M. Davis  
AC, Christian County SWCD**

**Approved by:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## **Education Focus Area Committee Agenda**

### **Jerry Snodgrass, Chairman**

Wednesday, February 26, 2014 @ 9:00 – 10:15 a.m.  
Opal Room - Northfield Inn & Suites, Springfield, Illinois

---

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve December 2013 FAC meeting minutes (pages 24-26)
5. IDNR Report
6. IDOA Report
7. NRCS Report
8. Old Business
  - IL Envirothon Update (to include FFA teams and Variance)
    1. DeWitt County-Coordinators
    2. FFA MOU
    3. FFA IL Taskforce Membership
  - Teacher of the Year Award Application
    1. Recognition Luncheon Award Presentation: Jerry Snodgrass
    2. AG Day at the IL State Fair: Joe Bybee
  - Envirothon Bridge Fund Account Update
9. New Business
  - Envirothon Sponsorships
  - National Envirothon
  - McKibben Scholarship Review Committee Assignment
10. Adjournment

**Association of Illinois Soil and Water Conservation Districts  
Education Focus Committee  
Tuesday, December 9, 2013  
Northfield Inn Conference Center – Springfield, IL**

**Members Present**

Jerry Snodgrass, FAC Chair (via cell)  
Terry Bogner, Envirothon Chair  
Gerard Fabrizius  
Barb Klinger  
Lee Bunting  
Don Beisiegel

**Advisors Present**

Joe Bybee, IDoA  
Dave Dornbusch, NRCS  
Valerie Keener, IDNR  
Debbie Ruff, EC  
Gina Bean, AISWCD  
Lonnie Wilson, AISWCD Officer  
Sondra Baker, ISWCDEA

**#1 – Call to Order** – Due to the physical absence of Chairman Jerry Snodgrass, AISWCD President Lonnie Wilson called the meeting to order at 1:11 pm on December 9, 2013.

**#2 – Roll Call** – All in attendance were noted.

**#3 – Approve Agenda** – A motion was made by Don Beisiegel, with second by Barb Klinger to approve the agenda with the item of new bid for IL. Envirothon Coordinator position being added to #8 IL. Envirothon Update. MCVV.

**#4 – Approve Minutes** – A motion was made by Don Beisiegel, with second by Barb Klinger to approve the June '13 minutes and the July '13 FAC Meeting minutes. MCVV

**#5- IDNR Report** - Valerie Keener reported the following items:

- *Schoolyard Habitat Action Grant* – The application deadline was November 30, 2013. This year there were a record number of applicants.
- *Illinois Rain Garden Initiative* – The final project for this program is a demonstration rain garden at the AISWCD office. The site is excavated and plants will be put in this coming spring.
- *Illinois Biodiversity Field Trip Grants* – The application deadline is January 31, 2014. This is an on-line application and teachers can apply for up to \$500 to take natural resource field trips in Illinois. Please encourage teachers to apply.
- *Next Generation Science Standards* – IDNR resources are being correlated to this new initiative. IDNR Resource Trunks will be correlated first with all materials to be eventually done. To see lessons that are ready to go, visit: <http://dnr.state.il.us/education/standards.htm>
- *Website Update* – Visit the IDNR Education website as video podcasts are being added, as well as, lesson demonstrations, virtual tours, *What Am I ?*, resources trunks promotions, ENTICE workshop announcements
- *Earth Day in the Parks* – Applications will be accepted starting January 1, 2014. For information visit: <http://dnr.state.il.us/education/CLASSRM/EDITpinstruct.htm>
- *NSTA 2015* – The National Science Teachers Association will be holding their annual conference in Chicago on March 26-29, 2015. There may be opportunities for Illinois to have a presence with the IL. Envirothon and with IL. Ag In The Classroom activities.



- *Project Squirrel* - With the new *Project Squirrel* mobile phone app, students can easily become involved in citizen science activities that can be incorporated into lessons to support the Next Generation Science Standards (NGSS). The app is free, and both Apple and Android versions are available. Go to iTunes or the Google Play Store and download the app today. All citizens can take part in the data collection. Lessons to support squirrel observations will be posted soon at <http://lists.illinois.gov/t/589174/2912937/49/0/>  
Learn more about Project Squirrel at <http://lists.illinois.gov/t/589174/2912937/109/0/>
- *US EPA* – An RFP for education grants was announced as of today. Valerie will be forwarding more information as it becomes available. Valerie suggested that this grant may be an avenue for future Envirothon funding.

**#6 – IDOA Report** – Joe Bybee reported the following items:

- Illinois will be hosting the National No-till Conference on January 15-18, 2014 at the Springfield Hilton. It should be a great opportunity to hear some great presentations.
- Conservation Cropping Systems Workshops – Workshops are being planned for this winter 3 locations (Mendota, Mt. Vernon, and Normal). Information is on the IDoA website and registration materials will be coming out to all the SWCDs. Champaign SWCD is handling the registrations.
- Interstate Cover Crop signs are now all in place. There are 14 locations.
- The IDoA Annual Progress Report is going to be re-evaluated in January.

**#7 – NRCS Report** – Dave Dornbush reported the following items:

- Soil Health – NRCS continues to work with a number of partners to promote this initiative.
- Paul Youngstun is the Coordinator for the Great Lakes Restoration Initiative.
- Training opportunities continue to be held for new NRCS and SWCD employees. Plans are to continue these, but budgets may cause some cut backs. Time and the budget will tell us more.

**#8 – Envirothon Task Force** – The following items were discussed:

- **IL. Envirothon Coordinator Position** - Lonnie Wilson, AISWCD President, stated that Grundy County has decided that they are unable to take on the IL. Envirothon Coordinator position.
- A contract was signed by Rich Nichols and forward to Grundy County on November 5, 2013. A discussion followed on why the negotiations took so long.
- In response, a meeting with AISWCD staff and leadership was held to put together a request for proposals for the IL. Envirothon Coordinator.
- Gerard Fabrizio will take the lead, along with AISWCD staff members Kelly and Gina to help get the IL. Envirothon back on track. Plans are to visit Grundy County on December 11<sup>th</sup> for an exit interview.
- Gina will serve as the liaison between the Education FAC, Envirothon Task Force and the AISWCD to track status of project. Google calendar was mentioned as a possible tracking tool.
- The Missouri Envirothon Coordinator has been contacted to discuss the possibility of Illinois using their 5<sup>th</sup> category study materials for the upcoming competition.
- Lonnie Wilson requested that an Envirothon Task Force meeting be scheduled after the exit interview is completed.
- **FFA Participation in IL. Envirothon** – Correspondence that has taken place between Education FAC Chair Jerry Snodgrass and Missouri Envirothon Coordinator, Peggy Lemons was distributed. The correspondence detailed the issues that Missouri had with implementing an FFA portion in their competition. It was suggested that the AISWCD should open discussions with Illinois FFA to develop a MOU that will detail how the two organizations will work together on this event. This item will be put on the agenda for the March meeting.

- A motion was made by Gerard Fabrizio with a second by Don Beisiegel that is if a MOU is developed between the AISWCD and Illinois FFA, then the FFA should be a member of the Illinois Envirothon Task Force. MCVV

**#9 – Old Business – Teacher of the Year Award** - A discussion was held on how to get more press for this award. One suggestion was to present this award during the Illinois State Fair, as well as at Summer Conference. Valerie Keener researched this option and it is not possible to do at Conservation World. A discussion followed and the idea of recognizing the teacher(s) during Ag Day when the awards luncheon is held on the Director's Lawn may be a better option. Joe Bybee will look into this.

Also suggested was that the recognition of the teacher could take place as part of the Farm Family Banquet. This recommendation was sent to the Planning Committee for further consideration.

**#10 –New Business – Envirothon Bridge Fund Account** - Lonnie Wilson announced that \$1,515 was donated for the Envirothon Bridge Fund. AISWCD Vice-President, Tom Byers gave up his travel account so that it can be used as a partial match.

**#11 - Adjournment** - A motion to adjourn was made by Barb Klinger. Second by Don Beisiegel. MCVV. Meeting adjourned at 2:16p.m.

Meeting Minutes taken by: Debbie Ruff, EC, Livingston County SWCD

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



association of illinois

**SOIL &  
WATER**  
conservation districts

4285 north walnut street road  
springfield, illinois 62707  
phone: 217-744-3414 fax: 217-744-3420  
www.aiswcd.org

## **Financial Mgmt Focus Area Committee Agenda**

**Kenny Vosholler, Chairman**

Wednesday, February 26, 2014 @ 10:30 – 11:45 a.m.

Onyx Room - Northfield Inn & Suites, Springfield, Illinois

---

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve December 2013 FAC Meeting Minutes (pages 28-29)
5. Review Financials (see handouts)
6. SWCD of IL Insurance Account Update: Melissa Cauble (pages 50-52 & see handouts)
7. Old Business
  - a. NACD Annual Meeting Expenses-Anaheim, CA Update
  - b. FY 2014 Budget Update (see handout)
  - c. Affiliate Membership Expenses Update
  - d. AISWCD Van purchase update
8. New Business
  - a. FY 2013 Audit Date
  - b. FY 2014 Dues Update
  - c. IL Envirothon Coordinators Contract Update
9. Adjournment

**Financial Management Focus Committee  
December Quarterly Board  
December 9, 2013  
Northfield Inn & Suites – Springfield, Illinois**

**Present:**

**Kenny Vosholler, Chairman  
Dan Duval  
Sherry Finn, AISWCD  
Van Bitner  
Lee Bunting  
Roger Johnson  
Barb Klinger  
David McCormick  
Randy Molitoris  
Cindy Moon, District Employee  
Melissa Cauble, SWCD Insurance Administrator  
Lonnie Wilson, AISWCD President**

**Absent:**

**Darrell Roegge  
Steve Stierwalt**

Chairman Kenny Vosholler called the meeting to order at 3:00 pm

**Approval of Agenda**

**A motion to approve the agenda with the following additions was made by Roger Johnson, seconded by Barb Klinger. MCVV**

- Affiliate Member Pins
- Envirothon Employees
- Envirothon Bridge Fund
- AISWCD Employees

**A motion was made by Van Bitner, second by Lee Bunting to approve the June 2013 Financial Management Focus Committee Minutes. MCVV.**

**Financials**

Financials were reviewed. **A motion was made by Lee Bunting, seconded by Barb Klinger to approve the financial reports as presented. MCVV.**

**SWCD of Illinois Insurance Group Association Account Update**

Melissa Cauble, Administrator of the Insurance Group gave the Insurance Report. As of November 30, there is one participant in COBRA, but a cancellation is pending. No COBRA initial notices or election notices were sent. (See insurance report attached to Quarterly Board Meeting Minutes).

**Old Business**

**SWCD Dues Update** – Sherry Finn reported as of December 6, 2013, there were five district who had paid no dues for FY13, three districts who had paid everything but the 4<sup>th</sup> quarter, and one district who had paid one half of the dues. Ninety seven districts were billed for the first installment of FY14 dues.

## **New Business**

**NACD Annual Meeting – Anaheim, CA** – Chairman Vosholler reported Gerard Fabrizio had received a scholarship to help with expenses to the NACD Annual Meeting from the North Central NACD. There is \$1500 of unused expenses in the current budget targeted for Vice Presidential travel. The Executive committee would like to transfer the money as follows: \$1,000 for the Envirothon Bridge Fund, and \$500 into FY14 budget for Gerard to attend the NACD National Meeting. **A motion was made by Randy Molitoris, seconded by Van Bitner to transfer the \$1500 in the current budget to be broken down with \$1000 going to Envirothon Bridge Fund, and \$500 towards Gerard Fabrizio to attend the NACD meeting in February. MCVV.**

**Envirothon Employees** – AISWCD held an exit meeting with Grundy County employees on November 17<sup>th</sup>, 2013.

**Affiliate Membership** – A motion was made by Lee Bunting, seconded by Barb Klinger to recommend creating a new account in the Foundation account for affiliate memberships.

### **2014 Budget Recommended Changes**

- Lapel pins for affiliate membership – up to \$300.00 for pins – **Motion Roger Johnson, second Dan Duval. MCVV.**
- **Motion to buy a van for the AISWCD spending up to \$25,000 made by Van Bitner, second by Roger Johnson. MCVV.**
- The 604B grant has been approved. In the grant is money allocated for \$12,100 for travel for Kelly, and also money to increase Kelly's salary to \$40,000. **A motion was made by Van Bitner, seconded by Roger Johnson to recommend increasing Kelly's salary to \$40,000. MCVV.**
- Gina Bean has met the recommended requirements for job performance when she was hired. At that time Gina was promised a raise when those requirements were met. **A motion was made by Roger Johnson, seconded by Randy Molitoris to recommend raising Gina's salary 2% in 2014. MCVV.**
- **A motion was made by Roger Johnson, seconded by Barb Klinger to recommend raising Sherry Finn's salary an additional \$2,000 per year. MCVV.**

**A motion to recommend approval of the 2014 budget with the above changes was made by Barb Klinger, seconded by Dan Duval. MCVV.**

**A motion was made by Barb Klinger to adjourn the meeting.**

**The meeting adjourned at 4:35 pm.**

Minutes Taken and Transcribed by:

Cindy Moon

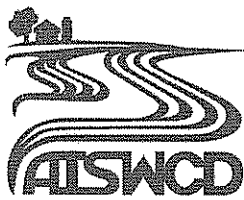
Approved by:

---

Signature

---

Date



association of illinois

**SOIL &  
WATER**

conservation districts

4285 north walnut street road  
springfield, illinois 62707  
phone: 217-744-3414 fax: 217-744-3420  
[www.aiswcd.org](http://www.aiswcd.org)

## **Forestry Committee Agenda**

**David McCormick, Chairman**

Wednesday, February 26, 2014 @ 9:45 – 10:30 a.m.

Topaz Room - Northfield Inn & Suites, Springfield, Illinois

---

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve December '13 Forestry Meeting Minutes (pages 31-32)
5. Updates
6. Advisors Report
  - IDOA
  - IDNR
  - NRCS
  - IEPA
  - IFA
  - OTHERS
7. Old Business
  - Forestry Issues
    1. Call before You Cut-Additional Brochures Update
    2. Forestry Workshops Grants Update: David McCormick
    3. IL Forestry Development Council Grant Update
8. New Business
  - Outstanding Forestry Award Recommendation
  - IFA Sponsorship of Forestry Award
9. Adjournment

**AISWCD Quarterly Board Meeting  
Forestry Committee  
Monday, December 9, 2013 2:00 pm  
Northfield Inn Conference Center – Springfield, IL**

**Present:**

Members

Tom Beyers  
Terry Davis  
David McCormick, Chairperson  
Randy Molitoris

Advisors

Dick Breckenridge, IEPA  
Elliot Lagacy, IDOA  
Ray Herman, Tree Farmers  
Mary Murphy, IFA

Gina Bean, AISWCD, Recorder  
Rich Nichols, AISWCD Executive Director

**Absent:**

Darrell Roegge  
Dave Bishop, Retired RC McLean Co SWCD  
Wade Conn, NRCS  
Mike Mason, IDNR  
Dan Schmoker, IWPA  
Paul Deizman, IDNR  
William Gradle, IFA

1. **Call to Order:** David McCormick called the meeting to order at 2:06 pm.

2. **Roll Call:** Done by Gina Bean, AISWCD Office Assistant.

3. **Approval of June '13 Meeting minutes:**

*First:* Terry Davis    *Second:* Randy Molitoris    *Carried:* Yes

4. **Advisors' Reports**

A. *IDOA* – Elliot Lagacy had no updates for IDOA.

B. *IDNR* – No one from IDNR was present to give reports.

C. *NRCS* – No one from NRCS was present to give reports.

D. *IEPA* – Dick Breckenridge gave the report for IEPA. He reported that there wasn't too much to report on from the IEPA, but that he had been doing some research on literature he had been reading about erosion control. Mary Murphy asked if the IEPA had a solution or a plan. Dick responded telling her that they raise the issue and consider best management practices. There are a lot of gullies coming out of forests into the crop lands. Ray Herman suggested that the Forestry Committee have Wayne Kenny, who is a stream bank specialist, come and talk or run a program.

Tom Beyers let everyone know that during some of the advanced logging courses they will try and teach minimization of disturbance. When it comes to putting best management practices into place, Tom said there is not enough money to make landowners interested. Randy Molitoris gave the suggestion of putting down grass seed where the soil was disturbed. Ray Herman brought up the committee needing to forward issues onto the right people. Ray thinks the Forestry Committee should come up with an action plan that is meaningful.

E. *IFA* – Mary Murphy gave the report for IFA. She let everyone know that they currently have a technical booklet to help forest landowners. They are working to have the brochure printed and it is online currently.

F. Others

a. *Tree Farmers* – Ray Herman reported that about 90 people were at their workshop and they would have had more people turn out if the weather had been better. Tree Farmers is trying to do a one day chainsaw safety class in Effingham County. It will be in January or February 2014 and will be \$100 per attendee. Ray would appreciate anything AISWCD can do to help get this event publicity.

Ray Herman talked about the Forestry Committee and thinks they need to strengthen relationships between others. He said he got a great response from his local SWCD in help with the Tree Farmers workshop. Randy Molitoris suggested getting Directors from counties with high amounts of timber to join the Forestry Committee. David McCormick will contact agencies to get individuals to the Forestry Committee meetings.

The next Tree Farmers meeting is January 24, 2014.

Ray Herman expressed to the group that it is important for the Forestry Committee to have a table at the summer conference in July. He suggested they decide by the next Quarterly Board meeting so it is not too late.

**6. Old Business**

A. Call Before You Cut

David McCormick reported that Rich Nichols has been contacted by DNR to have more Call Before You Cut brochures printed. They are hoping to have another 20,000 printed. Rich is getting bids from printing companies.

B. IFDC (IL Forestry Development Council) Update

David McCormick reported that the IL Forestry Development Council will be applying for grants again this year. They are interested in grants for Forestry workshops.

**A motion to reapply for grants for the IL Forestry Development Council will be sent to the Board of Directors.**

*First:* Terry Davis      *Second:* Randy Molitoris      *Carried:* Yes

**7. New Business**

A. Mary Murphy would like for Soil and Water Districts to have Forestry membership applications on their desktops to boost memberships for the IFA. Terry Davis gave the idea that to have more members, IFA should make it mandatory that if you are going to attend one of their workshops, you must be a member of their group. Ray Herman let everyone know that Tree Farmers already does this.

B. Ray Herman left David McCormick with an article of a possible Forester of the Year from Cook County.

**8. Adjournment:** The meeting was adjourned by David McCormick at 3:11 pm.

*Minutes by: Gina Bean, AISWCD Office Assistant*

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date





association of illinois

**SOIL &  
WATER**

conservation districts

4285 north walnut street road  
springfield, illinois 62707  
phone: 217-744-3414 fax: 217-744-3420  
www.aiswcd.org

## **Legislative Focus Area Committee Agenda**

**Tom Beyers, Chairman**

Wednesday, February 26, 2014 @ 10:30 – 11:45 a.m.  
Opal Room - Northfield Inn & Suites, Springfield, Illinois

---

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve December 2013 FAC Meeting Minutes (pages 34-35)
5. Legislative Update: Mike Hoffmann
6. Partner Reports
7. Old Business
  - A. Memorandum of Understanding Update
  - B. FY 2012/2013 AISWCD Resolutions/Variance Update
    1. Policy Book Update: Rich Nichols
  - C. FY 2014 State Budget Update
  - D. Envirothon Day Resolution Update
  - E. NACD Annual Meeting-Anaheim, CA Update
    1. National Resolutions
  - F. 2014 Legislative Day Event-Capitol Building Update
8. New Business
  - A. Legislator of the Year Award Nominees
  - B. Friend of Conservation Award Nominees
  - C. Current Legislation Update
    1. Senate Bills
    2. House Bills
9. Adjournment

**Legislative Focus Area Committee Meeting Minutes  
AISWCD Quarterly Board  
Northfield Inn, Springfield, IL  
December 9, 2013**

**Member/Advisors Present:**

Tom Beyers, Chairman  
Terry Bogner  
Dick Breckenridge, IEPA  
Sue Davis  
Terry Davis  
Steve Fulling  
Mike Hoffmann, AISWCD Lobbyist  
Ken Kesler  
Sondra Baker  
Jim Todd  
Rich Nichols

**Members/Advisors Absent:**

Tessa Chadwick, NRCS  
Steve Chard, IDOA  
Carlyn Light  
Mark Roth  
Joe Rothermel  
Dale Shumaker

Chairman Tom Beyers called the meeting to order. Roll Call was done by Sue Davis.

Approve Agenda- Added to New Business is Envirothon Day Resolution, a motion was made by Steve Fulling and seconded by Ken Kesler to approve the Agenda with the addition, motion carried.

Approve June 10, 2013 Meeting Minutes- A motion was made by Terry Bogner and seconded by Steve Fulling to approve the June 10, 2013 minutes as presented, motion carried.

Legislative Update- Mike Hoffmann reported that there is not a lot going on now in the General Assembly. The pension bill approved last week and there was hope that the Budget might move along after that was done. Mike reported that the Gaming Bill is considered every year for possible dedicated funding for Districts and that Illinois Farm Bureau may be supporting a resolution for dedicated funding for Districts. There was discussion on Prevailing Wage and trying to get it in a Bill this year.

Partner Reports- Dick Breckenridge from IEPA.

Task Force Updates-None

**OLD BUSINESS**

Memorandum of Understanding Update-The District Employees and NRCS have updated and amended the MOU and it is ready for approval. The existing MOU is from 1968 and needed rewording to correct terminology and to be updated because of funding opportunities from NRCS.

**Legislative Action Group Update-** It was stated that there are 12 Director's email addresses and 6 Director Phone numbers for the Action Alerts.

**FY 2012/2013 AISWCD Resolutions Updates/Variance-** Tom Beyers reported that 3 of the 4 Resolutions from 2012 are still active and for 2013 there were 2 adopted and are being worked on; the Policy Book is being compiled and they are working on the Cover Crop being tax exempt. Plans are to follow up at the March meeting on the progress of the Policy Book.

**FY 2013 Legislative Tour in Peoria Update-** The Peoria tour was cancelled due to lack of interest.

## **NEW BUSINESS**

**FY 2014 Legislative Day/Capitol Visits-** Plans are to have Legislative Day and/or Field Day tour in the North Eastern part of Illinois. Mike Hoffmann will look into the Legislative Schedule. Kelly Thompson addressed the Committee about adding a Legislative Reception to the Legislative Day visits and serve appetizers to the Legislators. The reception could be held the night before the scheduled Legislative Day visits. A motion was made by Terry Davis and seconded by Jim Todd to have March Quarterly Board in conjunction with Legislative visits on Tuesday, March 4<sup>th</sup> and Wednesday, March 5<sup>th</sup> along with the Legislative Reception, motion carried. (Dates are subject to change!)

**NACD Annual Meeting in Anaheim, CA-** Judy & Tom Beyers and Lonnie Wilson are registered and will be attending. There was discussion about NACD National Resolution By-Law Change concerning the nominating committee process.

**Envirothon Day Resolution-** It was stated that AISWCD will approach Legislators and ask for a Proclamation for an Illinois State Envirothon Day to be held on April 30 or May 1, 2014. And to possibly invite the Governor to come to the State Envirothon to sign this Proclamation. A motion was made by Ken Kesler and seconded by Terry Bogner for the Envirothon Day Resolution, motion carried.

A motion was made by Terry Davis and seconded by Steve Fulling to adjourn, motion carried.

Submitted by: Sue M. Davis  
AC, Christian County SWCD

Approved by:

---

Signature

---

Date



## **Planning Focus Area Committee Agenda**

**Van Bitner, Chairman**

Wednesday, February 26, 2014 @ 9:00 – 10:15 a.m.  
Ruby Room - Northfield Inn & Suites, Springfield, Illinois

---

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve December 2013 FAC Meeting Minutes (pages 37-38)
5. Approve January 16, 2014 Taskforce Meeting Minutes (pages 39-41/ February 20, 2014-see handout)
6. Partner Reports
7. Task Force update
  - Annual Meeting & Awards Taskforce
    - a. Logo Selection
    - b. Award Applications
    - c. Registrations
    - d. Meals
    - e. Sessions
    - f. Sponsorships/Auction
    - g. Partners, Parliamentarian, Sponsors Invites
8. Old Business
  - Farm Family Application-no revisions for 2014; possibility for 2015
  - District Responsibilities Session
  - Director Training Session
  - ISWCDEA/IAAP Sessions
  - IDOA Sessions
9. New Business
10. Adjournment

**Planning Focus Committee  
December Quarterly Board  
December 9, 2013  
Northfield Inn & Suites – Springfield, Illinois**

**Present:**

Van Bitner, Chairman  
Judy Beyers, Auxiliary  
David McCormick  
Roger Johnson  
Kara Downin, ISWCDEA Co-Chair  
Cindy Moon, District Employee  
Sherry Finn, AISWCD  
Steve Fulling  
Marie Bunting, Auxiliary President

**Absent:**

Tom Beyers  
Colleen Bogner, Auxiliary  
Jody Christiansen, NRCS  
Terry Davis  
Tess Ferguson, Auxiliary  
Darrell Roegge  
Marty McManus, IDOA  
Mike Rahe, IDOA  
Dale Shumaker

Van Bitner called the meeting to order at 1:20 pm.

**Approval of Agenda**

**A motion was made by David McCormick, seconded by Roger Johnson, to approve the agenda. MCVV**

**Meeting Minutes from June 2013 FAC meeting**

**A motion was made by Roger Johnson, seconded by David McCormick, to approve the minutes of the March 2013 FAC meeting minutes. MCVV**

**Partner Reports**

**No partners attended the meeting.**

**Annual Meeting Update.**

The auction proceeds totaled \$6,182.00. The Auxiliary are happy with the figures for the Soil Stewardship Luncheon. Complaints were made on Director Training; there was no microphone system, and no disk for the training at the morning session. Chairman Bitner ask committee members to think of themes, the task force will be having a conference call in January. The possibility of revising the Farm Family Award application was discussed. The possibility of perhaps awarding a Farm Family award only every other year and having another venue in the off year was discussed. Another scenario would be two groups of eight Land Use Councils (odds and evens) would submit entries every other year. The information needs to go back to the Land Use Councils to get there feedback on this. Whatever the outcome, the changes wouldn't be effective until 2015. Marie Bunting stressed the Farm Family must be recognized more than they were in 2013. After traveling to Springfield, the winners should not just be recognized on the screen.

**New Business**

**Outstanding District Employee Award** – The outstanding employee will be awarded at Winter Training, and recognized again the following summer at Summer Conference. There will be no one recognized at the 2014 Summer Conference, since there was award given at the 2013 Winter Training. The scholarship winner, which is sponsored by the ISWCDEA, will be awarded during Summer Conference. **A motion was made by Roger Johnson, seconded by Steve Fulling, that AISWCD provide two luncheon tickets for the Outstanding Employee when applicable, and also for the scholarship winner. MCVV.**

**Annual Meeting Date, Location, Registration – A motion was made by Steve Fulling, seconded by Roger Johnson to recommend holding the Annual Meeting at the Northfield Inn on July 28 & 29, 2014. MCVV. A motion was made by Steve Fulling, seconded by Roger Johnson to recommend establishing the following registration fees. MCVV.**

- Early Bird Registration April 15 – May 15 -- \$40.00
- Registration May 15 – June 30 -- \$45.00
- Registration July 1 – 8 -- \$55.00

Sessions by IDOA, ISWCDEA, and IAAP were discussed. The task force will ask for board approval on making other scheduling decisions, etc. for Summer Conference. Sherry Finn reported the Parliamentarian has already been booked for 2014. A suggestion was also made to start the Opening Ceremonies at 8:30, but a formal recommendation was not made. The Annual Meeting Task force will meet by conference call January 9<sup>th</sup>, with possibly a backup date of January 23<sup>rd</sup>, if another call is needed.

**The meeting adjourned at 2:55 pm.**

**Minutes taken and transcribed by:**

**Cindy Moon**

Approved by:

---

Signature

---

Date

AISWCD Annual Meeting Taskforce  
Teleconference Call  
Wednesday, January 16, 2014 @ 8:30 am

**Present**

Cindy Moon  
Colleen Bogner, Auxiliary Member  
Jane Brangenberg  
Jody Christiansen, NRCS  
Kara Downin, RC ISWCDEA Co-Chair  
Lonnie Wilson  
Marie Bunting, Auxiliary President  
Mike Rahe, IDOA  
Sherry Finn  
Steve Fulling  
Tom Beyers  
Van Bitner, Chairperson  
Gina Bean

**Absent**

Aaron Ferguson  
Dale Shumaker  
Darrell Roegge  
David McCormick  
Judy Beyers, Auxiliary Member  
Marty McManus, IDOA  
Rich Nichols  
Roger Johnson  
Shelley Finfrock  
Terry Davis  
Tess Ferguson, Auxiliary Member

Van Bitner called the conference call to order at 8:32 am. Sherry Finn called roll.

Van Bitner added the topic of registration fees and dates to old business.

**Motion to approve agenda was made by Tom Beyers and 2<sup>nd</sup> by Steve Fulling. All approved.**

**Old Business**

Registration Fees and Dates:

Early Bird =	April 15 to May 15	\$40
Registration =	May 15 to June 30	\$45
Late Registration =	July 1 to July 8	\$55

Sherry Finn let the group know that these dates and fees were voted on at the December 2013 Quarterly Board Meeting. Registration forms will be online by April 15, 2014.

**New Business**

Annual Meeting Date/Time

The 2014 Annual Meeting will be held on Monday, July 28 and Tuesday, July 29. Registration will be held on Monday, July 28, 2014 from 7:00 am to 6:00 pm. Sherry Finn stated that due to Barb Mendenhall retiring, someone new will need to be at the table for registration. Sherry will contact Mike Rahe to see if someone from IDOA can sit at the table for a couple of hours.

The live auction check in will be Monday, July 28, 2014 from 7:00 am to 9:00 am and 11:45 am to 1:30 pm. Sherry will confirm with Shelley Finfrock that she is still planning on conducting check in.

The Auxiliary silent auction will be from 7:30 am to 2:00 pm on Monday.

Opening Ceremonies will start at 8:15 am this year due to Senator Rodney Davis speaking from 8:30 am to 9:00 am.

Lonnie Wilson spoke about having a small group meet Mr. Davis. This group would include individuals and Legislators from his District. Tom Beyers said he would like to be a part of the group. Lonnie would like the Legislators from his District to be invited to Opening Ceremonies. He would like them to have a couple of minutes to talk if they would like also.

At the December Focus Area Committee meeting the discussion of honoring newly elected Directors at Opening Ceremonies, but to move the recognition of past Presidents and Director Service Awards to the Recognition Luncheon was brought up not voted on. **A motion was made by Tom Beyers to move Director Service Awards and recognition of Past Presidents to the Recognition Luncheon and 2<sup>nd</sup> by Cindy Moon. All approved.**

Lonnie Wilson and Tom Beyers will be in charge of greeters at the registration table for Rodney Davis and others from his District.

Photos will be done after Recognition Luncheon and not in the morning. Photos of Rodney Davis will be taken before he leaves.

Marie Bunting stated that she is working on a Monday morning Auxiliary program.

Sherry Finn will confirm with Jerry Snodgrass about whether or not he will be conducting Director Training from 10:30 am till noon and the afternoon session.

ISWCDEA submitted three sessions. Kara Downin will get Sherry Finn the speakers for those sessions when they are confirmed. They will have a 10:30 am to noon session, an afternoon session and a Tuesday afternoon session.

The IAAP will be having Amy Stolte do another session this summer. Jane Brangenberg would like Sherry to send her the name of the QuickBooks trainer in Springfield. Sherry let Jane know that she will send her an email with the name of the person that does the training at CACC in Springfield.

IDOA will be having three sessions.

Sherry let the group know that AISWCD will also be providing sessions.

#### Recognition Luncheon

The Recognition Luncheon will be on Monday, July 28, 2014 from 12:15 pm to 1:45 pm. Awards that will be given out include: Auxiliary Photo Contest winner, Auxiliary Poster Contest winner, George McKibben scholarship, Outstanding Forestry Contribution, winning Envirothon team, ISWCDEA scholarship and two Teacher of the Year awards. There is \$500 for the George McKibben scholarship, the IFA will be sponsoring the Forestry award and the Audubon Society will be sponsoring the Teacher of the Year award again this year.

Cindy Moon asked if the Teacher of the Year award was going to be moved to the Farm Family Banquet. Lonnie Wilson said that if it was, then they would need to ask the sponsor to cover the hotel rooms for Monday night. Sherry Finn let them know that the Farm Family meal is more expensive then the Recognition Luncheon and they might need another sponsor for the award if it gets moved to the Farm Family Banquet. Last year the Audubon Society donated laptops and if they donate the same items this year they may not want to donate money for hotel rooms and meals. Lonnie wants Jerry Snodgrass, Chairman of the Education FAC, to take this idea to his committee with a deadline of mid March.

Sherry Finn did not have a confirmation from Joe Bybee, but last she heard, they were not doing CPESC training this year.

Sherry will check with Marie Bunting to see if she would like Gina Bean to do a children's activity again this year.



### Monday, July 28, 2014

Morning sessions	10:30 am to noon
Recognition Luncheon	12:15 pm to 1:45 pm
Photo session	1:45 pm to 2:00 pm
Afternoon sessions	2:00 pm to 4:00 pm
Director and Employee Forums	4:15 pm to 5:15 pm
Farm Family Reception	5:45 pm to 6:30 pm
Farm Family Banquet	6:30 pm to 9:00 pm

There will be two spots for Farm Family pictures this year. The Live Auction will follow after the Farm Family Banquet.

### Tuesday, July 29, 2014

Registration	7:00 am to 11:00 am
Auxiliary Auction	9:15 am to 11:00 am
AISWCD Business Meeting	9:00 am to 11:30 am
Foundation Meeting	11:30 am to noon
Soil Stewardship Luncheon	12:00 pm to 1:15 pm
Afternoon Sessions	1:30 pm to 3:30 pm

**Motion to approve session times was made by Tom Beyers and 2<sup>nd</sup> by Kara Downin. All approved.**

### Sunday - Conservation Tour/ Game Night

There will be a Sunday conservation tour in either Christian or Morgan County. Details are being worked out. Sherry Finn will have more to tell the group on the next call.

Game night did well in 2013. More people showed up then expected. Sherry Finn said she may need some help from the employees this year. Jane Brangenberg said she would be willing to help with game night.

### Theme/Logo

There were no other suggestions for the theme besides "Conservation Builders: Can we build it? Yes we can!" Gina Bean had put together ideas for the logo. It was decided that Gina would look back on Logo 3 with the Illinois shape, Logo 5 with the tools, and Logo 7 that had a field picture. She will rework those three logos by the next conference call. The committee would like to see a different picture used in the Illinois shape. Some members wanted the urban left in it and some did not. The logo with the tools needs different tools such as shovels. The logo of just a picture should have a different photo such as cover crops or no till farming.

### Auction

Sherry Finn is still trying to confirm an auctioneer for this year's live auction. If anyone has auctioneers that they know, please send them Sherry's way. She will check with John Sullivan, Jim Sacia and last year's auctioneer. Van Bitner let Sherry know that he has a couple of people that he knows.

***The next Planning FAC conference call will be February 20, 2014 at 8:30 am.***

**The motion to adjourn the call was made by Steve Fulling and 2<sup>nd</sup> by Tom Beyers. The call ended at 9:15 am.**

*Meeting minutes taken by Gina Bean, AISWCD Office Assistant.*



association of illinois

**SOIL &  
WATER**  
conservation districts

4285 north walnut street road  
springfield, illinois 62707  
phone: 217-744-3414 fax: 217-744-3420  
[www.aiswcd.org](http://www.aiswcd.org)

## **Urban & Community Conservation Focus Area Committee Agenda**

**Jerry Snodgrass & Don Lloyd, Chairmen**

Wednesday, February 26, 2014 @ 10:30 – 11:45 a.m.

Ruby Room - Northfield Inn & Suites, Springfield, Illinois

---

1. Call to order
2. Roll Call
3. Approve Agenda
4. Approve December 2013 FAC Meeting Minutes (pages 43-44)
5. Partner Reports
6. Old Business
  - IUM Update: Kelly Thompson
  - CPESC Training: Joe Bybee
  - Adopt a Legislator Update
  - Inspection Program Update: Kelly Thompson for Megan Andrews
  - American Farmland Trust-Conservation Cropping Systems Initiative-Possible Speakers
5. New Business
6. Adjournment

**AISWCD Quarterly Board Meeting  
Urban and Community Conservation Focus Area Committee  
Monday, December 9, 2013 3:00 pm  
Northfield Inn Conference Center – Springfield, IL**

**Present:**

Don Beisiegel  
Joe Bybee, IDOA  
Daniel Doedtman  
Gerard Fabrizio, Co-Chairperson  
Gina Bean, AISWCD, Minute Recorder  
Renea Hildebrandt, IDNR  
Kelly Thompson, AISWCD  
Kara Downin, ISWCDEA

**Absent:**

Lee Bunting  
Chris Davis, IEPA  
Don McCallon, NRCS  
Jerry Snodgrass, Co-Chairperson

1. **Call to Order:** The meeting was called to order at 3:00 pm.

2. **Roll Call:** Done by Kelly Thompson, AISWCD

3. **Approve Agenda:**

*First:* Don Beisiegel    *Second:* Dan Doedtman    *Carried:* Yes

4. **Approval of June '13 FAC Meeting Minutes:**

*First:* Don Beisiegel    *Second:* Dan Doedtman    *Carried:* Yes

5. **Old Business**

a. Green Infrastructure Grant Program Update

Kelly Thompson reported that the grant Jim Nelson was working on has concluded. She said that Rich Nichols received a call from IDNR and they are interested in having AISWCD administer a new grant. The grant application deadline is Friday, December 13, 2013. More details will be available before the application is submitted.

b. IUM Grant Program Update

Kelly Thompson gave the IUM update. She reported that the current 319 grant concludes February 1, 2014. The next grant is a 604b through the IEPA and will begin where the 319 leaves off. There will be no lapse in time between the two grants. The IUM Field Manual is at the printer. If Districts are interested in receiving copies, they are to contact Megan Andrews at Kendall County SWCD.

c. 2013 Annual Meeting – CPESC Training and Tour Update

Joe Bybee reported on the CPESC training and tour that was held during the 2013 Annual Meeting in July. He said it was about 4 hours of continuing education credit. Four hours at Summer Conference made it a little difficult for people so they may break it down in years to come. They would also like to go on active construction sites, but that can sometimes be difficult to get together.

Gerard Fabrizio asked if there is a yearly total for CPESC training credits. Kara Downin responded by saying she thinks, but was not sure that they check you every three years and you have to have 60 credits. The certification test gives you 20 credits. For training and workshops, credits are given one per hour.

d. 2013 Legislative Tour-Peoria, IL Update

Kelly Thompson reported that the Legislative tour that was planned for Peoria, IL fell through. Only a few legislators were planning on attending but not enough to hold the event. The goal for 2014 is to plan a tour for north eastern Illinois. Gerard Fabrizio is interested in having a stop at his property.

It was said by Dan Doedtman and Kelly Thompson that it is hard to get Legislators to commit to events. Gerard Fabrizius suggested the idea of Adopt a Legislator that the Farm Bureau does. Kara Downin's Farm Bureau manager does this and she has asked to be included when the Legislator comes so she can show them what she does but has had problems getting the Legislator to come.

#### 6. New Business

##### A. Inspection Program

Don Beisiegel reported that his District does building site inspections. They have their R.C. get certified and that is who performs the inspections. Inspections include putting fences around the job sites and making sure they are installed properly. Kara Downin said it has made nice connections to her District that they didn't have before the inspection program. Kelly Thompson reported that if other Districts are interested in the program to contact Megan Andrews in Kendall County.

##### B. Landscape Fertilizers

Kara Downin reported that her District sells soil testing kits. She said that all soil should be tested before fertilizers are applied.

##### C. Other

Joe Bybee suggested having Mike Baise, with American Farmland Trust, or his partners come and talk about Conservation Cropping Systems Initiative. Mike used to be the Department of Agriculture's Chief of Staff. He is now in Indiana.

#### 7. Adjournment: The meeting was adjourned at 4:04 pm.

*First:* Dan Doedtman    *Second:* Don Beisiegel

*Minutes taken by: Gina Bean, AISWCD Office Assistant and Kelly Thompson, AISWCD Program Coordinator*

Approved by:

---

Signature

---

Date

**AISWCD DECEMBER QUARTERLY BOARD MEETING – 12-10-13**  
**DOT POINT HIGHLIGHTS - COMMUNICATION UPDATE:**

The AISWCD December Quarterly Board Meeting was held Monday & Tuesday, December 9 and 10, 2013 at the Northfield Inn, Suites & Conference Center. All officers were present and one Area VP was present-David McCormick, Area II; Jerry Snodgrass, Steve Stierwalt, and Carlyn Light were absent; James Todd past President was present as well as all AISWCD Springfield Office staff in addition, ISWCDEA RC Co-Chair, Kara Downin and LUC 1 Representative Barb Klinger, LUC 11 Representative Steve Fulling and LUC 16 Representative Gerard Fabrizio for the Executive Meeting; for the Foundation and AISWCD Board Meeting all members were present except Jerry Snodgrass, Carlyn Light, Joe Rothermel, Darrell Roegge, Mark Roth, Tom Anderson and Dale Shumaker; Marie Bunting, President of Auxiliary, Sondra Baker and Kara Downin of the ISWCDEA, Rich Nichols, Sherry Finn, Kelly Thompson and Gina Bean of the AISWCD were all present.

**ITEMS:**

**Agenda: Board approved agenda**

**Partner Reports:**

**IDOA-Steve Chard** reported (see report in December QB packet pages 50-51).

**NRCS-Ivan Dozier** reported (see report attached to Highlights info).

**FSA-Rick Graden** reported (see report in December QB Packet –page 52).

**IEPA-Dick Breckenridge** did not have anything to report, but wished everyone Happy Holidays.

**IFA-Bill Gradle** reported (see attachments)

**IDNR:** No one was present and no report submitted.

**ISWCDEA: Sondra Baker and Kara Downin** reported (see report in December QB packet page 55); received check from AISWCD for the live Auction receipts.

**NCDEA: Cindy Moon** reported (see report in QB Packet page 53).

**NACD North Central Region Report: Lonnie Wilson** reported that he and Tom Beyers would be attending the meeting in Chicago in January.

**NACD Delegate/Alternate: Lonnie Wilson** reported Tom Beyers, Gerard Fabrizio (scholarship recipient) and Lonnie Wilson would be attending the NACD Annual Meeting in Anaheim, CA in February.

**Committee Reports:**

**Executive Committee: Lonnie Wilson** reported Executive Meeting went well and all action items were sent out to their appropriate committees; notified Board he had appointed a taskforce (Lonnie Wilson, Tom Beyers and Jerry Snodgrass) to look into hiring a new Executive Director; Rich Nichols will be retiring Sept 1, 2014.

**Forestry Committee: David McCormick** reported the “Call before you Cut” had been handed out at Annual Meeting and Winter training and discussion about the new Best Management Practices and Post Logging; also reapplying for the Workshops/Grants for the Forestry Development Council.

**AISWCD Auxiliary: Marie Bunting** reported on Annual Meeting funds, the NACD Annual Meeting raffle of quilt (sold tickets at meeting) and received check from AISWCD for live auction.

**SWCD of IL Insurance Group:** Melissa Cauble reported (see October report in the QB Packet pages 31-34 and November as attachment); also noted was working on a short newsletter.

**Il River Coordinating Councils:** Lee Bunting reported the Councils were to be combined, but that fell through; problems with pipes sticking up on the Wabash; upgrades on the Lock and Dams.

**Motion to approved the committee reports passed.**

#### **Focus Area Committee Reports:**

**Communications:** Steve Stierwalt reported for the Communications FAC meeting discussed the addition of the roles of LUCs (Rich is looking into this); Farm Bureau Resolution Update-support permanent funding for SWCDs; Social Media during Government shutdown-Kelly Thompson, AISWCD keeps everything updated; Affiliate Memberships were discussed, have a few members, hoping to add more; Board approved to order \$300 worth of lapel pins (approximately 100 count) **Motion to approve the Communications FAC report was passed.**

**Education:** Lonnie Wilson reported discussion on an MOU with the AISWCD and FFA and it was decided that if there is an MOU completed then the FFA should be a member of the Envirothon Taskforce; asked to move the Teacher of the Year Award Ceremony to the Planning Committee to be a part of the Farm Family Banquet-**passed**; Envirothon grant possibilities thru IDNR; discussion Envirothon Coordinator replacement and bids.

**Motion to approve the Education FAC report was passed.**

**Financial:** Kenny Vosholler reported the committee voted to approve AISWCD Financials and SWCD Insurance Financials; Dues update was given and 9 Districts did not pay part or all of FY 2013 dues totaling \$8,969.77; Annual Budget for 2013 left in VP Travel was recommended to transfer \$1000.00 to Envirothon Bridge Fund and \$500 to Gerard Fabrizio for NACD Annual Meeting Expenses-**passed**; recommend creating Affiliate Membership Account under the Foundation Account-**passed**; recommended spending \$300 for lapel pins for Affiliate Membership-**passed**; recommended to spend up to \$25,000 for a new vehicle for AISWCD-**passed**; new 604B (IUM) grant for 30 months has been approved-\$12,100 has been approved for travel-plus enough money for salary increase for Kelly Thompson-recommend salary increase for Kelly Thompson; recommend salary increase for Gina Bean; and recommend increase for Sherry Finn; recommend bonuses for AISWCD staff-**passed**; discussion about paying mileage for Board Members in FY 2014-**did not pass-5 for and 10 against.** **Motion to approve the Financial FAC report was passed.**

**Legislative & Resolutions:** Tom Beyers reported discussion on Farm Bureau resolution for dedicated funding for SWCDs; MOU has been updated by District Employees and NRCS and is ready for approval-**Board approved**; Legislative Action group update-12 Director e-mails and 6 Director phone numbers have been submitted; FY 2014 NACD Annual Meeting in Anaheim, CA-Judy & Tom Beyers, Lonnie Wilson and Gerard Fabrizio will be attending; Envirothon Day Resolution-plans are being made to approach Legislators to ask for a proclamation for IL State Envirothon Day also have Governor sign at State Envirothon; discussed Envirothon Bridge Fund; recommended to move the March QB meeting to Tuesday March 4 and Wednesday March 5 to have Legislative Day at the same time and have Legislative Reception the evening of March 4 at the State House Inn or Floyd's downtown (there was a conflict with LICA on those dates, so an alternate date in February is being considered. **Motion to approve the Legislative AC report was passed.**

**Planning:** Van Bitner reported discussed surveys from Annual Meeting, themes and logo were discussed and there will be two teleconference calls in January with the Annual Meeting Taskforce; recommend LUC delegates poll their Districts about having Farm Family Banquet in alternate years for LUCs and/or District or LUC spotlight-**passed**; recommendation to let ISWCDEA move their Outstanding District Employee to Winter Training and have the AISWCD provide two meal tickets for the Recognition Luncheon at the following year Annual Meeting and provide two meal tickets for the Scholarship winner at Annual meeting-**passed**; recommended date-location-registration for FY 2014 Annual Meeting to be held July 28 and 29, 2014 at the Northfield Inn with early bird registration April 15- May 15-\$40, May 16-June 30-\$45; and July 1-July 8, \$55-**passed**; recommendation to let Annual Meeting Taskforce decide the scheduling, sessions, etc. for all decisions-**passed**. **Motion to approve the Planning FAC report was passed.**

**Urban Community & Conservation:** Gerard Fabrizio reported there were no action items; Rich received call from IDNR regarding a new IGIG grant-deadline is December 13, 2013-will have more info after application is submitted; 319 IUM Update-current grant concludes Feb 2014-next grant is 604B with IEPA begins where 319 ends-no lapse; IUM is at printer-contact Megan Andrews at Kendall County about receiving copy; new Legislative Tour is in the works for 2014 in North Eastern part of IL; Gerard Fabrizio would like into an adopt a Legislator program; Kara Downin from Knox County SWCD sells Landscape Soil Testing Kits. **Motion to approve the Urban FAC report was passed.**

**Executive Director Report:** Rich Nichols noted his report was handed out (see attachment).

**Area V.P. Reports:**

**Area I VP-Jerry Snodgrass** was absent; no report.

**Area II-David McCormick** noted there was nothing to report.

**Area III-Steve Stierwalt** noted there was nothing new to report.

**Area IV-Carlynn Light** was absent; no report.

**June Meetings Minutes were approved.**

**Old Business:**

**Dues/Delinquent Dues Status:** reported in Financial Information.

**FY 20113 Grant Updates:** reported in Urban information.

**Memorandum of Understanding/Outreach Update:** reported in Legislative information.

**Natural Area Guardians/Burns Update:** nothing new to report-no District wants to take on the task.

**Soil Health Update:** nothing new to report.

**2013 Farm Progress Show-** Sherry Finn reported all bills had been paid and invoices sent out to Partners; cost \$6, 121.57 and divided among partners.

**Break taken for Trevor Sample-** IL EPA presented a nutrient strategy slide show. (Moved up in the agenda)

**New Business:**

**NACD Annual Meeting-Anaheim, CA:** already discussed in Legislative report; Scholarship Recipient: Gerard Fabrizio; NACD Auction Items: Civilian Conservation Corps Signed Book and IL River Book; Lonnie Wilson was confirmed at NACD Delegate and Tom Beyers, NACD Alternate; NACD North Central Region Meeting in Chicago will be attended by Lonnie Wilson and Tom Beyers. **Meeting adjourned.**

## **USDA- IL FSA Conservation and Environmental Programs Division**

### **Conservation Reserve Program (CRP)**

Legislation ended September 30, 2013 and we currently have no authority to accept applications or approve CRP contracts due to the farm bill expiring. Our county offices continue to work with producers on current contracts performing ownership and acreage revisions that will not result in an additional obligation of funds. Once details of the farm bill are released information will be distributed to County Offices.



# Illinois Soil & Water Conservation District Employee Association

**AC Co-Chair** – Sondra Baker

**AC Co-Vice Chair** – Spring Duffey

**Secretary** – Meghan Polacek

**RC Co-Chair** – Kara Downin

**RC Co-Vice Chair** – Keith Livesay

**Treasurer** – Vicki Heath



## **REGION 1 REPRESENTATIVES**

Kara Downin  
Sharon Matson  
Shannon Pence  
Lorna Chezem

## **REGION 2 REPRESENTATIVES**

Sondra Baker  
Spring Duffey  
Thad Eshleman  
Vicki Heath

## **REGION 3 REPRESENTATIVES**

Jane Brangenberg  
Betty Buckert  
Cindy Moon  
Abbie Sperry

## **REGION 4 REPRESENTATIVES**

Tara Hopkins  
Stephen Miller  
Renee Weitekamp  
Cindy Poppenhager

## **REGION 5 REPRESENTATIVES**

Keith Livesay  
Meghan Polacek  
Jodi Hawkins  
Carla Barnes

## **ISWCDEA February 2014 Quarterly Report**

The past year ISWCDEA has been very fortunate to have a full board and has been thankful for the many hands that have helped to complete all the tasks set before us. We are a team with a mission: helping local people protect, maintain, improve, conserve and wisely use the soil, water, forests, wildlife, and related natural resources in their communities.

In 2013 we were very pleased at the out come of attendance of 56 at the Legislative Day meetings. The weather tried to keep some of the attendees away but we still had a great outcome. We are looking forward to this years Legislative Day to stand together to help make a difference. We hope to see another great turn out for both the Capitol visit and the Reception following. We would like this to be a great opportunity to be able to talk to several of the legislators and we would like to thank the Association for being a big part of making this happen.

Between Summer Conference and Winter Training we were able to reach and help train approximately 300—350 people at each event. Both events went very well and we are already looking forward to this year's summer Conference. Joining with IAAP to add to our presenters will be Amy Stolte presenting Excel training, a quick books session, we will also be covering Education, Cafeteria Plans and WASCBS in the sessions we are bringing to Summer Conference.

We have also had several other accomplishments with getting our Employee Handbook on the website which helps new and seasoned employees keeping on task. Along with working closely with NRCS on completing the Memorandum of Understanding which proved to be a challenge at times but was well worth the hard work in what was accomplished with that. Farm progress show was also a great success, we were very please with that turnout and look forward to doing it again.

Our employees have worked hard to stay successful and helpful during the 2013 government shut down and many offices have done a great deal to prepare to serve at an even better capacity if this were to happen again. It was very much an eye opener as to how much we have to create an environment where we are able to take what work we need with us when something like this happens or if we were unable to be in the office for any reason. To make sure we still succeed at being there for our clients.

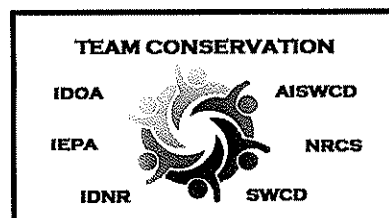
We look forward to all the challenges that 2014 will bring and we feel very confident that we have a great group of representatives to take on those tasks that come to us. Along with our conservation partners: AISWCD, IDOA/BLWR, USDA/NRCS, IEPA, IDNR, and all SWCDs make our team a success!

Respectfully submitted,

*Sondra Baker*

*Kara Downin*

Sondra Baker, AC Co-Chair & Kara Downin, RC Co-Chair



**SWCD of Illinois Insurance  
Plan Administrator's  
Report to AISWCD  
January, 2014**

**COBRA** – As of January 31, we have no members on COBRA. One enrollment form was submitted with a February 1 effective date, however. One COBRA initial notice was mailed to a new employee. One COBRA election notice was mailed.

**Administration** – Administration included:

1. The February billing shows a total of 161 enrolled members, with 131 on Managed Care, 14 on Quality Care, and 16 having waived coverage. This shows an increase in two overall, both on Managed Care
2. Processed January invoices and made bank deposits
3. Added new CREP Specialist to Life and Disability policy
4. Enrolled one new director and her dependent in health insurance
5. Added one new part-time employee to spreadsheet
6. Processed termination of one employee and moved them to COBRA
7. Moved one employee from waiver to enrolled status due to new 30-hour full time requirement. I expect to have one more employee do the same in May
8. Notified 9 districts of late insurance payments on 1/24
9. Assisted districts with reporting value of health insurance on W-2 forms

**Financials** – Income for January was \$72,392.84, with expenses totaling \$136,930.76, resulting in a net loss of -\$64,537.92. Billings have been received and paid as follows for February:

CMS	\$ 137,352.00
The Standard	\$ 4,369.47
Midwest Insurance (Workers comp)	\$ 2,267.00

After payment of these bills the checkbook balance is: \$174,932.08, which is enough to pay one more month's billings.

Sincerely,  
Melissa Cauble  
Montgomery County SWCD

**SWCD OF ILLINOIS INSURANCE**  
**Profit & Loss Budget Performance**  
January 2014

	Jan 14	Budget	Jul '13 - Jan 14	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
AISWCD Life-LTD Premiums	288.18	287.00	859.84	861.00	1,148.00
COBRA Paid Premiums	0.00	0.00	3,374.16	4,217.25	4,217.25
Employee Paid Own Premiums	66,312.00	74,375.00	199,351.50	223,750.00	298,125.00
Interest	3.92	40.79	28.49	270.22	391.51
Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
State Allocation	0.00	0.00	686,946.00	1,373,891.72	1,373,891.72
STD Insurance	3,825.33	7,306.00	18,230.84	21,918.00	29,224.00
Voluntary Life Insurance	1,963.41	2,500.00	7,385.22	7,500.00	10,000.00
<b>Total Income</b>	<b>72,392.84</b>	<b>84,508.79</b>	<b>916,176.05</b>	<b>1,632,408.19</b>	<b>1,716,997.48</b>
<b>Expense</b>					
Administrator Expenses	0.00	0.00	7,815.71	6,521.50	12,543.00
AISWCD Life/LTD Expense	0.00	95.67	0.00	478.31	956.66
Fiduciary Liability Expense	0.00	0.00	1,825.00	1,825.00	1,825.00
Liability Insurance	0.00	0.00	0.00	0.00	0.00
LTD Premiums	789.23	769.50	5,368.98	5,405.50	9,253.00
Miscellaneous	0.00	32.62	968.64	363.17	526.27
Monthly Employee Paid Premiums	0.00	25,002.53	0.00	125,012.64	250,025.29
Monthly Premium Health	130,041.00	108,337.00	927,363.00	817,685.00	1,399,370.00
Monthly Premium Life	568.84	547.56	3,841.09	3,877.80	6,615.60
Monthly Premium Voluntary Life	865.83	833.33	5,843.60	5,822.69	9,989.34
Postage	0.00	0.00	264.53	50.00	50.00
STD Insurance Premiums	2,398.86	2,435.33	16,049.91	16,708.69	28,885.34
Wrk Comp - Liability Insurance	2,267.00	0.00	43,944.00	83,352.00	83,352.00
Yearly CPA Audit	0.00	0.00	2,000.00	2,000.00	2,000.00
<b>Total Expense</b>	<b>136,930.76</b>	<b>138,053.54</b>	<b>1,015,284.46</b>	<b>1,069,102.30</b>	<b>1,765,391.50</b>
<b>Net Ordinary Income</b>	<b>-64,537.92</b>	<b>-53,544.75</b>	<b>-99,108.41</b>	<b>563,305.89</b>	<b>-48,394.02</b>
<b>Net Income</b>	<b>-64,537.92</b>	<b>-53,544.75</b>	<b>-99,108.41</b>	<b>563,305.89</b>	<b>-48,394.02</b>

**SWCD OF ILLINOIS INSURANCE**  
**Balance Sheet Prev Year Comparison**  
As of January 31, 2014

	Jan 31 2014	Jan 31 2013	\$ Change	% Change
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
AISWCD - Illinois Funds	318,920.55	978,042.30	-659,121.75	-67.39%
Total Checking/Savings	318,920.55	978,042.30	-659,121.75	-67.39%
Accounts Receivable				
Accounts Receivable	-12.48	31,227.19	-31,239.67	-100.04%
Total Accounts Receivable	-12.48	31,227.19	-31,239.67	-100.04%
Total Current Assets	318,908.07	1,009,269.49	-690,361.42	-68.4%
<b>TOTAL ASSETS</b>	<b>318,908.07</b>	<b>1,009,269.49</b>	<b>-690,361.42</b>	<b>-68.4%</b>
<b>LIABILITIES &amp; EQUITY</b>				
Equity				
Retained Earnings	418,016.48	388,243.12	29,773.36	7.67%
Net Income	-99,108.41	621,026.37	-720,134.78	-115.96%
Total Equity	318,908.07	1,009,269.49	-690,361.42	-68.4%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>318,908.07</b>	<b>1,009,269.49</b>	<b>-690,361.42</b>	<b>-68.4%</b>

Association of Illinois Soil and Water  
Conservation Districts and Partners present...

**February 25, 2014**

## **Legislative Day & Reception**

10:30 am - Meet at the Department of Ag/Discuss day's events

11:00 am - Lunch at IDOA (Paid for by the participant)

12:30 am - Wrap up lunch and head to Capitol

1:00 pm - Meet in parking lot and take group photos

1:30 pm to 4:00 pm - Legislative Visits

4:00 pm to 6:00 pm - Reception (Legislators are invited to attend)

### **RECEPTION**

Please join us for FOOD, DRINKS, and CONVERSATION!

*Boone's Saloon*

*301 West Edwards Street*

*Springfield, IL 62704*

*4:00 pm to 6:00 pm*

### **REGISTRATION/LUNCH ORDER**

Legislative Day Online Registration and Lunch Order Form must be completed and sent to  
AISWCD by **Friday, February 14, 2014.**

Forms can be found on the AISWCD website:

<http://www.aiswcd.org/legislative/legislative-day-2014/>

Registrations must be submitted online. Lunch Order Forms must be emailed or faxed to Gina Bean.

Email: [gina.bean@aiswcd.org](mailto:gina.bean@aiswcd.org) Fax: 217-744-3420 Phone: 217-744-3414

LEGISLATIVE DAY 2014  
**BAG LUNCH – ORDER FORM**

ORDER FORM DUE TO AISWCD OFFICE BY FRIDAY, FEBRUARY 14, 2014

NAME: \_\_\_\_\_ COUNTY/AFFILIATION: \_\_\_\_\_ PHONE #: \_\_\_\_\_

Instructions: Please check a box from all options. Tax and gratuity are included in the price listed below.

**1. BAG LUNCH OPTIONS – CHOOSE ONE**

☐ MEAL OPTION 1 - ½ Sandwich, chips or pasta salad, cookie and drink

**\$10.55**

Pay via PayPal [HERE](#)

☐ MEAL OPTION 2 - Full Sandwich, chips or pasta salad, cookie and drink

**\$12.62**

Pay via PayPal [HERE](#)

**2. SANDWICH OPTIONS – CHOOSE ONE**

- |  |  |
|--|--|
| <input type="checkbox"/> <b>The Medley</b><br>Turkey, bacon, provolone, ranch dressing, chipotle mayo grilled on Multigrain                  | <input type="checkbox"/> <b>Grilled Cheese</b><br>Smoked Gouda, yellow cheddar, provolone, Swiss and tomato grilled on Sourdough   |
| <input type="checkbox"/> <b>Chatty Kathy</b><br>Chicken breast, Swiss, red onion and Honey Dijon on Focaccia                                 | <input type="checkbox"/> <b>Bella</b><br>Portabella mushroom, fresh mozzarella, roasted yellow onions, spring mix, tomato, basil pesto and red pepper hummus grilled on Focaccia |
| <input type="checkbox"/> <b>BBQ Mac</b><br>Pulled BBQ chicken, caramelized onions, yellow cheddar and our mac-n-cheese grilled on Multigrain | <input type="checkbox"/> <b>Cha Cha</b><br>Roasted pork carintas, Black Forest ham, Swiss, pickles and Cuban remoulade grilled on a wheat wrap                                   |

Grilled Sandwiches

- |  |   |
|--|---|
| <input type="checkbox"/> <b>Chic Chick</b><br>Mom's favorite-White meat pulled chicken salad mixed with curry, raisins, scallions and toasted almonds stacked on French Baguette | <input type="checkbox"/> <b>Huck Fin</b><br>Albacore tuna salad tossed with walnuts, apricots and celery topped with lettuce piled on Multigrain                      |
| <input type="checkbox"/> <b>Ken's Club</b><br>Sliced turkey breast, bacon, Swiss, lettuce, tomato and tarragon mayo on Multigrain  | <input type="checkbox"/> <b>Knick Knack</b><br>Virginia ham, turkey, bacon, mixed greens, tomato, provolone and honey Dijon all wrapped in a Whole Wheat Wrap         |
| <input type="checkbox"/> <b>PB &amp; J</b><br>Not much to say about this one; oh yeah, we'll put it on sourdough white   | <input type="checkbox"/> <b>Shawnee</b><br>Virginia ham, lettuce, tomato, yellow cheddar and mayo on sourdough white  |
| <input type="checkbox"/> <b>Tara Michele</b><br>Pulled all white meat chicken salad piled on a beautiful croissant   | <input type="checkbox"/> <b>Hummus Among Us</b><br>Chicken breast, roasted red pepper hummus, tomato chunks, spring mix and Parmesan all rolled in a Whole Wheat Wrap |
| <input type="checkbox"/> <b>Gobble Gobble!</b><br>Turkey, bacon, spring mix and tomato stuffed between cranberry cream cheese served on Pretzel roll                             | <input type="checkbox"/> <b>Gusto!</b><br>Fresh mozzarella, tomato, basil pesto and drizzled balsamic glaze on Focaccia   |
| <input type="checkbox"/> <b>Goudas it Gets</b><br>Turkey, cucumbers, spring mix, tomato, Gouda and dill crema on Baguette  | <input type="checkbox"/> <b>B.L.T.</b><br>Bacon, lettuce, tomato and tarragon mayo on triple slices of toasted Marbled Rye  |
| <input type="checkbox"/> <b>Saint Andrew</b><br>Baguette, turkey, spring mix, brie, honey Dijon  | <input type="checkbox"/> <b>Lite as a Heather Feather</b><br>Multigrain bread, spring mix, romaine, cucumber, tomato, red onion brie, dill crema                      |

Wraps & Sandwiches

**3. SIDE OPTION  
CHOOSE ONE**

- ☐ **CHIPS** (circle one)
- |  |                                   |
|--|-----------------------------------|
| <input type="checkbox"/> Baked Lays        | <input type="checkbox"/> BBQ      |
| <input type="checkbox"/> Jalapeno          | <input type="checkbox"/> Sea Salt |
| <input type="checkbox"/> Salt & Vinegar    | <input type="checkbox"/> Cheetos  |
| <input type="checkbox"/> Cheddar Sun Chips |                                   |
- OR
- ☐ **PASTA SALAD**

**4. COOKIE  
CHOOSE ONE**

- ☐ Chocolate Chip
- ☐ Peanut Butter
- ☐ Oatmeal Cranberry

**5. DRINK  
CHOOSE ONE**

- |                                 |                                    |
|---------------------------------|------------------------------------|
| <input type="checkbox"/> Coke   | <input type="checkbox"/> Diet Coke |
| <input type="checkbox"/> Sprite | <input type="checkbox"/> Root Beer |
| <input type="checkbox"/> Water  | <input type="checkbox"/> Iced Tea  |

**FORM DUE** along with your payment on or before **Monday, February 14, 2014**  
**\*\*\*Lunch will not be ordered for those who have not paid or for those who submit orders after the due date!**

Please email or fax your completed lunch form to:

Email  
[Gina.bean@aiswcd.org](mailto:Gina.bean@aiswcd.org)

AISWCD Office Fax  
(217) 744-3420

**PAYMENT**

Mail a check for the exact amount to:

AISWCD  
4285 N. Walnut Street Rd.  
Springfield, IL 62707

OR

Pay with credit card by using the PayPal links above.

**PLEASE NOTE:**  
IF YOU ORDER LUNCH AND DO NOT ATTEND THE EVENT, YOU ARE STILL RESPONSIBLE FOR THE COST OF LUNCH THAT YOU ORDERED.

**Please fill out this sheet and fax or email to Sherry Finn by Wednesday February 9, 2014.**

Email: [sherry.finn@aiswcd.org](mailto:sherry.finn@aiswcd.org)

Fax: 217-744-3420

**Name:** \_\_\_\_\_

**OFFICER/LUC REP/AREA VP Rep DISTRICT:** \_\_\_\_\_

## March QB/Lunch Reservation

**Please check one:**

\_\_\_\_\_ Yes, I will be attending the March Quarterly Board on Wednesday, February 26, 2014

\_\_\_\_\_ Yes, I will be attending lunch on Wednesday, February 26, 2014

## Room Reservation

**Do you need a hotel room reservation? Please check one:**

\_\_\_\_\_ Yes

\_\_\_\_\_ No

**If yes, please check which night(s) you will be staying.**

\_\_\_\_\_ Monday, February 24, 2014

\_\_\_\_\_ Tuesday, February 25, 2014

**If yes, what type of bed do you prefer?**

\_\_\_\_\_ King

\_\_\_\_\_ Double