



association of illinois

# SOIL & WATER

conservation districts

## December 2013 Quarterly Board Meeting Packet

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**December Quarterly Board Meeting**  
**December 9 & 10, 2013**  
**Northfield Inn & Suites**

**Monday – December 9<sup>th</sup>**

9:00 a.m.-12:00 p.m.	<b>Executive Committee</b>	Topaz
12:00-1:00 p.m.	<b>Lunch</b>	Diamond
1:00-2:00 p.m.	<b>Auxiliary Committee Meeting</b>	Ruby
1:00-3:00 p.m.	<b>Round One Focus Area Committees</b>	
	<ul style="list-style-type: none"> <li>▪ <b>Communication:</b> Steve Stierwalt, Chairperson</li> <li>▪ <b>Education:</b> Jerry Snodgrass, Chairperson</li> <li>▪ <b>Planning:</b> Van Bitner, Chairperson</li> </ul>	Topaz Opal Onyx
2:00-3:00 p.m.	<b>Forestry Committee:</b> David McCormick, Chairperson	Ruby
3:00-5:00 p.m.	<b>Round Two Focus Area Committees</b>	
	<ul style="list-style-type: none"> <li>▪ <b>Financial Management:</b> Kenny Vosholler, Chairperson</li> <li>▪ <b>Legislative:</b> Tom Beyers, Chairperson</li> <li>▪ <b>Urban Community &amp; Conservation:</b>                Jerry Snodgrass &amp; Gerard Fabrizius, Co-Chairs</li> </ul>	Topaz Opal Onyx

**Tuesday – December 10<sup>th</sup>**

7:30 a.m.	<b>Board Member Breakfast</b>	Ruby
8:15 a.m.	<b>Foundation &amp; Board Meeting</b>	Onyx/Opal



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# SOIL & WATER

conservation districts

4285 north walnut street road  
springfield, il 62707  
(217) 744-3414  
fax (217) 744-3420  
[www.aiswcd.org](http://www.aiswcd.org)

## officers

### *President*

LONNIE WILSON  
6787 Township Rd. 1400E  
Wyoming, IL 61491  
(765) 730-1030

### *Vice President*

TOM BEYERS  
2438 Ticklen Road  
Odin, IL 62870  
(618) 267-8900

### *Secretary*

VAN BITNER  
30279 E CR 900 N  
Mason City, IL 62664  
(217) 341-6631

### *Treasurer*

KENNY VOSHOLLER  
8341 County Line Road  
Cutler, IL 62238  
(618) 967-5450

## staff

*Executive Director*  
RICHARD NICHOLS

*Administrative Assistant*  
SHERRY FINN

*Program Coordinator*  
KELLY THOMPSON

*OFFICE ASSISTANT*  
GINA BEAN

*CREP Resource Specialists*  
RUSSELL BLOGG  
LASALLE SWCD

SHERYL PHILLIPS  
Peoria SWCD

JEREMY PRUDEN  
Brown SWCD

TIM ROYER  
McDonough SWCD

JAKE VANCIL  
SANGAMON SWCD

## mission

*"to represent and empower  
illinois' swcds"*

## MEMORANDUM

**Date:** November 8, 2013  
**To:** All AISWCD Board Members, Committee Members & Advisors  
**From:** Lonnie Wilson, President  
**Re:** December 2013 Quarterly Board Meeting

Please be advised the next meeting of the Board of Director's and Focus Area Committees of the Association of Illinois Soil and Water Conservation Districts has been scheduled. Specific information regarding the meeting is noted below:

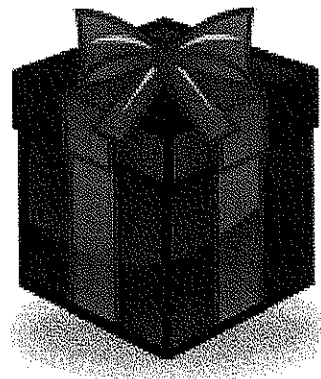
**Dates:** December 9 and 10, 2013  
**Time:** See Agenda (page 2)  
**Location:** **Northfield Inn, Suites & Conference Center**  
3280 Northfield Drive  
Springfield, Illinois 62703  
(217) 523-7900

If you should have any questions regarding this meeting, please contact the AISWCD office at (217) 744-3414. I look forward to seeing you in December.

**Please make sure to contact Sherry Finn, at the AISWCD office, to make any room reservations for the Northfield Inn and to CONFIRM your meeting attendance and Christmas Party attendance by Monday, December 2, 2013.**

**\*\*\*Note: only meal expenses at the Northfield Inn are covered by the AISWCD.**

# **MERRY CHRISTMAS**



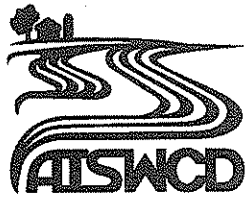
**Please join us for the AISWCD Annual Christmas  
Party**

**Monday, December 9, 2013, at 6:00 p.m.**

**Golden Corral  
1038 Lejune Dr.  
Springfield, IL 62703**

**Dinner will begin at 6:00 p.m. The restaurant requires payment as you enter. They have a well-rounded menu and steak is included. The cost is \$13.18 per person which includes drink, but does not include tax and/or tip. If you qualify, there is a senior discount.**

**There will be a gift exchange. Everyone attending the party needs to bring a gift valued at around \$10, if you plan to participate. You can purchase a male, female or gender-neutral gift. The gift game (exchange) will take place at the Northfield Conference Center after dinner in the Topaz room. Light snacks and a cash bar will be provided. Please come join the fun!!!**



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285 north walnut street road  
springfield, illinois 62707  
phone: 217-744-3414 fax: 217-744-3420  
[www.aiswcd.org](http://www.aiswcd.org)

## **AISWCD Foundation Agenda**

**Lonnie Wilson, President**

December 10, 2013 @ 8:15 a.m.

Onyx/Opal Rooms - Northfield Conference Center, Springfield, Illinois

1. Call to order
2. Roll Call
3. Approve Agenda
4. Approve June 2013 Minutes (pages 6-7)
5. Old Business
6. New Business
  - Affiliate Membership Account
  - Questions on Financial Reports (see handout)
  - Approve Financial Reports
7. Adjournment

AISWCD Foundation Meeting Minutes  
AISWCD Quarterly Board  
Northfield Inn, Springfield, IL  
June 11, 2013

Members Present:

Lonnie Wilson  
Tom Beyers  
Van Bitner  
Kenny Vosholler  
Jerry Snodgrass  
David McCormick  
Steve Stierwalt  
Lee Bunting  
Glen Bowers  
Barb Klinger  
Dan Duval  
Randy Molitoris  
Roger Johnson  
Dale Shumaker  
Gerard Fabrizio

Members Absent:

Terry Bogner  
Joe Rothermel  
Darrell Roegge  
Mark Roth  
Daniel Doedtman  
Steve Fulling  
Tom Anderson  
Terry Davis

Others Present:

Mike Hoffmann

Others Present:

Marie Bunting  
Betty Buckert  
Kara Downin  
Rich Nichols  
Sherry Finn  
Kelly Thompson  
Gina Bean

Chairman Lonnie Wilson called the meeting to order at 8:15 A.M. Van Bitner did the Roll Call.

Approve the Agenda-A motion was made by Lee Bunting and seconded by Jerry Snodgrass to approve the agenda as presented, motion carried.

Approve the March 12, 2013 Minutes- A motion was made by Dan Duval and seconded by Randy Molitoris to approve the March 12, 2013 meeting minutes as presented, motion carried.

OLD BUSINESS

McKibben Scholarship Review Committee Report- Jerry Snodgrass reported a winner was chosen yesterday for the scholarship. There were two applications this year.

NEW BUSINESS

Henderson County SWCD/Monsanto Fund "Grow America" Award- The award was donated to Henderson County SWCD and the money was ran through the McKibben Account as it is a 501-C3 and then paid out to them.

Approval FY12 2012 AISWCD/Foundation Audit Summary- A copy of the Foundation audit was presented yesterday in the Executive Committee meeting. It was stated that it was a "Clean Audit" for the Foundation. A motion was made by Barb Klinger and seconded by Glen Bowers to accept the Audit as presented, motion carried.

Questions on Financial Reports- There is \$200 in the account for next year's Scholarship. A motion was made by Gerard Fabrizius and seconded by Steve Stierwalt to accept the Financial Report, motion carried.

A motion was made by Barb Klinger and seconded by Dan Duval to adjourn, motion carried.

Minutes submitted by: Sue M. Davis-AC, Christian County SWCD  
Sherry Finn, Administrative Assistant

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



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4285 north walnut street road  
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## **AISWCD Board of Directors Agenda**

**Lonnie Wilson, President**

December 10, 2013 @ 8:30 a.m.

Onyx/Opal Rooms - Northfield Inn & Suites, Springfield, Illinois

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1. Call to order- any Introductions
2. Roll Call
3. Approval of Agenda
4. Partner Reports: 5 minute restriction (written reports attached-if any)
  - IDOA: (Written Report on pages 50-51)
  - NRCS: Ivan Dozier
  - FSA: (Written Report on page 52)
  - IEPA:
  - IDNR:
  - ISWCDEA: Betty Buckert-AC Co-Chair; Kara Downin-RC Co-Chair (Written Report on page 55)
  - NCDEA: Cindy Moon (Written Report on page 53 )
  - NACD North Central Report:
  - NACD Delegate/Alternate: Lonnie Wilson/Tom Beyers
5. Committee Reports
  - Executive: Lonnie Wilson
  - Forestry: David McCormick
  - Auxiliary: Marie Bunting
  - Insurance: Melissa Cauble
  - Mississippi & Illinois River Coordinating Council Reports: Lee Bunting
6. Focus Committee Reports
  - Communications: Steve Stierwalt
  - Education: Jerry Snodgrass
  - Financial Management: Kenny Vosholler
  - Legislative & Resolutions: Tom Beyers
  - Planning: Van Bitner
  - Urban Community & Conservation: Jerry Snodgrass & Gerard Fabrizio
  - Executive Director's Report: Rich Nichols (see handout)



7. Area V.P. Reports
  - Area 1: Jerry Snodgrass
  - Area 2: David McCormick
  - Area 3: Steve Stierwalt
  - Area 4: Carlyn Light
8. Approve Minutes: June '13 Board Meeting (Pages 10-14)
9. Old Business
  - SWCD Dues Update-FY 2013 & FY 2014
  - FY 2013 Grants Update
  - Memorandum of Understanding/Outreach Update
  - Natural Area Guardians/Burns Update
  - Soil Health Update
  - 2013 Farm Progress Show Final Report
  - NACD Legislative Conference-Washington, D.C. Update
  - Executive Director's Conference-Flagstaff, AZ Update
  - AISWCD FY 2014 Budget Update (see handout)
10. New Business
  - NACD Annual Meeting-Anaheim, CA
    - i. Scholarship Applicant: Gerard Fabrizio
    - ii. NACD Auction Item
    - iii. Confirm NACD Delegate/Alternate Members
  - NACD North Central Meeting-Chicago, IL
  - IL Nutrient Management Strategy
  - 2006 Dodge Caravan Status (\$2500 repairs needed)
11. Questions on Financial Reports (See handouts)
12. Approve Financial Reports
13. Questions on Partner Written Reports (Pages 50-57)
14. Adjournment

**AISWCD Board meeting  
June Quarterly Board  
June 10, 2013  
Northfield Inn & Suites**

**Present**

Lonnie Wilson, President  
Van Bitner, Secretary  
Kenny Vosholler, Treasurer  
Jerry Snodgrass, Area I VP  
David McCormick, Area II VP  
Steve Stierwalt, Area III VP  
Glen Bowers, Area IV AP  
Barb Klinger, Council 1  
Terry Bogner, Council 2  
Lee Bunting, Council 3  
Dan Duval, Council 5  
Randy Molitoris, Council 6  
Roger Johnson, Council 13  
Dale Shumaker, Council 15  
Gerard Fabrizio, Council 16  
Marie Bunting, Auxiliary President  
Betty Buckert, ISWCDEA AC Co-Chair  
Kara Downin, ISWCDEA RC Co-Chair (Left Early)  
Rich Nichols, AISWCD  
Sherry Finn, AISWCD  
Kelly Thompson, AISWCD  
Gina Bean, AISWCD

**Call to Order**

Lonnie Wilson, AISWCD President called the meeting to order at 8:25 am.

**Roll Call**

Roll call was taken by Secretary Van Bitner.

**Absent**

Terry Bogner, Council 2  
Terry Davis, Council 4  
Joe Rothermel, Council 7  
Darrell Roegge, Council 8  
Mark Roth, Council 9  
Daniel Doedtman, Council 10  
Steve Fulling, Council 11  
Don Beisiegel, Council 12  
Tom Anderson, Council 14  
Mike Hoffman, Lobbyist

**Approve Agenda**

The agenda was reviewed. **Motion to approve agenda was made by Dan Duval, seconded by Roger Johnson. MCVV.**

**Partner Reports**

**IDOA (Mike Rahe)** – Vouchers for the fourth quarter have been processed by IDOA. Mike reported he was not sure how long it would take for the vouchers to reach the districts. Amendments will be made to the Grant Agreements for those districts receiving Streambank Funds or Special Project Funds. There is a \$7500.00 limit on stream bank projects. The FY2014 budget has been approved. Discussions have been held on how funds will be distributed. See written report attached to minutes.

**NRCS**– Report was given by Ivan Dozier, State Conservationist. Ivan touched on the budget. Right now there is no extra money in the budget for contribution agreements. By the end of the calendar year, all Soil Scientists will be under regional teams. Administrative staff and public affairs will be on national teams. See written report attached to minutes.

**FSA** – No report.

**IEPA** - Chris Davis gave the report on behalf of Dick Breckenridge. Chris attended the Region one all employee meeting and gave a presentation to districts on how they could earn money through IEPA. Chris said Regional Reps are encouraged to invite IEPA to any meetings they might be having so she could present to them also.

**DNR** – No Report.

**ISWCDEA** – Betty Buckert, and Kara Downin, ISWCDEA Co-Chairs, gave the report. Written report is attached to the minutes.

**NCDEA** – Cindy Moon reported NCDEA's mid-year board meeting will be held in Detroit later in June. The board is currently helping NACD plan the Annual Meeting for 2014, and has been involved in Partnership Leadership meetings at the National level.

**NACD & NACD North Central** —Lonnie Wilson gave a brief report. The North Central NACD will again be giving a \$400 scholarship for someone who has not attended the National Annual Meeting before. If anyone is interested in applying, they should let Lonnie know. The North Central will make the selection in December. Conservation Compliance is now in the Farm Bill that has passed in the Senate.

**NACD Delegate/Alternate Report** — No report other than what has been sent out on Il.all.

#### **Committee Reports:**

**Executive** — Lonnie Wilson reported. The NACD Legislative Conference was discussed, and was sent to the Financial Committee. Quarterly Board meetings dates for 2014 Quarterly Board meetings, along with location at Northfield, and Dept. of Ag for some of the meetings. NACD North Central Meetings were discussed. Audit approvals were discussed. Executive Directors Conference to be held in Flagstaff Arizona was discussed and sent to the Financial Committee for approval. Dues were discussed, and ask Area Vice-Presidents what could be done to better satisfy the districts' needs. COCORAHs (The Community Collaborative Rain, Hail and Snow Network) gave a presentation to the Executive Committee. The committee agreed to let the group have a table at the Annual Meeting, and referred it to the Planning Committee. Resolutions were discussed.

**Forestry** — David McCormick gave the report. Call before you cut brochures will be ready to hand out to districts at Summer Conference. There will be a workshop held in October.

**AISWCD Auxiliary** — Marie Bunting gave the report. Marie thanked everyone who participated in the voting yesterday. Winners included posters: K-1 — Stephenson County; 2-3 —Stephenson County; 4-6 — Marion County; 7-9 —DeKalb County; 10-12 — DeKalb County. Photo winners included: Youth — DeKalb & Whiteside County; Adult Winners — DeKalb, McDonough, Menard, and Hancock. The Auxiliary will again host the Farm Family Reception, and will donate to the AISWCD Auction. Four terrariums will be submitted for the terrarium contest.

**IL River Coordinating Councils** - Lee Bunting gave the report. He announced the council did not exist anymore. The Governor got rid of several councils. Illinois, Mississippi, Wabash and Ohio River Councils have all been combined into establishing Rivers of Illinois Coordinating Council. The Lt. Governor's Office is responsible for chairing the committee. The AISWCD will still be involved in this Council, along with nine other members appointed by the Governor. Lee reminded board members of the CTAC Conservation Tour in Livingston County on July 9-10. Everyone is invited. It will be at Indian Creek Watershed. It is a MRBI, and they are working very closely with IEPA on the project. Livingston County SWCD is very involved in it.

**Nominations** — Terry Davis, Chairman of the Nominating Committee was not present at the meeting. Lonnie Wilson reported Terry would probably be in touch with LUC members on the committee. All officers are willing to serve again for the coming year. Lonnie will contact Terry with this information.

**A motion to approve the Committee Reports was made by Lee Bunting, seconded by Barb Klinger. MCVV.**

#### **Focus Committee Reports**

**Communications** — Steve Stierwalt gave the report. Steve was not present for the Communications Committee meeting on Monday. Rich Nichols chaired the committee. The Annual Meeting was discussed. Gina Bean has been working very hard on getting sponsors for the Annual Meeting. Three sponsors have donated \$1750.00. Kelly Thompson has secured Meyers to sponsor the Farm Family. How LUC's could be improved discussion was held. The possibility of giving a guide on how LUC's are supposed to be. Perhaps taking good ideas from successful LUC's was discussed as a possibility also. Tom Beyers and Steve have talked to Farm Bureau on their policies. The director email list was discussed. Rich has come up with some proposed policies on this. This will be promoted at Summer Conference. Social media was discussed by Kelly Thompson at the committee meeting. The AISWCD Website should be ready by the end of June. Kelly gave a presentation to the board of what the website would look like. **Motion to approve the Communications Committee report was made by Jerry Snodgrass, seconded by Glen Bowers. MCVV.**

**Education** — Jerry Snodgrass gave the report. The Envirothon was discussed. The Envirothon ran very smoothly this year. The contract for the Envirothon Coordinators is up this fall. Discussion will be held on if there needs to be anything changed on the contract. Gerard Fabrizio has asked to be on the Envirothon Committee, along with Terry Bogner who is currently the Committee Chair. Director Training will be held at Summer Conference again this year. Lee Bunting and Jerry will be facilitating the training this year. McKibben Scholarship was discussed. Kelly Woker was the winner, from Greenville, IL. Two entries were submitted for the "Teacher of the Year" award.

The committee heard a presentation by Gina Bean on "Who Buddies." **Motion to approve the Education Committee report was made by Barb Klinger, seconded by Lee Bunting. MCVV.**

**Financial** – Kenny Vosholler gave the report. Kenny reported Lonnie and Tom were going to the NACD Legislative Conference in July in Washington DC. **Motion to approve allowing \$2700.00 for Lonnie and Tom for the Legislative Conference made by Randy Molitoris, seconded by Barb Klinger. MCVV.** Kenny reported it was the recommendation of the Financial Committee to approve the Executive Director to attend the Executive Director Conference in Flagstaff in September. **Motion by Lee Bunting, second by Steve Stierwalt to provide \$1200.00 for travel for Rich to attend the Executive Director Conference. MCVV.** Financials were reviewed. **Motion to approve the financial reports was made by Roger Johnson, second by Glen Bowers. MCVV.**

The Auditors report was given at the Executive Committee meeting by the auditor. The Board reviewed the report. **Motion to approve the Auditors Report was made by Barb Klinger, seconded by Roger Johnson. MCVV.** Kenny reported the IRS Audit went well. The only thing they found wrong was the wrong classification on the 501 status. The AISWCD was down as a C5, but they are a C4. This was due to an error on the 990 form done by a previous auditor. **Legislative & Resolutions** – Tom Beyers gave the report. Mike Hoffman attended the committee meeting and went over legislative items that is occurring, or has occurred. Tom reported the amount of money that has been approved for funding of Soil and Water Conservation Districts is three million for operations and four and a half million for cost-share. Assuming it is approved by the Governor, that is a \$515,000 increase, at a time when our State's finances are bad. Tom went through legislation we have been a part of and had been following throughout the year, including the Gaming Bill, Prevailing Wage, and Fracking.

The AISWCD Legislature of the Year will be Senator Jason Barickman; he has agreed to attend the banquet and accept the award. The Friend of Conservation Award will go to Caterpillar, Inc. Someone from Caterpillar will be in attendance to accept the award. Tom reported on the progress of 2012 resolutions that were adopted and presented to AISWCD for development. Progress of the Farm Bill at the National level was discussed in committee. **Motion by Jerry Snodgrass to approve the Legislative Committee Report, second by Gerard Fabrizius. MCVV.**

**Planning** – Van Bitner gave the report. Upcoming Summer Conference/Annual Meeting details were discussed in the committee. Things are coming along well; a lot of details have been filled in. Van thanked Auxiliary, IDOA, and the Employees for their help in making the Annual Meeting a success. Prizes will be involved with the ticket system this year. Six Farm Family applications have been received. The committee will be looking into changing the application into a two tier to garner more interest from districts, but this would not happen until 2015. **Motion by David McCormick, second by Dale Shumaker to hold the 2014 Annual Meeting at the Northfield Inn. MCVV.** Dates for the 2014 Annual Meeting were discussed in committee. **Motion by Roger Johnson, second by Dale Shumaker the dates be July 21 & 22 for the 2014 Annual Meeting. MCVV.** The committee approved having the COCORAHs display table at Summer Conference. Dates for the 2014 Quarterly Board were listed in the board members packets, and are as follows: Monday, March 10, 2014, @ IDOA Conference Room 1 (Executive Committee Only), Committee meetings and Board Meeting will be held on Tuesday, March 11, 2014 at the Northfield Inn, starting at 9:00 am; Monday & Tuesday, June 9<sup>th</sup> & 10<sup>th</sup> @ Northfield Inn, Springfield; September 9, 2014 @ IDOA, Conference Room 1 (Executive Committee Only), no Quarterly Board Meeting unless needed and then it would be conference call; Monday and Tuesday, December 8<sup>th</sup> & 9<sup>th</sup> @ Northfield Inn in Springfield. **Motion to approve the Quarterly Board dates for 2014 was made by Gerard Fabrizius, second by Roger Johnson. MCVV.** **Motion to approve the Planning Committee report was made by Glen Bowers, second by Barb Klinger. MCVV.**

**Urban Community & Conservation** – Gerard Fabrizius gave the report. There were no action items from the committee. Gerard reported the Region 5 Regional Rep position has been filled. The Legislative Tour was discussed. There will be a CPESC Tour will be held at Summer Conference. The Illinois River Manual is being worked on, on the website. **Motion to accept the Urban Community and Conservation Committee was made by Steve Stierwalt, seconded by Barb Klinger. MCVV.**

**Executive Directors Report** – Attached to the packet for the boards review. **Motion to accept report was made by Lee Bunting, seconded by Jerry Snodgrass. MCVV.**

### **Area VP Reports:**

**Area 1** – Jerry Snodgrass reported a subject that has come up at Area 1 Council Meetings is they would like the AISWCD to become more involved in Soil Health.

**Area 2** – No Report

**Area 3** – Steve Stierwalt reported Champaign County SWCD is having a meeting on cover crops the 28<sup>th</sup> of June.

**Area 4** – Interstate 64 has an IDOA "Cover Crop Demonstration Plot."

**Approve Minutes of March 2013 Board Meeting and Dot Point Highlights – Motion by Gerard Fabrizius to approve the March 2013 Board Meeting Minutes, seconded by Glen Bowers. MCVV. Motion to approve the Dot Point Highlights from the March 2013 Board Meeting was made by Barb Klinger, second by Steve Stierwalt. MCVV.**

### **Old Business**

**SWCD Dues Update** – Sherry Finn reported as of June 7<sup>th</sup>, 2013, there are six districts with no dues paid: Adams, Gallatin, Jefferson, Pope-Hardin, Randolph, and Scott. There are seven districts that have paid only the 1<sup>st</sup> quarter: Boone, Greene, Hamilton, Kankakee, Macon, Ogle, and Pike. The total dues outstanding for FY2013 are \$11,820.27.

**FY2012 – 2013 319 EPA Grants Update** – Rich Nichols reported AISWCD has three grants going right now. The IGIG grant is just about finished. Rich encouraged the board to go over to the fairgrounds and look at the floating island progress. Kelly has been working with the post-development standards group on the IUM grant. Final report will be due at the end of this month. Kelly has done a great job facilitating such a diverse group. AISWCD will submit another grant on August 1 of this year for the IUM grant, to keep the Urban Manual going. The Illinois River CREP grant has been going since November. It is going very well. The LaSalle County CREP Resource specialist took a position with DNR. The position notice has been posted and will expire on June 14<sup>th</sup>. Interviews will be conducted in the next couple of weeks. The AISWCD is planning on applying for another new two year grant which will have to be submitted this August, so there would be an unbroken cycle.

**State Budget Update** – Rich Nichols reported the State and House have both approved the budget with a \$515,000 increase to districts. Rich ask the board to thank Director Flider for his assistance in obtaining the additional funding.

**Memorandum of Understanding/Outreach Update** – Ongoing.

**Friend of AISWCD** – Rich spoke about affiliate memberships. Mass Mutual Insurance two years ago approached the AISWCD about writing policies for directors for Long Term Care Insurance, and it was approved by the board at that time. AISWCD would like to be able to offer this same insurance to people who weren't associated with the district to be able to purchase the insurance if they became an affiliate member of the Association. With a \$35.00 fee, people could purchase the insurance. A company has also been contacted in St. Louis who provides membership packages to groups, associations, etc. Gina Bean handed out an information sheet this company would provide for a monthly fee. (See enclosed information sheet). The money received for memberships would run through the Foundation, and would be used to support the Envirothon. Gina Bean explained about possibility of membership pins, and the research she had done on this. **Motion to continue with Affiliate Membership as funding for the Envirothon, and add the pins at a later date was made by Steve Stierwalt, seconded by Glen Bowers. MCVV.**

**Certainty Update** – Lonnie Wilson reported they had had meetings with the partners; they are at a plateau without having any funds. They are going to put together something to try to get funding possibly from IEPA or USDA to do some feasibility studies.

**2013 Farm Progress Show Update** – Rich Nichols reported everything was on track. The tent is full, and the operation looks good for this year. Rich encouraged everyone to stop by and to attend the Farm Progress Show.

### **New Business**

**NACD Legislative Conference – Washington, DC** – This was covered in the Financial Committee Report above.

**NACD North Central Region** – This was covered in the NACD North Central Report above.

**Quarterly Board Dates/Locations/Expenses** --- Dates and location covered in the Planning Committee Report. Sherry Finn reported she had secured the dates for next year's Annual Meeting with the Northfield during the break, and the only difference will be from her report in the Planning Meeting Minutes was the gratuity will be 20% and not 19%.

**AISWCD/Foundation Audit Summary Approval** – This was already covered in the Financial Committee Report above.

**Questions on Reports submitted in packet** – No questions.

**Accept Written Reports** – Motion by Barb Klinger, second by Roger Johnson to accept the written reports. MCVV.

**Questions on Financials submitted in packet** –Already covered in the Financial Committee Report.

**Accept Financials** – Already accepted during the Financial Committee Report.

**Resolutions—Tom Beyers went over the Resolutions submitted to the AISWCD for 2013** – Two active resolutions as follows:

2013 – 1 – Policy Book – Approved and submitted by Piatt Soil and Water Conservation District 1/15/2013

Supported by Land Use Council 7 (amended grammar) 3/4/2013

Supported by Land Use Council 6 3/14/2013

Supported by Champaign County Soil and Water Conservation District 4/24/2013

**Motion by Lee Bunting, second by Steve Stierwalt to recommend Resolution 2013 – 1 –**

**6/10/2013**

**MCVV.**

2013 – 2 – Sales Tax Relief for Cover Crops – Approved and submitted by Mercer County Soil and Water Conservation District 4/16/2013

Supported by Land Use Council 2 – Not dated

Lonnie Wilson asked to close the session for a few moments to go into Executive Session over a matter that would only include the directors. Lonnie invited Rich Nichols to stay in the Executive Session.

**Motion was made by Jerry Snodgrass, seconded by Dan Duval to go into Executive Session. MCVV.**

**The board went into Executive Session at 11:25 am.**

Session resumed at 12:07 pm. Lonnie Wilson reported he was forming a task force consisting of Lee Bunting, Rich Nichols, Jerry Snodgrass, Tom Beyers, and David McCormick to look into changing the bylaws.

**Motion to adjourn the meeting was made by Barb Klinger, seconded by Steve Stierwalt.**

**Meeting adjourned at 12:10 pm.**

**Barb Klinger made a motion to adjourn the meeting, seconded by Don Beisiegel. MCVV.** The meeting adjourned at 4:30 pm.

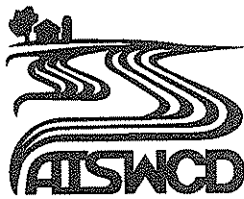
Minutes taken & transcribed by:

*Cindy Moon & Sherry Finn*

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



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springfield, illinois 62707  
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## **Executive Committee Agenda**

**Lonnie Wilson, Chairman**

**December 9, 2013 @ 9:00 a.m.**

**Topaz Room - Northfield Inn & Suites, Springfield, Illinois**

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1. Call to order and any introductions
2. Roll Call
3. Approve Agenda
4. Committee/Taskforce Updates
  - Communications: Steve Stierwalt
  - Education: Jerry Snodgrass
  - Financial Management: Kenny Vosholler
  - Legislative: Tom Beyers
  - Planning: Van Bitner
  - Urban Community & Conservation: Jerry Snodgrass and Gerard Fabrizius
5. Area Vice President Reports
  - Area I: Jerry Snodgrass
  - Area II: David McCormick
  - Area III: Steve Stierwalt
  - Area IV: Carlyn Light
6. Old Business
  - SWCD Dues Update-FY 2013 & FY 2014
  - FY 2013 Grants Update
  - Memorandum of Understanding/Outreach Update
  - Friends of AISWCD/Affiliate Membership Update
  - 2013 Farm Progress Show Final Report
  - NACD Legislative Conference-Washington, D.C. Update
  - NACD North Central Region Update
  - Executive Director's Conference-Flagstaff, AZ Update
  - AISWCD FY 2014 Budget Update (see handout)
7. New Business
  - NACD Annual Meeting-Anaheim, CA
    - (1) Scholarship Applicant: Gerard Fabrizius
    - (2) NACD Auction Item
    - (3) Confirm NACD Delegate/Alternate Members
  - IL Nutrient Management Strategy
  - AISWCD Employee Reviews
  - Envirothon Bridge Fund
  - 2006 Dodge Caravan Status (\$2500 repairs needed)
8. Questions on Financial Reports (See handouts)
9. Questions on Partner Written Reports (Pages 50-57)
10. Approve Minutes: June (Pages 16-19) & July (Page 20)
11. Adjournment

**Executive Committee Meeting  
June 10, 2013 at 9:00 a.m.  
Northfield Inn Conference Center in Springfield, IL**

**Present**

Lonnie Wilson, President; NACD Delegate  
Tom Beyers, Vice President; NACD Alt Del.  
Van Bitner, Secretary  
Kenny Vosholler, Treasurer  
James Todd, Past President  
Jerry Snodgrass, Area I VP  
David McCormick, Area II VP  
Glen Bowers, Area IV VP Alternate  
Rich Nichols, AISWCD  
Sherry Finn, AISWCD  
Kelly Thompson, AISWCD  
Gina Bean, AISWCD  
Betty Buckert, ISWCDEA AC Co-Chair  
Guests:  
Barb Klinger, LUC I Rep  
Steve Hilberg-CoCoRaHS  
Tim Cravens-Audit Firm Rep

**Absent**

Steve Stierwalt, Area III VP  
Marie Bunting, President-Auxiliary  
Kara Downin, ISWCDEA RC Co-Chair  
Mike Hoffman, Lobbyist

**Call to order:**

President Lonnie Wilson called the meeting to order at 9:06 a.m.

**Roll Call:**

Secretary Van Bitner took roll call and 8 Executive Board Members were present and 1 was absent; 4 AISWCD staff members and the ISWCDEA AC Co-Chair were present along with 2 guests.

**Agenda Approval:**

Lonnie Wilson noted he needed to amend the agenda to include Executive Director's Conference; **Tom Beyers made the motion to accept the amended agenda and Kenny Vosholler seconded the motion; MCVV.**

**Committee/Taskforce Updates:**

**Communications:** Steve Stierwalt was absent; no report given

**Education:** Jerry Snodgrass reported on the McKibben Scholarship, the Teacher of the Year Award, and the Envirothon along with an update on the Director Training at Annual Meeting.

**Financials:** Kenny Vosholler reported on the 2014 AISWCD Budget, which he has been working on with Lonnie Wilson and Sherry Finn, and the 2010 IRS Audit.

**Legislative:** Tom Beyers reported that we need to maintain funding; State Budget Line included an additional \$515,000 for SWCDs; Gaming Bill back on the table; Prevailing Wage-got to floor for 3<sup>rd</sup> reading but died; took position on several bills; fracking a concern-need to take position; need to take Legislative Actions pertinent to the AISWCD per Mike Hoffman.

**Planning:** Van Bitner and Sherry Finn reported on the progress of the 65<sup>th</sup> AISWCD Annual Meeting.

**Urban Community & Conservation:** Jerry Snodgrass and Kelly Thompson reported on NACD webinars sponsored by Miracle Grow and IDNR sponsored webinars.



**Nominations:** Terry Davis was not present; Lonnie Wilson reported he would only be serving one term; President's term is for 2 years. VP, Secretary, Treasurer terms are for one year.

**Area Vice President Reports:**

**Area I: Jerry Snodgrass**-reported he attended LUC I meeting; Carroll County withdrew their Resolution; also reported on LUC 1's active role in Soil Health and noted that the AISWCD need to take an initiative; also reported on the Area Guardians and District Burns; need Rich Nichols to look into Burns for Districts and Area Guardians.

**Area II: David McCormick**-No Report

**Area III: Steve Stierwalt**-absent

**Area IV: Glen Bowers**- no report

**Old Business:**

**SWCD Dues Update-FY 2012 & 2013:** Sherry Finn reported as of June 7, 2013 there were six (6) Districts that have not paid any dues for FY 2013: Adams, Gallatin, Jefferson, Pop-Hardin, Randolph & Scott; there are seven (7) Districts that owe the 2nd, 3<sup>rd</sup>, and Partial 4<sup>th</sup> Quarter: Boone, Greene, Hamilton, Kankakee, Macon, Ogle, and Pike. The total amount of dues outstanding is \$11, 820.27; Lonnie Wilson noted the Board should contact Districts and ask what the AISWCD Board can do to better serve their District and what is the problem; surveys sent by AISWCD-485 sent and only 62 returned (of which only 12 were fully completed) which is a 12.8% response.

**FY 2013 Grant Updates:** Rich Nichols reported there are three (3) grants still active at this time; IGIG will be wrapped up by the end of the year; IUM Grant will expire in March 2014 and will need to be applied for by August 1, 2013; and the CREP Grant will expire in July 2014 and will also need to be applied for by August 1, 2013. Rich also reported the CREP Resource Specialist position that has been vacated in LaSalle County (LUC 2 & 3) has been advertised and the deadline to apply is 6/14/2013 and interviews will be conducted in early July to replace Stefanie Fitzsimons.

**\*\*\*Executive Committee took a break for closed door discussion on Carroll County Resolution; Motion made by Tom Beyers and seconded by Jerry Snodgrass to support Lonnie Wilson in not taking any action on the Carroll County Resolution; MCVV.**

**State Budget Update:** Rich Nichols reported the State and House have both approved the State Budget with a \$515,000 increase to Districts; Rich reminded the Board to take time to thank Director Flider for his assistance in obtaining the additional funding.

**MOU/Outreach Update:** Lonnie Wilson noted this is an ongoing process with the Taskforce committee and NRCS working on a clearer understanding; further information will be sent out.

**Friends of AISWCD:** Rich Nichols reported about the affiliate memberships that had been approved and adopted by the Board in regards to Mass Mutual Insurance for Long Term Care insurance for Directors which will also include a discount package on selected items-a handout was given with items listing; Rich will present this to the Communication Focus Area Committee.

**Certainty Update:** Lonnie Wilson reported they had been working with partnerships; they are trying to put something together and do some feasibility studies; this is a slow moving plan.

**Farm Progress Show:** Rich Nichols reported the committee has had several meetings already and everything is on track; tent has been ordered (90 X 60); Coordinating with NRCS; Howard Buffet will have Cover Crop display; Rich encouraged everyone to attend this year's event in Decatur, IL in August.

**New Business:**

**NACD Legislative Conference-Washington, D.C.:** Request to have Lonnie Wilson and Tom Beyers attend for the AISWCD Board-Sherry handed out proposed Budget of \$2,750.00; **Jerry Snodgrass made the motion and Van Bitner seconded to move this decision to the Financial Focus Area Committee; MCVV.**

**NACD North Central Region:** Lonnie Wilson made note that there is a \$400 scholarship available for anyone interested in attending the NACD Annual Meeting in Anaheim, CA; has to be someone that has never attended the meeting before; if anyone is interested let Lonnie know.

**CoCoRahs:** Steve Hilberg from the Community Collaborative Rain, Hail, and Snow Network presented to the Executive Committee about the program and asked if he could have a table at the Annual Meeting to hand out brochures and answer questions about the program. **Van Bitner made the motion and Kenny Vosholler seconded to have a table available for CoCoRahs at the Annual Meeting; MCVV.**

**FY 2014 Quarterly Board Meeting Dates/Location/Expenses:** Sherry Finn handed out proposed dates-Monday, March 10, 2014 at 1:00 p.m. at the IDOA Conference Room 1 for the March Executive Committee Meeting and Tuesday, March 11, 2014 (one day meeting) for the FACs and the Foundation and Board Meeting at the Northfield Inn Conference Center starting at 9:00 a.m.; June QB dates to be Monday and Tuesday, June 9 and 10, 2014 at the Northfield Inn Conference Center with Monday starting at 9:00 a.m. and Tuesday starting at 7:15 a.m.; September QB (only if needed)-Executive Meeting on Tuesday, September 9, 2014 at 9:00 a.m. at IDOA Conference Room 1; Quarterly Board Meeting (only if needed-conference call) on following Tuesday, September 16, 2014 at 8:00 a.m.; December QB dates to be Monday and Tuesday, December 9 and 10, 2014 at the Northfield Inn Conference Center with Monday starting at 9:00 a.m. and Tuesday starting at 7:15 a.m.; **Tom Beyers made the motion and Jerry Snodgrass seconded to have the dates proposed, the location the Northfield Inn and Conference Center and leave the expenses the same as 2013 (which means the meals will be paid for by AISWCD and the rest of the expenses-travel and board- are the responsibility of the Directors); MCVV.**

**FY 2013 AISWCD Resolutions:** Tom Beyers asked everyone to look the Resolutions over that were in the handouts; **Kenny Vosholler made the motion to move the Resolutions (2) over to the Legislative Focus Area Committee and Van Bitner seconded; MCVV.**

**AISWCD FY 2012-2014 Auditor Bids:** Sherry Finn reported that she had contacted fifteen (15) auditors to submit bids for the FY 2012, 2013 & 2014 audits for the AISWCD & Foundation accounts. She only had three (3) companies submit bids. **Tom Beyer made the motion to accept the bid of Pelman & Dold, P.C. and Steve Stierwalt seconded; MCVV.**

**FY 2012 AISWCD/Foundation Audit Summary Approval:** Sherry Finn handed out the Financial Statement and Audit Summary provided by Pehlman & Dold, P.C., the CPA firm that completed the audit; Mr. Tim Cravens was on hand to go over the reports and summaries for both the Foundation and AISWCD. **Glen Bowers made the motion to accept the FY 2012 Audit reports and Jerry Snodgrass seconded; MCVV.**

**Amended Agenda New Business Items:**

**Executive Directors Conference:** Lonnie Wilson asked the Executive Committee to approve for Rich Nichols, AISWCD Executive Director, to attend the conference on September 8 through 11, 2013 in Flagstaff, AZ with a \$1200 budget; **Jerry Snodgrass made the motion to send Rich Nichols to the Executive Directors Conference with a budget of \$1200 and Glen Bowers seconded; MCVV.**

**Approve Executive Meeting Minutes:** Tom Beyers made the motion to approved the March 2013 Executive Committee Meeting Minutes and any electronic action taken and the motion was seconded by Kenny Vosholler; MCVV.

**Adjournment:**

**Motion to adjourn made by Glen Bowers and was seconded by Tom Beyers; MCVV.** Meeting adjourned at 11:54 a.m.

**Minutes taken and submitted by:**

Sherry Finn, AISWCD Administrative Assistant

Approved by:

\_\_\_\_\_  
Signature

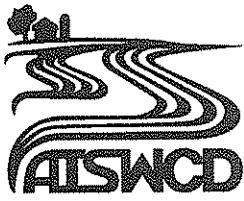
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**September 3, 2013**  
**Executive Committee Meeting Agenda**  
**Teleconference Call**  
**8:00 a.m.**

**Agenda Items:**

- Envirothon contract – (attached)
- Envirothon bridge funds – (letter attached)
- Nutrient management planning
- The AISWCD's van status (102,000 miles - needs tires, rotors/shoes, major air conditioning repair - about \$2,500 +/-)
- Any other items you feel we need to cover as urgent.

**No Action Taken-No Quorum**



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## **Communication Focus Area Committee Agenda**

**Steve Stierwalt, Chairman**

December 9, 2013 @ 1:00 to 3:00 p.m.

Topaz Room - Northfield Inn & Suites, Springfield, Illinois

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1. Call to order
2. Roll Call
3. Approve agenda
4. Approve June '13 FAC meeting minutes (Pages 22-23)
5. Old Business
  - LUC Meeting Role Update
  - Farm Bureau Resolution Update
  - Director E-mail Listing and Action Alerts Update
  - Social Media/AISWCD Website Update
  - Affiliate Memberships
6. New Business
7. Adjournment

**Communications Focus Area Committee  
Meeting Minutes  
AISWCD Quarterly Board  
Northfield Inn, Springfield, IL  
June 10, 2013**

**Members/Advisors Present:**

Sue Davis  
Dan Duval  
Amy Ishmael  
Ken Kesler  
Glen Bowers  
Kenny Vosholler  
Kelly Thompson  
Melissa Cauble  
Kara Downin  
Rich Nichols

**Members/Advisors Absent:**

Tom Anderson  
Angela Biggs, NRCS  
Dan Doedtman  
Mark Roth  
Sarah Seelbach, IEPA  
Steve Stierwalt, Chairman

Rich Nichols, AISWCD called the meeting to order. Sue Davis did the Roll Call.

**Approval of the Agenda-** A motion was made by Dan Duval and seconded by Kenny Vosholler to approve the agenda as presented, motion carried.

**Approval of March 12, 2013 minutes-**A motion was made by Kenny Vosholler and seconded by Glen Bowers to approve the March 2013 minutes as presented, motion carried.

**OLD BUSINESS**

**2013 Annual Meeting Sponsorships-**Gina Bean has been actively contacting sponsors for the 2013 Annual Meeting. She obtained some auction items and Meijer's will sponsor the Farm Family Banquet.

**LUC Meeting Role Update-**There needs to be something compiled to show what all the LUC's are supposed to do and what their role should be for Districts. Rich Nichols has volunteered to take the lead on this and compile the information and present it to the Communications Committee in December.

**Farm Bureau Resolution Update-** The update stated that they have been working with the Illinois Farm Bureau to get a resolution passed at the county level for Illinois Farm Bureau to support SWCD funding. Rich Nichols has been asked to attend a SWAT (Strength With Advisory Teams) meeting on June 14<sup>th</sup> at the Illinois Farm Bureau.

**Director E-mail Listing and Action Alerts-** Rich developed policy as to what will be sent out to Directors. At Summer Conference there will be a sign-up for the Director email list and possible phone numbers to use for texts for Action Alerts.

**Social Media-** Kelly Thompson discussed the new website, she hopes that it can be up and running by the end of June and will give a presentation tomorrow to the full board about the website. Kelly also maintains the Facebook page for the AISWCD with items that are important to all SWCD's. There have been no webinars. For Video Conferencing, it was stated by NRCS that they now have video conferencing at 17 sites around the State and we could use them if the need arises, possibly for training.

## **NEW BUSINESS**

**AISWCD Website-** Kelly Thompson discussed this during Old Business.

**Affiliate Memberships-** This new membership will be a way to donate to the AISWCD and sponsor the Envirothon. Rich explained the details of the Affiliate Memberships.

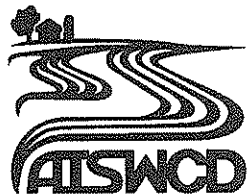
A motion was made by Kenny Vosholler and seconded by Dan Doedtman to adjourn, motion carried.

**Submitted by: Sue M. Davis  
AC, Christian County SWCD**

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



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## **Education Focus Area Committee Agenda**

**Jerry Snodgrass, Chairman**

December 10, 2012 @ 1:00 to 3:00 p.m.

Opal Room - Northfield Inn & Suites, Springfield, Illinois

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1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve June '13 (Pages 25-26) and July '13 FAC Meeting Minutes (Page 27)
5. IDNR Report
6. IDOA Report
7. NRCS Report
8. Envirothon Update
  - Grundy County Contract
9. Old Business
  - Teacher of the Year Award Presentation at Illinois State Fair
10. New Business
  - Envirothon Bridge Fund Account
  - MOU with FFA
11. Adjournment



**Association of Illinois Soil and Water Conservation Districts  
Education Focus Committee  
Tuesday, June 10, 2013  
Northfield Inn Conference Center – Springfield, IL**

**Members Present**

Jerry Snodgrass, FAC Chair  
Gerard Fabrizius  
Barb Klinger  
Lee Bunting

**Advisors Present**

Marty McManus, IDoA  
Valerie Keener, IDNR  
Debbie Ruff, EC  
Gina Bean, AISWCD  
Lonnie Wilson, AISWCD Officer  
Tom Beyers, AISWCD Officer

**#1 – Call to Order** - Chairman Jerry Snodgrass called the meeting to order at 1:00 pm on June 10, 2013.

**#2 – Roll Call** – All in attendance introduced themselves and their affiliation.

**#3 – Approve Agenda** – A motion was made by Gerard Fabrizius, with second by Barb Klinger to approve the agenda with the change of moving New Business to the first item of business. MCVV.

**#4 – New Business** – Gina Bean, AISWCD, provided a report on “WHO BUDDIES”. This is a conservation education promotion that has been developed by Iowa NRCS. Gina passed around the materials which included a poster and two different comic book titles. An internet site is also available. The committee asked several questions and directed Gina to get more details on this promotion and report back at the December Quarterly Board Education FAC meeting.

**#5- Approve Minutes** – Motion by Gerard Fabrizius. Second by Lee Bunting. MCVV.

**#6 – IDNR Report** - Valerie Keener reported the following items:

- Jeannie Harris joined the staff of the IDNR Division of Education on June 3. She fills the Administrative Assistant position.
- Numerous video podcasts are being produced and posted to the IDNR Division of Education podcast Web page, iTunes and YouTube.
- *Earth Day in the Parks* was held for the seventh year. This year 1,200 participants took part in natural resources stewardship activities.
- The ENTICE (Environment and Nature Training Institute for Conservation Education) workshop schedule for fiscal year 2014 has been released.
- Thirty additional resources trunks have been compiled and placed at lending locations.
- Efforts are underway to correlate all IDNR lessons to the Next Generation Science Standards and to make them compatible with a STEM focus.

**#7 – IDOA Report** - Marty McManus reported the following items:

- Director Training for Region 1 and Region 2 was held on March 22 in Princeton. Training for the Open Meetings Act was provided. Marty thought the training went well.
- Conservation Cropping Systems Workshops – Workshops are being planned for this winter in 2 or 3 locations. These will take the place of the Tillage Workshops that have been conducted in the past.

- Marty encouraged all to attend Summer Conference. There will be Director training available.
- Region 5 has a new representative, Gary Albers.
- Marty initiated a discussion on how IDOA, NRCS, & AISWCD can work together to promote cover crops. Debbie Ruff brought up that the CTIC Tour on July 10<sup>th</sup> in Livingston County will have a station on cover crops.

**#8 – NRCS Report** – No report provided.

**#9 – Director Training Update -**

**#10 - Envirothon Task Force** – Natalie Mahler and Brooke Baker, Grundy County SWCD, IL. Envirothon Coordinators provided a written report.

Lonnie Wilson, AISWCD President, stated that the contract for Grundy County to be the IL. Envirothon Coordinator is up in August. A discussion needs to be initiated to discuss options such as does the AISWCD maintain the current status of Grundy County as the Coordinator or should this position return to the AISWCD with the possibility of Gina Bean taking the Coordinator position. A discussion followed about reasons for a possible change. An Illinois Envirothon conference call is planned for the end of June. This will be a good time to start the discussions. Gerard Fabrizius requested to be added to the IL. Envirothon FAC. Jerry Snodgrass will pass this information on to Sherry Finn who is organizing the call.

**#11 A – McKibben Scholarship** - Two applications were received for the McKibben Memorial Scholarship. The Education FAC reviewed both applications. Kelcie Woker from Greenville was selected by those in attendance.

**#11B – Teacher of the Year** – Two applications were received for the Teacher of the Year Award. One teacher is a

K-8 educator and the other a high school educator. Both will be honored at the Awards Luncheon at Summer Conference. Illinois Audubon and IDNR are the sponsors of this award.

A discussion followed on how to get more press for this award. One suggestion was to present this award during the Illinois State Fair, as well as at Summer Conference. Valerie Keener will research this option.

**#11C – Photo & Poster Contest** – No action taken as this is a project of the AISWCD Auxiliary.

**#12 - Adjournment** - A motion to adjourn was made by Barb Klinger. Second by Lee Bunting. MCVV. Meeting adjourned at 2:15p.m.

Minutes taken by: Debra Ruff, AC Livingston County SWCD

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Association of Illinois Soil and Water Conservation Districts  
Education Focus Committee  
Monday, July 29, 2013 at 7:30 a.m.  
Teleconference Call-(800) 944-8766/24384 (#)**

**Members Present**

Jerry Snodgrass, FAC Chairman  
Lee Bunting  
Gerard Fabrizius  
Barb Klinger  
Terry Bogner, Envirothon Chairman

**Advisors Present**

Dave Dornbusch, NRCS  
Valerie Keener, IDNR  
Debbie Ruff, EC Livingston Co  
Sherry Finn, AA AISWCD  
Rich Nichols, ED AISWCD

**Call to Order** - Chairman Jerry Snodgrass called the meeting to order at 7:31 a.m. on 7/29/13.

**Roll Call** – Sherry Finn took roll call with 5 AISWCD Board Members and 5 Advisors on the call.

**Business**-Jerry Snodgrass welcomed everyone on the call and noted the call had been set for the discussion on the Envirothon Contract (Bid) submitted by Grundy County (Brooke Baker and Natalie Mahler-Co-Coordination); Jerry also noted he had sent a copy of the new bid submitted by Grundy County to the AISWCD Education FAC Board members via e-mail this past week. There was discussion from Jerry about positive comments he had received via e-mail and during the recent Annual Meeting supporting the current co-coordinators excellent job handling the IL Envirothon; Gerard Fabrizius commented he had similar reaction from Districts too. The committee was informed that the Envirothon taskforce was in favor and voted to support the current Co-Coordination. Discussion then followed with the new bid submitted; the bid has an increase of about 25% along with the request to waive Grundy County's 2014 FY dues to the AISWCD. All members were in agreement that this would be a deal breaker; a motion was made by Terry Bogner to support and honor a contract with Grundy County and to offer a 10% increase on last year's figure (FY 2012 contract was for \$7,620.00 plus \$340 mileage= \$7,960.00) and to negotiate up to 12 ½%; this was seconded by Gerard Fabrizius; MCVV. Jerry Snodgrass asked Rich Nichols to contact the Co-Coordination from Grundy County to see if they would accept the new offer. Terry Bogner asked Rich to keep the lines of communication open with the committee so that any follow up needed to complete a contract could be established by the Education FAC. Jerry Snodgrass again thanked everyone for being on the call and adjourned the meeting at 7: 52 a.m.

Minutes taken and submitted by: Sherry Finn, AISWCD Administrative Assistant

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



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# **Financial Mgmt Focus Area Committee Agenda**

**Kenny Vosholler, Chairman**

December 9, 2013 @ 3:00 to 5:00 p.m.

Topaz Room - Northfield Inn & Suites, Springfield, Illinois

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1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve June '13 FAC meeting minutes (Pages 29-30)
5. Review Financials (See Handouts)
6. SWCD Insurance Account Update: Melissa Cauble (Pages 31-34)
7. Old Business
  - a. FY 2013 SWCD Dues Update (See handout)
  - b. Review Income/Expense Accounts-General Fund-Envirothon-Grant-others (see handouts)
8. New Business
  - a. NACD Annual Meeting-Anaheim, CA
  - b. Affiliate Membership-New Account (Foundation)
  - c. Review FY 2014 Budget (See handout)
9. Adjournment

**Financial Management Focus Committee  
June Quarterly Board  
June 10, 2013  
Northfield Inn & Suites – Springfield, Illinois**

**Present:**

**Kenny Vosholler, Chairman  
Dan Duval  
Sherry Finn, AISWCD  
Van Bitner  
Lee Bunting  
Roger Johnson  
Barb Klinger  
David McCormick  
Randy Molitoris  
Cindy Moon, District Employee  
Melissa Cauble, SWCD Insurance Administrator  
Betty Buckert, District Employee, ISWCDEA Co-Chair**

**Absent:**

**Darrell Roegge  
Steve Stierwalt**

Chairman Kenny Vosholler called the meeting to order at 3:00 pm

**Approval of Agenda**

**A motion to approve the agenda with the following additions was made by Barb Klinger, seconded by Dan Duval. MCVV**

- NACD Legislative Conference Travel for President and Vice President
- Executive Director Conference Travel
- AISWCD Website

**A motion was made by Lee Bunting, second by Barb Klinger to approve the March 2013 Financial Management Focus Committee Minutes. MCVV.**

**Financials**

Financials were reviewed. **A motion was made by Barb Klinger, seconded by Roger Johnson, to approve the financial reports as presented. MCVV.**

**SWCD of Illinois Insurance Group Association Account Update**

Melissa Cauble, Administrator of the Insurance Group gave the Insurance Report. As of May 31, 2013, there is one participant in COBRA; a former employee. One COBRA initial notice was mailed to a new employee. No COBRA election notices were mailed. 159 participants are currently participating in the health insurance program. 17 employees have waived coverage. See Plan Administrator's Report, which is attached to the minutes.

## **Old Business**

**SWCD Dues Update** – Sherry Finn reported as of June 7<sup>th</sup>, 2013, there are six district with no dues paid: Adams, Gallatin, Jefferson, Pope-Hardin, Randolph, and Scott. There are seven districts that have paid only the 1<sup>st</sup> quarter: Boone, Greene, Hamilton, Kankakee, Macon, Ogle, and Pike. The total dues outstanding for FY2013 is \$11,820.27.

## **New Business**

Review/Approval of Audit – FY2012 AISWCD/Foundation Audit Summary was reviewed. **Motion by Dave Duval, second by Barb Klinger to approve the Audit Summary. MCVV.**

Kenny Vosholler reported the AISWCD Foundation had also had the Internal Revenue Audit since March. Nothing was found wrong with the audit except the IRS had the Foundation listed with the wrong 501 status due to a previous auditor listing it wrong on the 990 report.

NACD Legislative Conference – Projected costs for two registrations, travel, and hotel for the 2013 NACD Legislative Conference is \$2,750.00. **Motion by Lee Bunting, second by Barb Klinger to approve travel for Lonnie Wilson, and Tom Beyers to attend the legislative conference. MCVV.**

Executive Director Conference – Rich Nichols, would like to attend the Executive Director Conference held in Flagstaff in September. Approximate costs for the conference and travel are \$1,200. **Motion by Lee Bunting, second by Randy Molitoris to approve expenditure up to \$1200.00 for Rich to attend the conference. MCVV.**

Website – Sherry Finn reported on the status of the website. The website should be up and running by the end of the month. Kelly will be giving a preview of the website at the board meeting on Tuesday.

**A motion was made by Barb Klinger to adjourn the meeting.**

**The meeting adjourned at 3:45 pm.**

Minutes taken and submitted by:

*Cindy Moon*

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**SWCD OF ILLINOIS INSURANCE**  
**Profit & Loss Budget Performance**  
**October 2013**

	Oct 13	Budget	Sep - Oct 13	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
AISWCD Life-LTD Premiums	0.00	287.00	0.00	287.00	1,148.00
COBRA Paid Premiums	843.54	843.45	1,687.08	1,686.90	2,530.35
Employee Paid Own Premiums	60,966.00	74,375.00	64,704.00	74,375.00	297,500.00
Interest	1.32	10.15	1.79	26.52	391.51
Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
State Allocation	0.00	0.00	0.00	0.00	1,373,891.72
STD Insurance	3,404.54	7,306.00	5,899.07	7,306.00	29,224.00
Voluntary Life Insurance	2,119.56	2,500.00	2,496.57	2,500.00	10,000.00
<b>Total Income</b>	<b>67,334.96</b>	<b>85,321.60</b>	<b>74,788.51</b>	<b>86,181.42</b>	<b>1,714,685.58</b>
<b>Expense</b>					
Administrator Expenses	2,432.79	0.00	2,432.79	3,010.75	12,543.00
AISWCD Life/LTD Expense	0.00	95.67	0.00	191.30	1,148.00
Fiduciary Liability Expense	0.00	0.00	1,825.00	1,825.00	1,825.00
Liability Insurance	0.00	0.00	0.00	0.00	0.00
LTD Premiums	739.66	769.50	1,482.15	1,539.00	9,234.00
Miscellaneous	122.07	32.62	122.07	65.31	391.51
Monthly Employee Paid Premiums	0.00	25,002.53	0.00	50,005.05	300,030.35
Monthly Premium Health	0.00	108,337.00	264,947.00	216,674.00	1,300,044.00
Monthly Premium Life	548.94	547.56	1,094.34	1,095.12	6,570.72
Monthly Premium Voluntary Life	818.47	833.33	1,652.60	1,666.70	10,000.00
Postage	124.05	0.00	124.05	0.00	0.00
STD Insurance Premiums	2,219.83	2,435.33	4,472.26	4,870.70	29,224.00
Wrk Comp - Liability Insurance	0.00	0.00	0.00	0.00	41,675.00
Yearly CPA Audit	0.00	0.00	0.00	0.00	2,000.00
<b>Total Expense</b>	<b>7,005.81</b>	<b>138,053.54</b>	<b>278,152.26</b>	<b>280,942.93</b>	<b>1,714,685.58</b>
<b>Net Ordinary Income</b>	<b>60,329.15</b>	<b>-52,731.94</b>	<b>-203,363.75</b>	<b>-194,761.51</b>	<b>0.00</b>
<b>Net Income</b>	<b>60,329.15</b>	<b>-52,731.94</b>	<b>-203,363.75</b>	<b>-194,761.51</b>	<b>0.00</b>

**SWCD OF ILLINOIS INSURANCE**  
**Transaction Detail by Account**

October 2013

					October 2013	
Type	Date	Num	Name	Memo	Amount	Balance
<b>AISWCD - Illinois Funds</b>						
Deposit	10/07/2013			Deposit	2,930.24	2,930.24
Bill Pmt -Check	10/07/2013	1278	The Standard	October 2013	-4,326.90	-1,396.66
Deposit	10/10/2013			Deposit	6,436.58	5,039.92
Bill Pmt -Check	10/18/2013	1279	Montgomery Co SWCD	Administering County expenses	-2,678.91	2,361.01
Deposit	10/18/2013			Deposit	12,875.53	15,236.54
Deposit	10/21/2013			Deposit	35,461.06	50,697.60
Deposit	10/31/2013			Interest	1.32	50,698.92
Total AISWCD - Illinois Funds					<u>50,698.92</u>	<u>50,698.92</u>
<b>TOTAL</b>					<u>50,698.92</u>	<u>50,698.92</u>



**SWCD OF ILLINOIS INSURANCE**  
**Balance Sheet Prev Year Comparison**  
As of October 31, 2013

	<u>Oct 31, 13</u>	<u>Oct 31, 13</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
AISWCD - Illinois Funds	<u>88,342.66</u>	<u>126,379.95</u>	<u>-38,037.29</u>	<u>-30.1%</u>
Total Checking/Savings	<u>88,342.66</u>	<u>126,379.95</u>	<u>-38,037.29</u>	<u>-30.1%</u>
Accounts Receivable				
Accounts Receivable	<u>-12.48</u>	<u>-0.11</u>	<u>-12.37</u>	<u>-11,245.46%</u>
Total Accounts Receivable	<u>-12.48</u>	<u>-0.11</u>	<u>-12.37</u>	<u>-11,245.46%</u>
Other Current Assets				
Undeposited Funds	<u>9,630.23</u>	<u>0.00</u>	<u>9,630.23</u>	<u>100.0%</u>
Total Other Current Assets	<u>9,630.23</u>	<u>0.00</u>	<u>9,630.23</u>	<u>100.0%</u>
Total Current Assets	<u>97,960.41</u>	<u>126,379.84</u>	<u>-28,419.43</u>	<u>-22.49%</u>
<b>TOTAL ASSETS</b>	<u>97,960.41</u>	<u>126,379.84</u>	<u>-28,419.43</u>	<u>-22.49%</u>
<b>LIABILITIES &amp; EQUITY</b>				
Liabilities				
Current Liabilities				
Accounts Payable	<u>132,522.00</u>	<u>138,536.00</u>	<u>-6,014.00</u>	<u>-4.34%</u>
Total Accounts Payable	<u>132,522.00</u>	<u>138,536.00</u>	<u>-6,014.00</u>	<u>-4.34%</u>
Total Current Liabilities	<u>132,522.00</u>	<u>138,536.00</u>	<u>-6,014.00</u>	<u>-4.34%</u>
Total Liabilities	<u>132,522.00</u>	<u>138,536.00</u>	<u>-6,014.00</u>	<u>-4.34%</u>
Equity				
Retained Earnings	<u>168,802.16</u>	<u>191,841.74</u>	<u>-23,039.58</u>	<u>-12.01%</u>
Net Income	<u>-203,363.75</u>	<u>-203,997.90</u>	<u>634.15</u>	<u>0.31%</u>
Total Equity	<u>-34,561.59</u>	<u>-12,156.16</u>	<u>-22,405.43</u>	<u>-184.31%</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>97,960.41</u>	<u>126,379.84</u>	<u>-28,419.43</u>	<u>-22.49%</u>

**SWCD of Illinois Insurance  
Plan Administrator's  
Report to AISWCD  
October 2013**

**COBRA** – As of October 31, we have one participant in COBRA; a former employee. Two COBRA initial notices were mailed to new employees.

**Administration** – Administration included:

1. Collected pending files, deposit slips and current mail in order to work from home during the shutdown
2. CMS October billing showed 159 participants in the Health Insurance Plan. Of those, 129 were on Managed Care, 14 were on Quality Care and 16 had waived coverage
3. Created SWCD of Illinois Insurance Group on Facebook in order to stay in touch with employees during the shutdown. The group currently contains close to 50 members
4. Processed many October invoices and made several bank deposits
5. Reconciled both the Standard and CMS Invoices for October
6. Updated employee salaries with Standard in order to assure correct billing and benefits
7. There were no new employees or departing employees for October

**Financials** – Income for October was \$67,344.96, with expenses totaling \$7,005.81, resulting in a net income of \$60,329.15. The checkbook balance in the insurance account as of October 31 was \$91,021.57. Billings have been received and paid as follows for November:

The Standard	\$	4,430.36
Montgomery Co SWCD		2,678.91
DeWitt Co. SWCD (refund of overpayment)		30.30

CMS has been notified of our fund shortage and have agreed to give us an extension of time to pay the October and November premiums. These will be paid upon receipt of our FY 2014 allocation.

Sincerely,  
Melissa Cauble  
Montgomery County SWCD



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## **Forestry Committee Agenda**

**David McCormick, Chairman**

December 9, 2013 @ 2:00 to 3:00 p.m.

Ruby Room - Northfield Inn & Suites, Springfield, Illinois

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1. Call to Order
2. Roll Call
3. Approve June '13 FAC meeting minutes (Pages 36-38)
4. Updates
5. Advisors Report
  - A. IDOA
  - B. IDNR
  - C. NRCS
  - D. IEPA
  - E. IFA
6. Old Business
  - A. Forestry Workshops Update
  - B. TSP (Technical Service Providers) update
  - C. IFDC (IL Forestry Development Council) Update
7. New Business
8. Adjournment

**AISWCD Quarterly Board Meeting  
Forestry Committee  
Monday, June 10, 2013 2:00 pm  
Northfield Inn Conference Center – Springfield, IL**

**Present:**

Tom Beyers  
David McCormick, Chairperson  
Randy Molitoris  
Dick Breckenridge, IEPA  
Wade Conn, NRCS  
Elliot Lagacy, IDOA  
Ray Herman  
Paul Deizman, IDNR  
Mary Murphy, IFA  
Gina Bean, AISWCD-Minute Recorder  
Brandon Clark, Intern for Dick Breckenridge  
Rich Nichols, AISWCD Executive Director  
Kara Downin, ISWCDEA  
Joe Bybee, IDOA

**Absent:**

Terry Davis  
Darrell Roegge  
Dave Bishop, Retired RC McLean Co SWCD  
Mike Mason, IDNR  
Dan Schmoker, IWPA  
William Gradle, IFA

1. **Call to Order:** David McCormick called the meeting to order at 2:07 pm.

2. **Roll Call:** Done by Gina Bean, AISWCD Office Assistant.

3. **Approve Agenda:**

*First:* Randy Molitoris     *Second:* Dick Breckenridge     *Carried:* Yes

4. **Approval of March '13 Meeting minutes:**

Wade Conn mentioned that on page one of the March 2013 meeting minutes, second line, it needs to say "forest management plan" instead of "force Management plan."

*First:* Randy Molitoris     *Second:* David McCormick     *Carried:* Yes

5. **Advisors' Reports**

A. *IDOA* – No Report

B. *IDNR* – No Report

C. *NRCS* – Report given by Wade Conn

Wade Conn has reported that not a lot has changed with EQUIP. He also said that the best place to find out if funding is available is your county office. Wade told everyone about the Conservation Stewardship Program. It is an incentive program for landowners based on good practices all ready being done. They are under a new sign up for 2014 for that program. The application deadline is June 14, 2013. Those interested would go to their county's NRCS office.

D. *IEPA* – Report given by Dick Breckenridge

Dick Breckenridge reported that there is a project they are collaborating on with the World Resource Institute. This project is a potential nutrient trading program. They have submitted their second round of grants. It is a \$600,000 proposal. The two watersheds they will be working in are the upper Sangamon and the lower Kaskaskia. They hope to hear in October if the project has been approved. They will be looking at the point source dischargers in the area to see if they can come up with a strategy to create a trading program with the point source and non point source.

Rich Nichols let everyone know that the Association is also in on that grant and that they have signed on as an In Kind Service Provider to help come up with a local match. Wade Conn asked Dick Breckenridge who would be the purchaser of credits. Dick let Wade know that it would be a point source. Dick also let Wade know that he will get literature together for him on what Dick's group has put together.

E. Others

a. *IFA* – Report given by Mary Murphy

Mary Murphy reported that the IFA got together to provide some legislative changes for the Forestry Development Act. The change was that 10% of the 4% sales tax on timber sales, would be used by DNR for the operational. Ray Herman let everyone know that they are trying to move along with the terminology for the change.

b. *Tree Farmers* – Report given by Ray Herman

Ray Herman reported that they will be having a meeting on June 20, 2013 at the Wildlife Prairie Park. There will also be a field day at the Herman Farm in the fall.

Ray Herman also reported that there is a prescribed burn committee formed. Rich Nichols asked if Ray had looked into insurance. Ray stated that insurance is a major concern. Rich let him know that liability insurance for the Districts dropped burn insurance a couple of years ago. Ray will continue to look into insurance.

**6. Old Business**

A. *Workshops*

The only workshop that was announced was the one Ray Herman had mentioned on his farm. It will be October 5, 2013 from 10:00 am to 3:00 pm. There will be a hog roast for lunch.

B. TSP (Technical Service Providers) Information Update

Wade Conn reported that there are 43 TSPs in Illinois if you go on the tech reg website. Four of those 43 are with the IDNR agency so there are only 39 for landowners to use. Mary Murphy asked Wade Conn if the state offices charge to write burn plans. Wade said that they (NRCS) do not.

C. *Burn Bosses Update*

The burn boss update was given earlier in the meeting.

D. *IFDC (IL Forestry Development Council) Packets Update*

Rich Nichols reported that they will have 1,000 packets so that each District will receive 10. He looked into bids to have the packets printed in full color and it will be \$2300. He hopes that they will be able to be out by summer conference. Rich will have the bill to Paul Deizman by the end of June. Rich asked Paul what he would like more directories made since they came in under budget. Paul told Rich to do what he thought was best and to print more copies if there is money.

**7. New Business**

A. Responses from Governor and Group Letters

Nothing to report.

B. Ray Herman asked what Forestry is doing at the AISWCD Annual Meeting? Wade Conn responded with Tree Diseases and Invasive Species sessions. Ray wanted to know if there could be a booth, but Rich Nichols let him know that for this year all the booths are taken. It is possible to have a booth next year.

Wade suggested having a Hospitality Room where they could be, but Rich let him know that for this year, it was too late. Ray mentioned that the Tree Farmers and IFA would be interested. Rich did let everyone know that it is a possibility for next year.

**8. Adjournment:** The meeting was adjourned by David McCormick at 3:04 pm.

*Minutes by: Gina Bean, AISWCD Office Assistant*

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



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## **Legislative Focus Area Committee Agenda**

**Tom Beyers, Chairman**

December 9, 2013 @ 3:00 to 5:00 p.m.

Opal Room - Northfield Inn & Suites, Springfield, Illinois

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1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve June '13 FAC meeting minutes (Pages 40-41)
5. Legislative Update: Mike Hoffmann
6. Partner Reports
7. Task Force Updates
8. Old Business
  - Memorandum of Understanding Update
  - Legislative Action Group Update
  - House/Senate Bill Updates
  - FY 2012/2013 AISWCD Resolutions Updates/Variance
  - FY 2013 Legislative Tour-Peoria, IL update
  - FY 2013 State Budget Update
9. New Business
  - FY 2014 Legislative Day/Capitol Visits
  - NACD Annual Meeting-Anaheim, CA
    - NACD National Resolutions
10. Adjournment

**Legislative Focus Area Committee Meeting Minutes**  
**AISWCD Quarterly Board**  
**Northfield Inn, Springfield, IL**  
**June 10, 2013**

**Members/Advisors Present:**

Tom Beyers, Chairman  
Dick Breckenridge, IEPA  
Sue Davis  
Mike Hoffmann, AISWCD Lobbyist  
Ken Kesler  
Glen Bowers  
Dale Shumaker  
Lonnie Wilson  
Jim Todd  
Rich Nichols  
Brandon Clark, IEPA Intern

**Members/Advisors Absent:**

Terry Bogner  
Tessa Chadwick, NRCS  
Steve Chard, IDOA  
Terry Davis  
Steve Fulling  
Mark Roth  
Joe Rothermel

Chairman Tom Beyers called the meeting to order. Roll call was done by Sue Davis.

**Approval of the Agenda**-A motion was made by Ken Kesler and seconded by Dale Shumaker to approve the agenda as presented, motion carried.

A motion was made by Dale Shumaker and seconded by Lonnie Wilson to accept the March 12, 2013 minutes as presented, motion carried.

**Legislative Update**-Mike Hoffmann stated that the Gaming Bill did not pass. The Governor wanted more money put into education. The Budget was \$500,000 up to 7.5 million which is a 7% increase. There should be \$3 million for Operations and \$4.5 million for cost share. It was stated that Director Flider has been very supportive and helpful to Districts.

**Partner Reports**-Dick Breckenridge of IEPA attended with an intern, Brandon Clark. He reported that he has been working on a Conservation Grant along with the World Conservation Center. Dick suggested inviting Sarah Bittleman from US EPA to talk to Soil and Water Districts, possibly at Summer Conference about Certainty.

**OLD BUSINESS**

**Memorandum of Understanding Update**-They are still working on this and will be talking to Ivan Dozier again about a different approach to this. There may be some new information coming at Summer Conference. The current Memo was developed in 1968 with an amendment in 1980.



**Legislative Action Group Update-** There is a big push for Directors email addresses for the new Director Email group. Also discussed the possibility of using texting to contact Directors when that is needed for Legislative action.

**2013 AISWCD Legislator of the Year-**Senator Jason Barickman is the 2013 Legislator of the Year and will attend and accept Award but can only stay briefly.

**2013 AISWCD Friend of Conservation-** Caterpillar will have a representative there and will attend the banquet.

**FY 2012 AISWCD Resolutions Update-**Tom Beyers went over resolutions from 2012 and stated the status of them. Some of them have been solved and some are on-going issues that are still being dealt with.

## **NEW BUSINESS**

### **FY 2013 AISWCD Annual Meeting Resolutions-**

- **AISWCD Resolution 2013-1: *Soil and Water Conservation Districts Policy Book***—A motion was made by Lonnie Wilson and seconded by Ken Kesler to support this resolution and submit it with the hope it will be changed to Resolution Book from Policy Book, motion carried.
- **AISWCD Resolution 2013-2: *Sales Tax relief for cover crops resolution***—A motion was made by Lonnie Wilson and seconded by Glen Bowers to support and submit this resolution, motion carried.

**2013 Legislative Tour, Peoria, Illinois**—This tour will be held in August in Peoria. It will start with on a bus tour from the Chicago area to Peoria and back. Letters of invite have been sent to selected Legislators asking them to attend.

**NACD Legislative Conference in Washington DC-** The plan is to send 2 Directors to this Conference from July 11- July 16, 2013. The cost approved is \$2,750 for Tom Beyers and Lonnie Wilson to attend. (The breakdown is \$700 registration for 2, \$1,050 for the hotel, and \$1,000 for transportation)

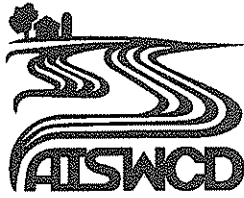
A motion was made by Lonnie Wilson and Ken Kesler to adjourn, motion carried.

**Submitted by: Sue M. Davis  
AC, Christian County SWCD**

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



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## **Planning Focus Area Committee Agenda** **Van Bitner, Chairman**

December 9, 2013 @ 1:00 to 3:00 p.m.

Onyx Room - Northfield Inn & Suites, Springfield, Illinois

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1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve June '13 FAC meeting minutes (Pages 43-44)
5. Partner Reports
6. Old Business
  - a. FY 2013 Annual Meeting Update/Surveys
  - b. Farm Family Application-possible revision
7. New Business
  - a. Outstanding District Employee Award-change of venue
  - b. FY 2014 AISWCD Annual Meeting Date/Location/Registration/Awards
8. Adjournment

**Planning Focus Committee  
March Quarterly Board  
June 10, 2013  
Northfield Inn & Suites – Springfield, Illinois**

**Present:**

Van Bitner, Chairman  
Jim Todd  
David McCormick  
Dale Shumaker  
Roger Johnson  
Cindy Moon, District Employee  
Colleen Bogner, Auxiliary  
Marie Bunting, Auxiliary  
Mike Rahe, IDOA  
Sherry Finn, AISWCD  
Betty Buckert, District Employee

**Absent:**

Judy Beyers, Auxiliary  
Tom Buyers  
Jody Christiansen, NRCS  
Marty McManus, IDOA  
Steve Fulling  
Darrell Roegge  
Terry Davis  
Tess Ferguson, Auxiliary

Van Bitner called the meeting to order at 1:10 pm.

**Approval of Agenda**

**A motion was made by David McCormick, seconded by Roger Johnson, to approve the agenda. MCVV**

**Meeting Minutes from March 2013 FAC meeting**

**A motion was made by Roger Johnson, seconded by Roger David McCormick, to approve the minutes of the March 2013 FAC meeting minutes. MCVV**

**Partner Reports**

**IDOA** – Mike Rahe reported the Bureau had received approval to release the fourth quarter funding for FY2013. There is approximately 24-25 Streambank Stabilization projects, and 5-6 Special Projects which will also be funded. The cap on Streambank Projects will be \$7500. There are a few Streambank Projects that fall under certain watersheds who will receive \$10,000 due to extra money coming from a Fish & Wildlife grant.

**NRCS** – No report.

**Annual Meeting Update.**

**Award Entries** – Sherry reported the following:

Scholarships – Two

District Employee – Three

Farm Family – 6 (one is on the way)

Posters – Thirty-Two

Photos – Twenty-Two

**Other Annual Mtg Information** – There are two teacher winners. Paper work has been sent in on fifty one voting delegates attending so far. There are twenty Director Service Awards. Sherry has received ten terrarium entries so far, but the deadline is not until June 28<sup>th</sup>. There are two resolutions which came before the AISWCD, which will be voted on at the board meeting on Tuesday. Sherry also went thru the process for registration and the location of tables for the Auxiliary and ISWCDEA/IAAP. COCORAHs (The Community Collaborative Rain, Hail and Snow Network) will also have a display table at Summer Conference.

The Sunday afternoon tour was discussed, which will be held in the Lake Springfield Watershed area. There will be a meal following the tour at the Farm Bureau office in Springfield. Putt Putt golf will be available for Sunday night, or people coming in on Sunday could also go to the downtown area. There is a tentative schedule on the website. Everyone who has a ticket for sessions and meals will have their name on the back of the ticket. There will be a drawing for prizes out of the tickets with attendees names. Marie Bunting reported the entertainment for the Tuesday lunch had cancelled. The Auxiliary is trying to secure someone else for entertainment.

Farm Family Application – Possible Revision – Mike Rahe suggested perhaps having a two tier application process for the Farm Family Award. This change would not take place until 2015. Sherry Finn will send Mike Rahe a copy of the current application so he can look it over and possibly come up with something for review.

### **New Business**

FY 2014 – AISWCD Annual Meeting Date/Location/ Expenses – Pam from the Northfield is going to give Sherry 1 year and 3 year quotes for next year's Summer Conference/Annual Meeting. As of now, she has a guaranteed room rate the same as this year and a 19% gratuity (changed to 20% at Tuesday Board Meeting). **Dave McCormick made a motion to recommend to the board, keeping the 2014 Annual Meeting at the Northfield Inn & Conference Center, seconded by Dale Shumaker. MCVV.**

**Motion by Roger Johnson, second by Dale Shumaker to recommend to the board to hold the 2014 Annual Meeting/Summer Conference on July 21<sup>st</sup> & 22<sup>nd</sup>, 2014. MCVV.**

**The meeting adjourned at 2:00 pm.**

Minutes taken and submitted by:

Cindy Moon

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



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**Urban & Community Conservation  
Focus Area Committee Agenda**  
**Jerry Snodgrass & Gerard Fabrizius, Co-Chairmen**  
December 9, 2013 @ 3:00 to 5:00 p.m.  
Onyx Room - Northfield Inn & Suites, Springfield, Illinois

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1. Call to order
2. Roll Call
3. Approve Agenda
4. Approve June '13 FAC meeting minutes (Pages 46-48)
5. Old Business
  - a. Green Infrastructure Grant Program Update
  - b. IUM Grant Program Update
  - c. 2013 Annual Meeting-CPESC Training and Tour Update
  - d. 2013 Legislative Tour-Peoria, IL Update
6. New Business
7. Adjournment

**AISWCD Quarterly Board Meeting  
Urban and Community Conservation Focus Area Committee  
Monday, June 10, 2013 3:00 pm  
Northfield Inn Conference Center – Springfield, IL**

**Present:**

Joe Bybee, IDOA  
Chris Davis, IEPA  
Gerard Fabrizio, Co-Chairperson  
Gina Bean, AISWCD, Minute Recorder  
Renea Hildebrandt, IDNR  
Don McCallon, NRCS  
Jerry Snodgrass, Co-Chairperson  
Kelly Thompson, AISWCD  
Kara Downin, ISWCDEA

**Absent:**

Don Beisiegel  
Lee Bunting  
Daniel Doedtman

1. **Call to Order:** The meeting was called to order at 3:02 pm.
2. **Roll Call:** Done by Kelly Thompson, AISWCD
3. **Approve Agenda:** The agenda was approved.
4. **Approval of March '13 FAC Meeting Minutes:**  
*First:* Jerry Snodgrass    *Second:* Gerard Fabrizio    *Carried:* Yes

**5. Advisors' Reports**

A. *NRCS* – Report given by Don McCallon

B. *IDOA* – Report given by Joe Bybee

Joe Bybee let everyone know that Districts are running the transect surveys. They should be finished up this week. Mike Rahe has been working on the Community Gardens at the Fair Grounds. Joe also stated that the Region 5 rep position had been filled by Gary Albers.

C. *IEPA* – Report given by Chris Davis.

Chris Davis stated she had attended Area 1's staff meeting. At the meeting she told them about agency programs going on. There is a new NRCS Garmin which has new technology to assist with transect surveys. She said it will allow one to upload and download equipment in the office. It will give you a warning that you are coming up on a site instead of having to search on a map.

Chris Davis informed everyone that the IEPA has a new Director. Her name is Lisa Bonnett. She also said Ms. Bonnett has a hands on approach. It was said in the meeting that it would be good if Ms. Bonnett was invited to the AISWCD Annual Meeting. Gina Bean told Gerard Fabrizio and Jerry Snodgrass that it would be best to check with Sherry Finn and Rich Nichols, because Ms. Bonnett may have already been invited. When it comes to the Illinois Green Infrastructure Grant, Chris Davis said they hope to be announcing awards around July 1, 2013. Those are the applications that came in last December. There will possibly be another \$5 million in December. The next deadline will be December 13, 2013. The project at the State Fair Grounds was funded by the IGIG. There is a bi-annual report on the EPA website. Chris will email the link to Kelly Thompson so she can send it to Gerard Fabrizio.

The Section 319 Grant Program's next deadline will be August 2013.

Chris Davis let Gerard Fabrizio know that Elgin and Aurora would be good places for the conservation tour in August 2014. These two towns have Green Infrastructure projects going on.

A year from now there will be an Urban Landscape Workshop. Chris Davis wanted opinions on if they should go North East or South West. Gerard Fabrizio said they should go North East. There is a possibility for webinars. If anyone has thoughts on the workshop, they are to contact Chris Davis.

The Illinois River Conference, in Peoria, will take place October 1 through October 3, 2013.

D. *IDNR* – Report given by Renea Hildebrandt

Renea Hildebrandt informed everyone about a CARP grant. She said she was not sure on the acronym, but that it was looking for landscape projects. She also talked about Right Tree Right Place which deals with tree and utility lines.

## **6. Old Business**

A. *Green Infrastructure Grant Program Update*

The IGIG update was given during Chris Davis's report above.

B. *IUM Update – Kelly Thompson*

Kelly Thompson reported that the IUM Grant will end in February 2014 but that there will still be work to be done on it. She is creating a field manual that will be done in December and distributed to all the Districts. The practices will conclude in November. To renew the grant, Kelly will need to be looking in August to reapply.

C. *CPESC Training/Tour – 2013 Annual Meeting Update*

Joe Bybee updated everyone on the CPESC tour being offered at the AISWCD Annual Meeting. He was not sure on exact numbers of those that might attend. He said that they will be using the IDOA van, AISWCD van, and the hotel van. He asked Chris Davis if they could use EPA's van. Chris told Joe he would have to contact her about the availability of their van.

Joe Bybee informed everyone about what the CPESC tour would involve. He said it would consist of a tour to the IL Fairgrounds. Terry Nichols as set up a city sewer plant BMP tour. Dennis Anthony is going to talk about an EPA project. There will also be training at the Ramada Inn. One last interesting item is that Districts are going to send in before and after pictures of some of their practices.

D. *2013 Legislative Tour – Peoria, IL*

The tour will take place on August 22, 2013 in Edwards, IL. Legislators from the Chicago suburbs will be charter bused down to Peoria county. Partners include ILICA, Trees Forever, IL Stewardship Alliance, AISWCD, Kane DuPage County SWCD, Peoria County SWCD, Caterpillar, and Wildlife Prairie Park.

There have been 188 invitations sent out. Invitations went to partners, legislators, and directors. A Dust Bowl video will be shown on the bus. It was suggested by Chris Davis that Kelly Thompson check with Jody Christensen in getting shorter videos for the bus ride.

## **7. New Business-None**

**8. Adjournment:** The meeting was adjourned at 4:16 pm.

*First:* Jerry Snodgrass    *Second:* Gerard Fabrizius

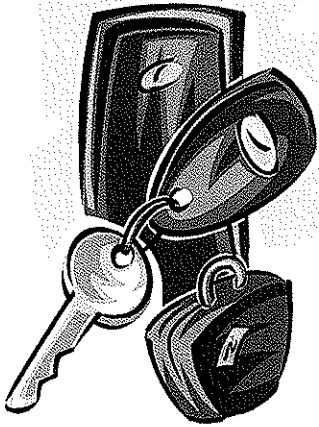
*Minutes taken by:* Gina Bean, AISWCD Office Assistant

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date





## ROOM RESERVATIONS

This form must be returned

(FAX: 217-744-3420) to the

AISWCD Office **on or before**

**Monday, December 2, 2013,**

in order to secure your room at the Northfield Inn for the  
December Quarterly Board Meeting and the Christmas  
Party at Golden Corral.

You may also contact, Sherry Finn at 217-744-3414  
to make reservations.

**\* Please check the date/s you will be staying\***

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Committee: \_\_\_\_\_ Officer/Area VP/LUC Rep: \_\_\_\_\_

Sunday, Dec 8th: \_\_\_\_\_ Monday, Dec 9th: \_\_\_\_\_

(Please Check date(s) staying)

Double Bed: \_\_\_\_\_ King Bed: \_\_\_\_\_ (Check One)

\*\*\*\*\*

## CHRISTMAS PARTY

Monday, December 9, 2013 at 6:00 p.m.

Golden Corral

1038 Lejune Drive, Springfield, IL 62703



**Will you be attending the Christmas Party at  
Golden Corral on Monday, December 9, 2013?**

Yes \_\_\_\_\_ No \_\_\_\_\_

# Attending: \_\_\_\_\_

**AISWCD QUARTERLY BOARD**  
*Illinois Department of Agriculture Report*  
December 10, 2013

**FY 2014 DISTRICT ALLOCATIONS**

In early November, the Bureau was authorized to release a portion of the FY 2014 funding to Districts. The first installment paid for one-half of the annual employee health insurance, all of the workers comp/liability/equipment insurance and one-half of the District operations. There were no cost share funds for conservation practices sent out with the first installment. It's unknown how quickly the funds will be placed in the Districts' Illinois Funds Accounts nor how soon we will be given approval to send the second installment to SWCDs.

**SSRP TECHNICAL ASSISTANCE AVAILABLE**

The Department's stream specialists are available to conduct investigations needed for submitting FY14 SSRP cost-share applications. There will be two application deadlines this year. The first will be March 1, 2014, and if sufficient funds are available, the second will be June 1, 2014. Project applications that were previously submitted, but not approved for cost-share, will need to be re-submitted to be considered for this year's funding. Please contact the specialist assigned to your district for needed technical assistance.

Chris Haring	<a href="mailto:charing43@yahoo.com">charing43@yahoo.com</a>	815-985-6372
Rob Meats	<a href="mailto:thebagman@frontier.com">thebagman@frontier.com</a>	217-257-3954
Wayne Kinney	<a href="mailto:streamdoc1@gmail.com">streamdoc1@gmail.com</a>	618-830-6318

**COVER CROP INITIATIVE**

With the exception of a couple of plots that were planted after wheat or corn fields that were harvested for silage, the 14 Cover Crop Demonstration plots were aerial seeded in August and early September. Germination in the aerial seeded plots was delayed in most cases by 4-6 weeks due to the lack of moisture. Although most plots did not get the normal growth that would be expected early on, the plots have shown substantial growth. All of the signs at the plots (see information at end of this report) have been installed.

**PARTNERS FOR CONSERVATION FUND SPENDING PROGRESS**

*(Statewide)*

<b>Deadlines:</b>	FY 2012 CPP account	December 28, 2013
	FY 2013 CPP account	November 8, 2014

**ENERGY PROJECTS**

With the ever increasing demand by the general public for readily available energy (fuel, electricity, etc.), there are many energy related projects (pipelines, electric transmission lines, wind farms) planned or under construction across the U.S. and Illinois is getting its fair share. Examples include the Rock Island Clean Line Electric Transmission Line Project, the Ameren Illinois Rivers Electric Transmission Line Project, the Commonwealth Edison Grand Prairie Gateway Electric Transmission Line Project, the Eastern Gulf Pipeline Project and the Explorer Pipeline Project. The Department takes an active role in these projects and negotiates an

Agricultural Impact Mitigation Agreement (AIMA) with these utility companies to ensure that impacts to agriculture are held to a minimum and the affected area is properly restored. If you're not familiar with our AIMAs, feel free to look at our construction standards and policies contained on the Department's website. These standards and policies form the basis for the AIMAs. Within the AIMAs, there are a number of

#### December Quarterly Board

Page 2

conservation provisions and the utility companies are instructed to contact SWCDs for technical assistance on various issues. We also seek your advice and information on these projects. Thank you for helping to make these projects as compatible as possible with the agricultural community.

#### VEGETATIVE FILTER STRIPS REPORT FORM

The form to be used in reporting information on vegetative filter strips certified by Districts this year has been sent to all SWCDs. Please review the form, complete the information requested and **return it to the Bureau of Land and Water Resources by January 31, 2014**. If you didn't have any vegetative filter strip certifications, please write "not applicable" on the form and return it regardless.

### Cover Crop Demonstration Plot Cooperators and Locations

#### Region 1

Pete Ascher	Winnebago County, US Route 20 (next to Keith Road)
Harold & Dave Hawkinson	Knox County, I-74 (1 mile north of Galesburg)
Paul Young	Whiteside County, I-88 (Erie Exit # 18)

#### Region 2

Don Jacobs	McLean County, I-55 (6 miles north of Lexington)
Matt Hughes	McLean County, I-55 (south of Shirley Exit)
Small Brothers	LaSalle County, I-39 (4 miles north of I-80)
Donnie Benoit	Kankakee County, I-57 (1 mile south of Kankakee)
ISU Research Farm	McLean County, I-55 (2 miles north of Lexington)

#### Region 3

Terry Davis	Warren County, US 67 (5 miles south of Roseville)
Karl Peters	Sangamon County, I-72 (NE of Sangamon/Morgan County line)

#### Region 4

Dale Stierwalt	Champaign County, I-57 (7 miles south of Champaign)
Miller Farm	Macon County, I-72 (Harristown, mile marker 133, south

side)

Dave Jennings	Fayette County, I-70 (St. Elmo, mile marker 75-76)
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#### Region 5

Doug Bening	Washington County, I-64 (2 miles east of Okawville)
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## **USDA- IL FSA Conservation and Environmental Programs Division**

### **General CRP Sign Up Accepted and Rejected Offers Announced**

The Illinois Farm Service Agency announced recently that offers taken during the General Signup held May 20<sup>th</sup> through June 14<sup>th</sup> have been evaluated. More than 27,000 CRP offers were received on approximately 1.9 million acres nationwide; 1.6 million acres were considered acceptable for enrollment (88%). In Illinois, 3,924 offers were submitted for 86,828 acres; 3,299 offers have been accepted totaling 73,270 acres. These offers have been approved and are current active contracts.

### **Conservation Reserve Program (CRP)**

Legislation ended September 30, 2013 and we currently have no authority to accept applications or approve CRP contracts due to the farm bill expiring. Our county offices continue to work with producers on current contracts performing ownership and acreage revisions that will not result in an additional obligation of funds.

Due to the lapse in funding, CRP payments that were scheduled to begin on October 1, 2013 were not processed until October 21, 2013. County Offices have worked very hard to get the payment cycle run as quickly as possible and are currently diligently working to resolve any problem cases so producers are paid timely.

### **Emergency Conservation Program for Flooding**

The Emergency Conservation Program (ECP) was implemented in Fulton County due to excessive flooding this spring. Farms and ranches experiencing flooding conditions may be eligible for cost-share assistance under ECP to rehabilitate farmlands and conservation facilities that have been damaged. The damage must have been so costly to rehabilitate that federal assistance is or will be required to return the land to productive agricultural use.

Producers who have suffered a loss from the natural disaster may contact the Fulton County FSA Office and request assistance until November 18, 2013.

#### **NCDEA Update –**

The mid-year board meeting was held in Michigan. Sandy Stratman from Missouri, who is our North Central Regional Representative, attended the meeting. There were four Michigan district employees who also participated in the meeting. The board worked on a new strategic plan, worked on one of the grant deliverables, as well as worked on normal governance topics for NCDEA. Irene Moore, NCDEA President, represented NCDEA at the NACD summer board meeting and legislative conference. Irene had the opportunity to address the NACD Board, to meet with congressional representatives, and network with other partner organizations.

NCDEA hosted the last National Partnership Leaders Meeting. It was the first Partners Leaders meeting for Jason Weller after he was named Chief of NRCS. The discussions were productive and timely to help each organization (NCDEA, NRCS, NACD, NASCA, & NARC&D) achieve their respective goals and to work together as a partner team.

NCDEA Vice-President Pam Hawkins (NC) and President Irene Moore continued to be involved representing NCDEA on the North American Envirothon Partnership Team planning for a new future for this activity. The North American Envirothon Committee accepted NCDEA's recommendations for a merger plan with the National Conservation Foundation at their August 5<sup>th</sup> meeting in Montana during the International contest held there this year. While there is much work remaining to implement this recommendation, NCDEA is confident it will help ensure a good future for the Envirothon. NCDEA, NACD, NASCA, and the NACD Presidents Association and the North American Envirothon have pledged to work together to help make this plan work.

NCDEA had the opportunity to attend a celebration and dedication of the first national office for the National Association of Soil Conservation Districts (now NACD) in Spartanburg, SC. Former NCDEA national Board Member and Treasurer, Glenda Lewis from Orangeburg, SC represented NCDEA at the ceremony and made remarks supporting conservation districts work across the nation.

The events committee, Chaired by Past President Connie Richmeier, is planning the NCDEA tour activities for the NACD Annual Meeting in February in Anaheim, California. As of right now, there are three board meetings tentatively scheduled for NCDEA's time in Anaheim, along with partnering with NACD in monitoring and presenting sessions.

## IL Farm Bureau Update

From: Lauren C. Lurkins  
Director of Natural and Environmental Resources  
Governmental Affairs and Commodities Division  
Illinois Farm Bureau  
1701 N. Towanda Avenue  
Bloomington, IL 61701-2050

- Illinois Farm Bureau is working with AISWCD and a wide variety of other stakeholders, including other agriculture groups, environmental groups, governmental agencies and wastewater technical assistance providers, in the Nutrient Reduction Strategy Policy Workgroup.

# Illinois Soil & Water Conservation District Employee Association

**AC Co-Chair** – Betty Buckert

**AC Co-Vice Chair** – Sondra Baker

**Secretary** – Meghan Polacek

**RC Co-Chair** – Kara Downin

**RC Co-Vice Chair** – Keith Livesay

**Treasurer** – Sharon Matson



## **REGION 1 REPRESENTATIVES**

Kara Downin  
Sharon Matson  
Shannon Pence  
Sherry Huffstutler

## **REGION 2 REPRESENTATIVES**

Sondra Baker  
Spring Duffey  
Thad Eshleman  
Vicki Heath

## **REGION 3 REPRESENTATIVES**

Jane Brangenberg  
Betty Buckert  
Cindy Moon  
Abbie Sperry

## **REGION 4 REPRESENTATIVES**

Tara Hopkins  
Stephen Miller  
Renee Weitekamp  
Cindy Poppenhager

## **REGION 5 REPRESENTATIVES**

Keith Livesay  
Meghan Polacek  
Jodi Hawkins  
Carla Barnes

## **ISWCDEA December 2013 Quarterly Report**

The ISWCDEA Winter Training 'TEAM CONSERVATION' had extreme challenges during the recent months and federal government shutdown. But we are a team with a mission: helping local people protect, maintain, improve, conserve and wisely use the soil, water, forests, wildlife, and related natural resources in their communities.

Spirits are running high for this year's Winter Training. Sessions include: Fillable Forms, IEPA Programs, Grass Waterways—Start to Finish, Contribution Agreements, the new NRCS Pilot Program, Certified Planner, QuickBooks, Cover Crops, Tax Levy, Audit, Records Retention, NACD Educational Opportunities, CPP (Conservation Practices Program), SSRP (Streambank Stabilization Restoration Program), CREP (Conservation Reserve Enhancement Program), Outdoor Education, Insurance, Envirothon, and a Partners Question & Answer.

The Team is joining efforts to collect Toys for Tots for the Marine Corps and used eyeglasses, lenses, hearing aids, and cell phones for the Lions Club. Any donations will be greatly appreciated. Together everyone achieves more.

We may be strong as individuals but we are stronger together. Make plans for your staff and directors to attend. Registration fee is \$15 which includes all the training and meals—it's a win-win situation!

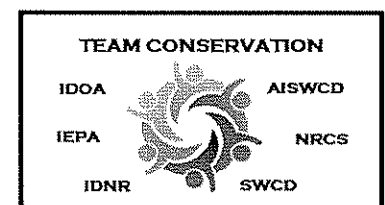
As of November 1, 2013, the SWCDs have retained 137 full-time and 43 part-time employees. Thirty SWCDs have only one employee. We have approximately 25 employees receiving Service Awards this year for Five through Thirty Years as an SWCD employee. They will be honored at a special recognition ceremony during our annual meeting. We are planning to reach out to these award winners and encourage them to attend Winter Training.

Three regions held elections this year. We will have one new representative, Lorna Chezem, joining Region 1. This year we were fortunate to have full board representation. By allowing your employees to represent the Region, our team has been instrumental in organizing and assisting at Winter Training, Summer Conference (9 speakers/sessions), Farm Progress Show Conservation Ag Tent, area and regional meetings as well as promoting Legislative Day; sponsoring: 50/50 raffle, license plate frame initiative and fund raiser, Outstanding District Employee Award, IL Envirothon, and a \$500 scholarship; assisting steering committees and workgroups/taskforces with 'Field Office of the Future' and updating the NRCS/SWCD 'Memorandum of Understanding; creating an Employee Handbook on our website; supporting employee's technology updates, and contributing monthly articles to the AISWCD 'Conservation Catchall'. Our team has divided the tasks and multiplied the successes. We bring out the best in each other!

We believe that coming together is the beginning, staying together is progress, working together is success. Our conservation partners: AISWCD, IDOA/BLWR, USDA/NRCS, IEPA, IDNR, and all SWCDs make our team champions! Success is about 80% attitude, 5% skill, and 15% hard work! TEAM CONSERVATION has it all.

Respectfully submitted,

Betty Buckert, AC Co-Chair & Kara Downin, RC Co-Chair



**FY 2014 PROPOSED ILLINOIS URBAN MANUAL UPDATE & NPS  
PROGRAM ASSISTANCE GRANT BUDGET**

*\*\*\*Projections are for an 11 month grant cycle. Grant DOES NOT begin until February 2014*

CHART OF ACCOUNTS	INCOME	BUDGET
	ILLINOIS URBAN MANUAL UPDATE & NPS PROGRAM ASSISTANCE GRANT - 604-133	\$80,666.52
	<b>TOTAL BUGETED REVENUE</b>	<b>\$80,666.52</b>

CHART OF ACCOUNTS	EXPENSES	BUDGET
	<b>PAYROLL</b>	
	COORDINATOR SALARY	\$41,250.00
	FICA/MEDICARE EXPENSE	\$2,910.42
	FUTA EXPENSE	\$847.91
	SUTA EXPENSE	\$641.67
	<b>EMPLOYEE HEALTH INSURANCE</b>	
	EMPLOYEE HEALTH INSURANCE (PROGRAM COORD.)	\$6,600.00
	<b>ADMINISTRATIVE FEE</b>	
	ADMINISTRATIVE FEE (AISWCD INCOME)	\$8,250.00
	<b>INDIRECT COSTS</b>	
	INDIRECT COSTS - BLDG. MAINTENANCE, UTILITIES, ETC.	\$2,200.00
	<b>TRAVEL</b>	
	COORDINATOR TRAVEL EXPENSES	\$4,000.00
	VEHICLE MAINTENANCE FEE	\$550.00
	<b>EQUIPMENT, MATERIALS &amp; SUPPLIES</b>	
	POSTAGE	\$150.00
	SUPPLIES	\$366.63
	COMMUNICATIONS	\$1,100.00
	<b>SUBCONTRACTS</b>	



	ENGINEER/CONSULTANT	\$9,166.63
	<b>TOTAL BUGETED EXPENSES</b>	<b>\$78,033.26</b>
	<b>BUGETED NET INCOME/2015 CARRYOVER</b>	<b>\$2,633.26</b>